

# **To-Be Process Review Workshop**

## **Human Resources Posting to Accounting in SAP Posting to Accounts Payable in SAP**

Location: Ross Building

Room: 130

Time: 8:00 a.m. to Noon

September 28, 2005

# Welcome!

## ▪ Introductions of Group

### • Representatives from:

- » HR & Payroll & Benefits West Lafayette
- » HR & Payroll Calumet
- » HR & Payroll Ft. Wayne
- » HR & Payroll North Central
- » One Purdue HR team members
- » Business Managers
- » Physical Facilities
- » Housing & Food Services

### • Facilitated by:

- » Troy Markusson (Bearing Point)
  - With input from:
    - Rick Miller (Purdue)
    - Julie Gregory (Purdue)
    - Greg Gick (Purdue)



# Workshop Logistics

- Tent Cards
- Rest Rooms
- Breaks
- Lunch



# Workshop Agenda

1. Introduction
2. Posting to Accounting in SAP
2. Break
4. Posting to Accounts Payable in SAP
5. Adjourn



# Posting to Accounting in SAP

# Posting to Accounting

- SAP terms vs Purdue terms
- Infotype 0027 (Cost Distribution)
- CATS Overrides
- Posting to Accounting Configuration
- Posting to Accounting Processing
- Month End Accruals
- Reconciliation
- Reporting
- Effort Certification
- Concurrent Employment
- Special Payroll Charge Processes

# SAP Terms vs Purdue Terms

Legacy

SAP

Fund

Fund

Department

Cost center

Project

Order (or WBS Element)

Object

GL Account

DREF

N/A

# Infotype 0027 – Cost Distribution

- Determines the cost object(s) payroll expenses should be charged against
  - All salary, benefits, taxes will be charged based on this distribution



# Infotype 0027 - Cost Distribution - SAP

Cost distribution							
Co...	Cost ctr	Order	WBS element	Pct.	Fund	Functional A...	Grant
US01	12000000000			100.00			

# CATS Overrides

- Time administrator can override cost distribution to charge specific hours to a certain cost center, fund, or work order
- This will only charge the salary expense (no benefit charges or tax charges will be based on this)

# CATS Overrides - SAP

## Time Sheet: Data Entry View



Data Entry Period: 09/19/2005 - 10/16/2005 Week: 38.2005

### Data Entry Area

LT	Pers.No.	Name	Rec. CCtr	Receiver WBS element	Rec. order	RecFund	A/A...	MO 09/19	TU 09/20	WE 09/21
	60	Jane Time						6	9	9
	60	Jane Time		C.10.05.0001.A.1		9999999995	ATTN	2	4	5
	60	Jane Time	1125000000			9999999997	ATTN	3	4	3
	60	Jane Time			4000020	9999999999	ATTN	1	1	1

# Posting to Accounting Configuration

- Each wage type will be mapped to a GL account (object)
  - If GL account is an expense account then cost distribution will be based on infotype 0027 and CATS
  - If GL account is a payable/receivable account then no cost distribution is done other than company code level
- Can set up to have certain expenses posted to a fixed cost center or work order
  - Ignore infotype 0027 distributions

# Posting to Accounting Processing

- Payroll results are analyzed for each employee and posted to Accounting based on configuration
- Typical journal entry looks as follows:

DR Salary Expense	\$1,000	
DR Tax Employer Expense	\$100	
DR Benefit Employer Expense	\$100	
	CR Tax Payable (Both EE and ER)	\$200
	CR Benefit Payable (Both EE and ER)	\$300
	CR Net Payable	\$700

# Posting to Accounting Processing – SAP

Account no. w. text	CO acc. ass.	Debit amnt	Credit amnt
176000 Salaries and wages p			28,423.60
176100 Federal Income Tax W			8,020.40
176110 Other Taxes(Employee			496.00
176210 Accr.FICA (Employee)			3,060.00
176220 Accr.FICA (Employer)			3,060.00
176410 Benefits (Employer)			4,000.00
176410 Benefits (Employer)	CCtr 4120	3,800.00	
430000 Salaries - base wage	CCtr 4120	38,000.00	
465000 Payroll taxes	CCtr 4120	2,907.00	
176410 Benefits (Employer)	CCtr 4205	200.00	
430000 Salaries - base wage	CCtr 4205	2,000.00	
465000 Payroll taxes	CCtr 4205	153.00	
1844		47,060.00	47,060.00
		47,060.00	47,060.00

- Document posted in simulation first to be validated
- Once document validated it can be released to Accounting for posting

