



GM AIMS Faculty Account Detail Lookup

Use this Job Aid to lookup Sponsored Program details

To View Account Assignment and Summary	
<p>Go to the Purdue University home page (www.purdue.edu) and click</p>	
<p>When the OnePurdue page opens; click</p>	
<p>Log into the OnePurdue portal using your career account login and password</p> <p>Click Log on</p> <p>(Please disable popup blockers when working in the Portal.)</p>	
<p>Click on the AIMS tab in the menu bar</p> <p>(Your individual menu bar may look different than your colleagues depending upon your security roles)</p>	
<p>Click on the GM Account Assignment Faculty link in the menu bar.</p>	

Click the to close the side bar menu to make your view area larger.

Review your Account Assignment

Display as Table Information Send Print Version Export to Excel Variable Screen Grant Info Settings												
Grant	Fund	Sponsored Program		PI Name	Co-PI Name	Sponsor	Budget	Expenses	Commitments	Reservations	Available Balance	% Expended
							\$	\$			\$	%
200594	43010000	8000001032	670 1073-6473				10,631.63	9,665.11			966.52	90.91
		8000001949	670 1090-6979				50,888.50	49,228.80			1,659.70	96.74
		8000007258	672 1073-1692				13,047.74	13,047.74			0.00	100.00
		8000008043	672 1280-1693				2,259.58	2,259.58			0.00	100.00
		8000009722	670 1080-6894				7,863.46	7,863.46			0.00	100.00
		8000009828	670 1080-6777				9,100.07	9,100.07			0.00	100.00
		8000010079	670 1446-7028				9,509.39	9,509.39			0.00	100.00
		8000013513	670 1073-4116				124.62				124.62	
Result							103,424.99	100,674.15			2,750.84	97.34
Overall Result							103,424.99	100,674.15			2,750.84	97.34



GM AIMS Faculty Account Detail Lookup

To view the Account Summary information at the Sponsored Class level:

- Right click on the Grant number.
- Select Goto
- Choose Account Summary

(In this example we clicked on the grant 200594.)

Grant	Fund	Sponsored Program	PI Name
200594	43010000	8000001032	670 1073-6473

Goto	Account Summary
Filter	All Expenses By FY Period
Broadcast and Export	All Commitments By FY Period
Save View	All Reservations By FY Period
	Budget Documents
Properties	Grant Month End Report
Documents	Sponsored Program Month End Report
	Technical Reports Due
	Legacy AIMS

Review your Account Summary

Fund	Sponsored Program	Sponsored Class		Budget	Expenses	Commitments	Reservations	Available Balance	% Expended
				\$	\$			\$	%
43010000	8000013513	670 1073-4116	78810	Unalloc Avail Budget	124.62			124.62	
			8000001032	670 1073-6473	78420	Communications	2,684.44	2,684.44	
			78310	Indirect Costs	966.52	0.00		966.52	0.00
			78499	Other S&E	2,486.00	2,486.00		0.00	100.00
			78435	Publication / Duplic	4,494.67	4,494.67		0.00	100.00
	8000009828	670 1080-6777	78280	Fringe Benefits	2,026.32	2,026.32		0.00	100.00
			78310	Indirect Costs	827.27	827.27		0.00	100.00
			78210	Professional Salary	6,246.48	6,246.48		0.00	100.00
	8000009722	670 1080-6894	78280	Fringe Benefits	461.02	461.02		0.00	100.00
			78230	Graduate Salaries	1,138.00	1,138.00		0.00	100.00
		78310	Indirect Costs	714.86	714.86		0.00	100.00	
		78210	Professional Salary	5,549.58	5,549.58		0.00	100.00	
8000001949	670 1090-6979	78420	Communications	2,850.85	5,339.32			(2,488.47)	187.29
		78280	Fringe Benefits	10,673.73	6,604.39			4,069.34	61.88
		78270	Grad Fee Remission	1,531.26	1,145.20			386.06	74.79
		78230	Graduate Salaries	7,344.00	5,200.00			2,144.00	70.81
		78310	Indirect Costs	5,234.69	2,973.10			2,261.59	56.80
		78499	Other S&E	579.98	1,013.71			(433.73)	174.78
		78310	Professional Salary	16,198.92	17,926.67			(1,727.75)	110.67
		78435	Publication / Duplic	1,558.49	3,709.16			(2,150.67)	238.00
78430	Travel	4,916.58	5,317.25			(400.67)	108.15		

To view the Transaction Detail for expenses on a sponsored program:

- Right-Click on the sponsored program number
- Select Goto
- Select Transaction Detail - Expenses

