

Committee Charter

Title:	OnePurdue Applications Steering Committee
Effective Date:	October 1, 2007
Expiration Date:	September 30, 2009 (committee is subject to renewal)
Chair:	Appointed jointly by the Executive Vice President and Treasurer, and the Provost

Introduction

This committee will establish overall application and project priorities, and oversee implementation of those priorities. This committee reports to the OnePurdue Oversight Executive Committee.

Objectives

This committee will balance institutional, operational, and technical priorities that will drive the assignment of resources to operational support and continuous improvement of the OnePurdue applications. The committee will also provide a forum for the expeditious disposition of OnePurdue applications issues.

Approach

Consultative communication channels will be established and maintained with: 1) the OnePurdue Oversight Executive Committee; 2) OnePurdue's functional and technical competency centers, including implementation partners; and 3) several constituent-based advisory committees. Using this approach, the Steering Committee will receive and communicate relevant application and project related information.

Responsibilities

1. Enforce the OnePurdue post implementation operating principles as charged by the Oversight Executive Committee (see Attachment 1).
2. Balance organizational priorities (from executive committee), operational priorities (from advisory committees), and technical priorities (from the PMO).
3. Sustain the integration of enterprise applications across all application suites.
4. Consider proposals to customize vendor code and databases, as appropriate, and make recommendations to the Oversight Executive Committee. All customization proposals should be evaluated on the basis of total lifetime cost of ownership.

5. Approve and oversee any enterprise application projects that fall outside of the SAP and SunGard application suites and bolt-ons (e.g., bolt-ons, PUID, ReportSpace, etc.)
6. Communicate approved changes, priorities, and timetables for enterprise applications back to departments whose local applications may be impacted.
7. Solicit and communicate planned changes and timetables for changes to departmental applications that may impact enterprise applications.
8. Quickly and decisively resolve any issues that cannot be resolved by advisory committees that report to the steering committee.
9. Act on the proposed administrative policies and other major project management issues as may be presented by the functional and technical competency centers.

Membership Roles

Representative	Appointee	Appointed By
Chair	Rabindra Mukerjea	Executive Vice President and Treasurer Provost
Business Services (2 members)	John Shipley John Beelke	Vice President for Business Services
Student Services (2 members)	Pamela Horne Lee Gordon	Vice President for Student Services
University Advancement	Dan Gentry	Senior Vice President for University Advancement
Physical Facilities	Bob Bain	Vice President for Physical Facilities
Housing and Food Services	Jody Couch	Vice President for Housing and Foods Services
Internal Audit	Peggy Fish	Executive Vice President and Treasurer
ITaP, Enterprise Applications	Jeff Whitten	Vice President for Information Technology
Academic Administration	Nancy Bulger	Provost
Faculty Senate	Joe Braun	Chair of the Faculty Senate
Calumet Campus	Ken Johnston	Chancellor, Purdue University

		Calumet (PUC)
Fort Wayne Campus	Walt Branson	Chancellor, Indiana - Purdue University Fort Wayne (IPFW)
North Central Campus	Dan Burns	Chancellor, Purdue North Central (PNC)
Chair, Data Resources Advisory Committee		N/A
Chair, Training and Support Advisory Committee	Julie Kercher-Updike	N/A
Ex-Officio: Project Management Office	Gary Newsom	Associate Vice President, IT Enterprise Applications
Ex-Officio: Other members as deemed necessary		Chair, OnePurdue Applications Steering Committee

Meetings

This committee will meet at least monthly. Based on actual experience, the committee meeting frequency may be revised. Special meetings will be scheduled, as required.

Terms

Appointment terms are annual based on the fiscal year.

Approved:

Morgan R. Olsen
 Chair, OnePurdue Executive Oversight Committee

Attachment 1

OnePurdue Post Implementation Operating Principles

Preamble

- 1) The high level of integration and cooperation that is being achieved by the OnePurdue implementation project will be sustained within all aspects of the governance and support of OnePurdue.
- 2) Best practices will be used to guide the operation of and decision making for OnePurdue.

Governance

- 1) OnePurdue will have a governance structure with a user majority similar to that used during implementation. This governance structure will be used for addressing enterprise-wide integration issues, and for setting the priorities for system support, system improvements, and upgrades.
 - a) All campuses will participate in the governance, finances, operation and support of the OnePurdue applications.
 - b) The strategic, guiding vision will continue to be system-wide implementations of the enterprise applications serving all campuses and locations.
 - c) As OnePurdue applications evolve, the core software, bolt-ons software, and databases will not be modified without the prior approval of the governing bodies.
 - d) All campuses will contribute knowledgeable and empowered personnel to the governance and support of OnePurdue.
- 2) When presented the options to: a) use functionality in the SAP and SunGard applications, or b) to build, enhance, or acquire an alternate third-party external application, the SAP or SunGard application is the first option to be considered. Future bolt-ons to the OnePurdue software and databases will not be implemented until the lifetime costs and benefits are fully understood, approved, and funded.
- 3) Subject to protocols set by the governance structure, the capability to make enhancements, adaptations, and configurations to the system will be “pushed out” to decentralized areas as much as is reasonably feasible to sustain integration after the individual modules “go live”.
- 4) There will be a need to coordinate OnePurdue and interfacing non-OnePurdue applications (both enterprise and departmental) to assure that all applications remain appropriately integrated.

Support

- 1) SAP and SunGard competency centers (or equivalents) will be established with oversight by the governance structure.