



## Plant Maintenance Quick Reference Card

# Work Order Confirmation (IW41, IW43, IW45, IW47)


<b>Create Confirmation (IW41)</b>	
<b>Process</b>	
Perform this procedure when the craft has completed the task assigned to them on the work order.	
<b>Getting Started</b>	
<div style="display: flex; align-items: center; border: 1px solid #ccc; padding: 2px;"> <input style="width: 150px; border: 1px solid #ccc;" type="text"/> </div> <p style="margin-left: 20px;">In the Command Field, enter the Transaction code IW41</p>	
Screen	Follow these steps
<b>Order tab</b>	Enter order number Enter Oper./Act. number Click to move to next screen
<b>Confirmation Data tab</b>	Enter 0 (zero) in the <b>Actual Work</b> field
<b>Confirm. text</b>	Enter text as desired
<b>To save confirmation</b>	Click <input style="width: 30px; height: 15px;" type="button"/>
Return to SAP Easy Access menu	Click to return to the menu


<b>Display Confirmation (IW43)</b>	
<b>Process</b>	
Perform this procedure when a confirmation needs to be displayed.	
<b>Getting Started</b>	
<div style="display: flex; align-items: center; border: 1px solid #ccc; padding: 2px;"> <input style="width: 150px; border: 1px solid #ccc;" type="text"/> </div> <p style="margin-left: 20px;">In the Command Field, enter the Transaction code IW43</p>	
Screen	Follow these steps
<b>Actual start date Actual finish date</b>	Review
<b>Final Confirmation verification</b>	will be selected if work order is in final confirmation
Return to SAP Easy Access menu	Click twice to return to the menu



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# Work Order Confirmation (IW41, IW43, IW45, IW47)

Cancel Confirmation (IW45)	
<b>Process</b>	
Perform this procedure when an operation (task) on the work order is confirmed in error.	
<b>Getting Started</b>	
 <b>In the Command Field, enter the Transaction code IW45</b>	
Screen	Follow these steps
<b>Order status</b> section	Enter order number
<b>Execute search</b>	Click to open <b>Cancel PM Order Confirmation: Actual Data</b> screen
<b>Cancel confirmation</b>	Click <input type="checkbox"/>
<b>Enter cancellation text</b>	Enter a reason for cancelling the confirmation
<b>Return to previous screen</b>	Click to return to initial screen and cancel the confirmation
Return to SAP Easy Access menu	Click twice to return to the menu

List Display Confirmations (IW47)	
<b>Process</b>	
Perform this procedure when a list of confirmations is needed for display.	
<b>Getting Started</b>	
 <b>In the Command Field, enter the Transaction code IW37N</b>	
Screen	Follow these steps
<b>Order status</b> section	Select <b>In process</b> (all open work orders)
<b>Operation</b> section	Select <b>Order</b> 9000000000 – 9999999999
<b>Execute report</b>	Click to execute the search
Select the box to the far left of the line item you wish to select	Click to view the selected confirmation
<b>Return to list</b>	Click to return to the list of confirmations
Return to SAP Easy Access menu	Click twice to return to the menu