8000001949	670 1090-6979	78420	Communications	2,850.85
Goto	Commitment Item Grouping - Expenses/Commitments/Reservation			
Filter	Transaction Detail - Expenses			
Broadcast and Export	Transaction Detail - Commitments			
Save View	Transaction Detail - Reservations			
	Legacy AIMS			
Properties	Back to Account Assignment			
Documents				

	78210	Professional Salary	16,198.92	1
--	-------	---------------------	-----------	---

Review Transaction Detail - Expenses



GM AIMS Faculty Account Detail Lookup

This screen allows you to view the Transactions Detail listing for expenses associated with the selected Sponsored Program. In OnePurdue these are called Commitment Items.

AIMS-GM Transaction Detail - Expenses 7.0

Last Data Update: 02/17/2007 10:38:

Display as

[Information](#)

[Send](#)

[Print Version](#)

[Export to Excel](#)

[Variable Screen](#)

[Grant Info](#)

[Settings](#)

Grant	Fund	Sponsored Program		PI Name	Co-PI Name	Valid-from Date	Valid-to Date	Sponsor
200594	43010000	8000001949	670 1090-6979			08/01/2002	07/31/2006	

Sponsored Class	Commitment Item	Date	Document Nbr	DocumentType	PO Nbr	Vendor	Amount
Communications	530065 Cellular Rental	06/30/2006	100092289	CV	100092289	Not assigned	1,497.52
		01/31/2007	100319404	CV	100319404	Not assigned	1,084.08
	530070 Cellular Use Charges	06/30/2006	100092294	CV	100092294	Not assigned	29.31
		01/31/2007	100319398	CV	100319398	Not assigned	4.49
	530075 Cellular Accessories	06/30/2006	100092302	CV	100092302	Not assigned	165.00
	530080 Postage	06/30/2006	100091812	CV	100091812	Not assigned	2,549.44
	530095 Federal Express	06/30/2006	100092035	CV	100092035	Not assigned	9.48
Result							5,339.32
Fringe Benefits	512010 Liability & Fidelity Ins.	06/30/2006	100084517	CV	100084517	Not assigned	36.87
		01/31/2007	100319395	CV	100319395	Not assigned	3.52
	512012 Medical Security	06/30/2006	100085281	CV	100085281	Not assigned	2,069.34
		01/31/2007	100319389	CV	100319389	Not assigned	256.50

- Information can be sorted by clicking on the double arrow at the top of each column.
- Each time you execute a transaction a new window opens.
- Close each window to return to starting point.



GM AIMS Faculty Account Detail Lookup

To View Technical Report Due Dates

Go to the Account Assignment Window (see page 2)

- Right click on the Grant number
- Select Goto
- Choose Technical Reports Due

100425	41040000	8000002741	531 1288-0571
<ul style="list-style-type: none"> Goto Filter Broadcast and Export Save View Properties Documents 			
<ul style="list-style-type: none"> Account Summary All Expenses By FY Period All Commitments By FY Period All Reservations By FY Period Budget Documents Grant Month End Report Sponsored Program Month End Report Technical Reports Due Legacy AIMS 			
100868	21010000	800	800

Review the technical report due dates.

- Past due technical reports appear in red under the Days Before Due Date Column.

AIMS-GM Technical Reports Due 7.0

Display as

Grant	IDC Base Field	Fund	Sponsored Program	
100425	MTDC (Effective 7/1/01)	41040000	8000005436	531 128
			8000002741	531 128
			8000012966	531 135

Report Title	Report Due Date	Days Before Due Date
FINAL TECH W/SF298	03/31/2008	405



GM AIMS Faculty Account Detail Lookup

To View Legacy AIMS Information

To view transaction details that posted prior to OnePurdue, and the travel and payroll details until Release 2 of OnePurdue goes live, execute the following steps.

