




# Quick Reference Card






## PM Work Order List Display (IW39)

### Process

This job aid describes the procedure for displaying a list of Plant Maintenance Work Orders. IW39 presents the orders in the Display mode.

### Getting Started

  In the command field, enter the Transaction Code IW39 and click 

Screen	Follow these steps
<b>Display PM Orders: Selection of Orders</b>	<p>Select the order status to be included</p> <p>Select <b>Outstanding (CRTD)</b> to include all orders with the status of outstanding in the search.</p> <p><b>In Process (REL)</b> all work orders</p> <p><b>Completed (TECO/CLSD)</b> to include all order with the status of complete.</p> <p>Enter the work order range (9000000000 to 9999999999)</p> <p>Click  to start search.</p>
<b>Display PM Orders: List of Orders</b>	<p>Select your order by clicking on the far left box on the line</p> <p>Click  to view the selected maintenance order.</p>
<b>Display (Order type &amp; #): Central Header</b>	Click on the  tab
<b>Display (Order type &amp; #): Operation Overview</b>	Review the Operations for this order
<b>Display (Order type &amp; #): Central Header</b>	Click on the  tab
<b>Display (Order type &amp; #): Components Overview</b>	Review the components for this order
<b>End of transaction</b>	Click  to close out