# Posting to Accounting Processing – SAP

Account no. w. text	CO acc. ass.	Debit amnt	Credit amnt
176000 Salaries and wages p			28,423.60
176100 Federal Income Tax W			8,020.40
176110 Other Taxes(Employee			496.00
176210 Accr.FICA (Employee)			3,060.00
176220 Accr.FICA (Employer)			3,060.00
176410 Benefits (Employer)			4,000.00
176410 Benefits (Employer)	CCtr 4120	3,800.00	
430000 Salaries - base wage	CCtr 4120	38,000.00	
465000 Payroll taxes	CCtr 4120	2,907.00	
176410 Benefits (Employer)	CCtr 4205	200.00	
430000 Salaries - base wage	CCtr 4205	2,000.00	
465000 Payroll taxes	CCtr 4205	153.00	
1844		47,060.00	47,060.00

- Can drilldown to view the details

# Posting to Accounting Processing – SAP

Account no. w. text	CO object	Wage Type Long Text	Pers.No.	Debit amnt	Credit amnt
430000 Salaries..	CCtr 4120	1002 Salary	60001	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60002	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60003	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60004	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60005	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60006	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60007	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60008	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60009	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60010	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60012	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60013	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60014	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60015	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60016	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60017	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60018	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60019	2,000.00	
430000 Salaries..	CCtr 4120	1002 Salary	60020	2,000.00	
* 430000 Salaries..	CCtr 4120	1002 Salary		38,000.00	
**				38,000.00	

- Can drilldown further to see the payroll result for the employee



# Month End Accruals

- Payrolls will be set up to have accruals generated for certain wage types
- Posting to Accounting program will generate both accrual journal entry on last day of the current month and a reversing entry on the first day of the next month
- Configuration sets the number of days to accrue for each month

# Reconciliation

- Can reconcile from FI back to Payroll posting and have same drill down functionality as previously presented

# Reconciliation – SAP

**G/L Account Balance Display**

Document currency | Document currency | Document currency | Bus

Account number 176110 Other Taxes(Employee  
 Company code 3000 IDES US INC  
 Business area \*  
 Fiscal year 2004  
 All documents in currency \* Display currency USD

Period	Debit	Credit	Balance	Cum. balance
Balance C...				423,916.24
1		24,601.21	24,601.21-	448,517.45-
2		21,717.51	21,717.51-	470,234.96-
3		17,576.21	17,576.21-	487,811.17-
4	7,339.24	11,782.85	4,443.61-	492,254.78-
5	519.04	12,742.05	12,223.01-	504,477.79-
6	185.77	11,044.73	10,858.96-	515,336.75-
7	1,428.23	13,981.86	12,553.63-	527,890.38-

# Reconciliation - SAP - FI Detail

**G/L Account Line Item Display**

G/L account no. 176110      Other Taxes (Employee)  
 Company Code 3000

Type	Doc. Date	Amount in local cur.	DocumentNo
<input type="checkbox"/> AB	05/07/2004	47.69-	100003767
<input type="checkbox"/> AB	05/07/2004	234.41-	100003767
<input type="checkbox"/> AB	05/07/2004	0.39-	100003767
<input type="checkbox"/> AB	05/07/2004	1.60-	100003767
<input type="checkbox"/> AB	05/07/2004	455.66-	100003767
<input type="checkbox"/> AB	05/07/2004	1,535.18-	100003773
<input type="checkbox"/> AB	05/07/2004	654.71-	100003773
<input type="checkbox"/> AB	05/07/2004	64.11-	100003773
<input type="checkbox"/> AB	05/07/2004	0.29-	100003773
<input type="checkbox"/> AB	05/07/2004	63.00-	100003773
<input type="checkbox"/> AB	05/07/2004	63.68-	100003773
<input type="checkbox"/> AB	05/07/2004	35.13-	100003773
<input type="checkbox"/> AB	05/07/2004	28.55-	100003773
<input type="checkbox"/> AB	05/07/2004	2.60-	100003773
<input type="checkbox"/> AB	05/07/2004	115.75-	100003773
<input type="checkbox"/> AB	05/07/2004	0.50-	100003773
<input type="checkbox"/> AB	05/07/2004	1.30-	100003773
<input type="checkbox"/> AB	05/07/2004	7,880.75-	100003773
<input type="checkbox"/> AB	05/07/2004	2.24-	100003774
<input type="checkbox"/> AB	05/07/2004	15.45-	100003774
<input type="checkbox"/> AB	05/07/2004	67.81-	100003774
<input type="checkbox"/> AB	05/07/2004	488.96-	100003776
<input type="checkbox"/> AB	05/07/2004	7.80-	100003776
<input type="checkbox"/> AB	05/07/2004	242.97-	100003776

