



OnePurdue News for Supervisors

June 15, 2006

OnePurdue News
from John Beelke and John Shipley

Dear Purdue Director, Manager or Supervisor,

Welcome to the first installment of our new OnePurdue News briefings for directors, managers and supervisors. We plan to e-mail you these regular OnePurdue news reports once every two weeks so that you can stay up to date on what's happening with OnePurdue that may affect you and your staff. We also plan to provide you links to resources designed to help you and your staff succeed through the many upcoming OnePurdue changes.

A big OnePurdue happening coming up this summer is OnePurdue training for finance and human resource software applications that will go live in October and in January. It's our first topic.

OnePurdue Training Starts in Early August

Some of you whose staff are involved in financial and/or human resource functions for the University, recently assigned your staff to their roles in OnePurdue's SAP system. The next step will be to enroll staff in OnePurdue training courses suited to those roles. The courses are now being finalized by the OnePurdue training team. Internet-based training enrollment is scheduled to begin in mid-July, for training that will start in early August. In the coming weeks, you can expect to receive step-by-step instructions on how to use the Web-based enrollment process from the OnePurdue training team.

*** A glimpse into training enrollment: Supervisors will enroll staff; they will not enroll themselves. This is advantageous for supervisors because it enables you to be aware of what courses your staff are taking and when, as well as how far along they are in their training, how many hours they will need to devote to it, etc. Find out more at the town hall meetings that start next week. Read on ...



Upcoming OnePurdue Town Halls Look at Training, OnePurdue Screens

We hope you will attend the upcoming preview of how training will be coordinated, as well as an advance peek at what the OnePurdue system looks like at one of the OnePurdue town hall meetings that start next week. You and all your employees are invited to attend at your campus.

For times and locations of the town hall meetings at all campuses, click here:

http://www.purdue.edu/onepurdue/news/newonepurdue_june2006.shtml#june_town_halls

At each of the town hall meetings, members of the OnePurdue training team and their director, Connie Bilyeu, will screen images of the new system and explain some basics about how it works. Administrators from finance and human resources for each campus also will be on hand to address campus-specific issues and answer questions at each meeting.

You Play a Very Important Role

As a manager or supervisor, you are key to the success of the OnePurdue implementation. We want to keep you in the loop on what's ahead and we request that you to share the news we provide with your staff.

We have a lot to share! That's why we plan to send you OnePurdue News every two weeks. Because your time is valuable, we plan to use links to more extensive information on the Web so that you can click into what you find most useful for the business you and your staff do.

We also want to hear what OnePurdue issues you are curious about. Please send questions that you would like us to answer in OnePurdue News to us at onepurdue@purdue.edu. Please indicate that you are sending your question to OnePurdue News for supervisors and managers.

Thank you for reading OnePurdue News!

Best Regards,

John Beelke, Director of Human Resource Services
and
John Shipley, Comptroller