Go to the Account Summary window

Fund	Sponsored Program		Sponsored Class		Budget	Expenses	Commitments	Reservations	Available Balance	% Expended
					\$	\$			\$	%
4301000	8000013513	670 1073-4110	78810	Unalloc Avail Budget	124.62				124.62	
	8000001032	670 1073-6470	78420	Communications	2,684.44	2,684.44			0.00	100.00
			78310	Indirect Costs	966.52	0.00			966.52	0.00
			78499	Other S&E	2,486.00	2,486.00			0.00	100.00
			78435	Publication / Duplic	4,494.67	4,494.67			0.00	100.00
	8000009828	670 1080-6770	78280	Fringe Benefits	2,026.32	2,026.32			0.00	100.00
			78310	Indirect Costs	827.27	827.27			0.00	100.00
			78210	Professional Salary	6,246.48	6,246.48			0.00	100.00
	8000009722	670 1080-6890	78280	Fringe Benefits	461.02	461.02			0.00	100.00
			78230	Graduate Salaries	1,138.00	1,138.00			0.00	100.00
			78310	Indirect Costs	714.86	714.86			0.00	100.00
			78210	Professional Salary	5,549.58	5,549.58			0.00	100.00
	8000001949	670 1090-6970	78420	Communications	2,850.85	5,339.32			(2,488.47)	187.29
			78280	Fringe Benefits	10,673.73	6,604.39			4,069.34	61.88
			78270	Grad Fee Remission	1,531.26	1,145.20			386.06	74.79
			78230	Graduate Salaries	7,344.00	5,200.00			2,144.00	70.81
			78310	Indirect Costs	5,234.69	2,973.10			2,261.59	56.80
			78499	Other S&E	579.98	1,013.71			(433.73)	174.78
			78210	Professional Salary	16,198.92	17,926.67			(1,727.75)	110.67
			78435	Publication / Duplic	1,558.49	3,709.16			(2,150.67)	238.00
			78430	Travel	4,916.58	5,317.25			(400.67)	108.15
	8000010079	670 1446-7020	78280	Fringe Benefits	445.71	445.71			0.00	100.00
			78270	Grad Fee Remission	2,199.17	2,199.17			0.00	100.00
			78230	Graduate Salaries	6,000.00	6,000.00			0.00	100.00
			78310	Indirect Costs	864.51	864.51			0.00	100.00
	8000007258	672 1073-1690	78280	Fringe Benefits	1,656.34	1,656.34			0.00	100.00
			78230	Graduate Salaries	3,390.00	3,390.00			0.00	100.00
			78310	Indirect Costs	1,186.15	1,186.15			0.00	100.00
			78210	Professional Salary	6,815.25	6,815.25			0.00	100.00
	8000008043	672 1280-1690	78280	Fringe Benefits	453.58	454.16			(0.58)	100.13
			78310	Indirect Costs	206.00	205.42			0.58	99.72
			78210	Professional Salary	1,600.00	1,600.00			0.00	100.00
Overall Result					103,424.99	100,674.15			2,750.84	97.34



GM AIMS Faculty Account Detail Lookup

- Right-click on the Sponsored Program number
- Choose Goto
- Select Legacy AIMS

8000001949	570 1090-6979	78420	Communications	2,850.85
<ul style="list-style-type: none"> Goto ▶ Commitment Item Grouping - Expenses/Commitments/Reservation Filter ▶ Transaction Detail - Expenses Broadcast and Export ▶ Transaction Detail - Commitments Save View ▶ Transaction Detail - Reservations Legacy AIMS Back to Account Assignment 				
		78210	Professional Salary	16,198.92

The link to **Legacy AIMS** will take you to the expense transaction details that posted prior to 2/1/07, as well as the Payroll and Travel transaction details that post from 2/1/07 through the HR release of OnePurdue. The navigation within this report is point-and-click, similar to the old AIMS application.

The Legacy AIMS window opens

https://ias.itap.purdue.edu - AIMS :: Account Summary :: 670 1090-6979 :: Purdue University - Microsoft Internet Explorer

PURDUE UNIVERSITY

Historical Account Information
(Pre-SAP Release)

Account Summary
As of January 31, 2007

	Budget	Expense	Balance
Salaries & Wages			
Professional Personnel	16,198.92	17,926.67	-1,727.75
Graduate Assistants	7,344.00	5,200.00	2,144.00
Graduate Fee Remissions	1,531.26	1,145.20	386.06
Fringe Benefits	10,673.73	6,604.39	4,069.34
Total Salaries & Wages	35,747.91	30,876.26	4,871.65
Supplies & Expenses			
Communications	2,850.85	5,339.32	-2,488.47
Travel - Domestic	4,916.58	4,110.25	806.33
Publication/Duplication	1,558.49	3,709.16	-2,150.67
Other Supplies & Expense	579.98	2,220.71	-1,640.73
Total Supplies & Expenses	9,905.90	15,379.44	-5,473.54
F&A	5,234.69	2,973.10	2,261.59
Grand Total	50,888.50	49,228.80	1,659.70

As of 01/31/07
 Account Summary
 Expenses by Month
 Transaction List
 Budget Changes

Transaction Search
 Search in:
 Vendor Name
 Values containing:
 Go

Open Printable View Download this Page to Excel Email this Page