# Reconciliation - SAP - Payroll Details

Doc.type : AB ( Accounting document ) Normal document					
Doc. Number	100003773	Company code	3000	Fiscal year	20
Doc. date	05/07/2004	Posting date	01/15/2004	Period	01
Ref.doc.	XXXXX00001				
Doc.currency	USD				
Doc.head.text	PP0000001014				

Itm	PK	CoCd	Account	Account short text	Amount in LC	LCurr	Amount
1	50	3000	176000	Salaries and wages p	381,908.88-	USD	381,908.88-
2	50	3000	176100	Federal Income Tax W	116,755.26-	USD	116,755.26-
3	50	3000	176110	Other Taxes(Employee	1,535.18-	USD	1,535.18-
4	50	3000	176120	Other Taxes(Employer	19,208.52-	USD	19,208.52-
5	50	3000	176210	Accr.FICA (Employee)	41,460.09-	USD	41,460.09-
6	50	3000	176220	Accr.FICA (Employer)	41,460.09-	USD	41,460.09-
7	50	3000	176400	Employees' Saving P1	291.67-	USD	291.67-
8	50	3000	176410	Benefits (Employer)	154.92-	USD	154.92-
9	50	3000	176420	Benefits (Employee)	190.25-	USD	190.25-
10	50	3000	176430	Employer 401K contr.	175.00-	USD	175.00-
11	50	3000	176000	Salaries and wages p	88,796.53-	USD	88,796.53-
12	50	3000	176100	Federal Income Tax W	26,979.65-	USD	26,979.65-
13	50	3000	176110	Other Taxes(Employee	654.71-	USD	654.71-
14	50	3000	176120	Other Taxes(Employer	5,108.37-	USD	5,108.37-
15	50	3000	176210	Accr.FICA (Employee)	11,015.97-	USD	11,015.97-
16	50	3000	176220	Accr.FICA (Employer)	11,015.97-	USD	11,015.97-
17	50	3000	176301	EE garnishments	4,792.52-	USD	4,792.52-
18	50	3000	176302	EE Deduction	300.00-	USD	300.00-
19	50	3000	176400	Employees' Saving P1	10,139.07-	USD	10,139.07-
20	50	3000	176410	Benefits (Employer)	6,155.58-	USD	6,155.58-

# FI Reporting

- Wage Type Assignment – Display GL Accounts
- Cost Center Report

# Wage Type Assignment – Display GL Accounts

- Display the GL account each wage type is being posted to
- Assists in determining when an account is not in balance

# Wage Type Assignment - Display GL Accounts - SAP

## Wage Type Assignment - Display G/L Accounts

WT	WType text	No	Symbol.account txt	AATyp	V	G/L acct	Short Text	EGAC	EG AD txt
1000	Hourly rate	1	Direct Labor Costs	C	+	420000	Direct labor costs		
1000	Hourly rate	9	Direct Labor Costs	C	+	420000	Direct labor costs		
1000	Hourly rate	10	Accrual adjustment ...	F	-	???			
1001	Hourly rate-direct entry	1	Wages/salaries	C	+	430000	Salaries - base wage	1	Industrial wor...
1001	Hourly rate-direct entry	1	Wages/salaries	C	+	430000	Salaries - base wage	2	Salaried emplo...
1001	Hourly rate-direct entry	9	Wages/salaries	C	+	430000	Salaries - base wage	1	Industrial wor...
1001	Hourly rate-direct entry	9	Wages/salaries	C	+	430000	Salaries - base wage	2	Salaried emplo...
1001	Hourly rate-direct entry	10	Accrual adjustment ...	F	-	???			
1002	Salary	1	Wages/salaries	C	+	430000	Salaries - base wage	1	Industrial wor...
1002	Salary	1	Wages/salaries	C	+	430000	Salaries - base wage	2	Salaried emplo...
1002	Salary	9	Wages/salaries	C	+	430000	Salaries - base wage	1	Industrial wor...
1002	Salary	9	Wages/salaries	C	+	430000	Salaries - base wage	2	Salaried emplo...
1002	Salary	10	Accrual adjustment ...	F	-	???			
1004	Lead premium	1	Wages/Salaries	CN	+	176880	HR Clearing Account		
1004	Lead premium	9	Wages/Salaries	CN	+	176880	HR Clearing Account		
1004	Lead premium	10	Accrual adjustment ...	F	-	???			
1005	Shift premium	1	Wages/Salaries	CN	+	176880	HR Clearing Account		
1005	Shift premium	9	Wages/Salaries	CN	+	176880	HR Clearing Account		
1005	Shift premium	10	Accrual adjustment ...	F	-	???			
1010	Pension Payment	1	Wages/salaries	C	+	430000	Salaries - base wage	1	Industrial wor...
1010	Pension Payment	1	Wages/salaries	C	+	430000	Salaries - base wage	2	Salaried emplo...
1010	Pension Payment	9	Wages/salaries	C	+	430000	Salaries - base wage	1	Industrial wor...
1010	Pension Payment	9	Wages/salaries	C	+	430000	Salaries - base wage	2	Salaried emplo...
1010	Pension Payment	10	Accrual adjustment ...	F	-	???			
1055	Premium Pay	1	Wages/Salaries	CN	+	176880	HR Clearing Account		
1055	Premium Pay	9	Wages/Salaries	CN	+	176880	HR Clearing Account		
1055	Premium Pay	10	Accrual adjustment ...	F	-	???			



# Cost Center Report

- User can run report to view charges incurred on a cost center
- Can reconcile FI postings to the payroll results
- Can use report for cost planning by arriving at an average cost by employee
- Can drilldown to payroll results, wage type reporter, or FI payroll posting document

# Cost Center Report – SAP

Payroll Details Time Data Detail FI/CO Postings Payroll Cluster

Cost Center Report from 01/01/2004 to 12/31/2004

Sort Expand Download

	Hours	Amount	Head Count
Cost Center Report - Administrator	5,883.38	98,935.16	4.00
Cc 0000002200 - VP - Human Resources	5,883.38	98,935.16	4.00
Ee 00700797 - Alissa Fitzgibbons	1,181.38	24,550.96	1.00
Ce 0000176410 - Benefits (Employ		2,278.92	
Std Medical Employer		1,017.38	
01/15/2004		72.67	
04/15/2004		436.02	
04/30/2004		72.67	
05/15/2004		72.67	
05/31/2004		72.67	
06/15/2004		72.67	
06/30/2004		72.67	
07/15/2004		72.67	
07/31/2004		72.67	
Dental Employer		52.50	
Basic Life Employer		9.80	
Std Medical Provider		1,095.50	
Dental Provider		93.94	
Basic Life Provider		9.80	
Ce 0000430000 - Salaries - base w	1,149.38	19,878.18	
Ce 0000449000 - Other personnel	32.00	538.44	
Ce 0000465000 - Payroll taxes		1,855.42	1.00
Ee 00700798 - Colleen Caplice	1,578.00	25,964.97	1.00
Ee 00700799 - Katrina Parzyck	1,572.00	28,515.66	1.00
Ee 00700800 - Andrea Stork	1,552.00	19,903.57	1.00

# Effort Certification Process

- Payroll will post pay period on planned infotype 0027 (Cost Distribution)
- After Payroll has been completed, employee will approve distribution for the pay period through Employee Self Service (ESS)
  - This will then be approved by employee's manager (MSS)
- Once approved new infotype 0027 will be created and next time payroll is processed will generate retroactive posting

# Concurrent Employment

- SAP will handle employees holding multiple positions at the same time in SAP
- Each separate personnel assignment is given a unique ID
- Each personnel assignment will hold their own position, have their own rate, have their own cost assignment, etc
- If employee holds two positions, with different rates of pay, they will be set up in concurrent employment
- Employee's benefits and tax expenses will be distributed based on the percentage each assignment is worked

# Concurrent Employment - Example

Assignment #1

Cost center 1234 50%

Fund xyz 50%

Paid \$1,000

Assignment #2

Grant 1234 75%

Cost center 1234 25%

Paid \$500

Employer Tax Expense \$200

Employer Benefit Expense \$100

# Concurrent Employment – Example

## Assignment #1

$$1000 / 1500 = .67$$

$$\text{ER Tax Exp } \$200 \times .67 = \$134.00$$

$$\text{ER Ben Exp } \$100 \times .67 = \$67.00$$

## Cost center 1234 50%

$$\text{ER Tax Exp } \$134.00 \times .50 = \$67.00$$

$$\text{ER Ben Exp } \$67.00 \times .50 = \$33.50$$

## Fund xyz 50%

$$\text{ER Tax Exp } \$134.00 \times .50 = \$67.00$$

$$\text{ER Ben Exp } \$67.00 \times .50 = \$33.50$$

## Assignment #2

$$500 / 1500 = .33$$

$$\text{ER Tax Exp } \$200 \times .33 = \$67.00$$

$$\text{ER Ben Exp } \$100 \times .33 = \$33.00$$

## Grant 1234 75%

$$\text{ER Tax Exp } \$67.00 \times .75 = \$50.25$$

$$\text{ER Ben Exp } \$33.00 \times .75 = \$24.75$$

## Cost Center 1234 25%

$$\text{ER Tax Exp } \$67.00 \times .25 = \$16.75$$

$$\text{ER Ben Exp } \$33.00 \times .25 = \$8.25$$

# Special Payroll Charge Processes

# Staff Fee Remissions

- Business rule numbers 1 – 6
- Depending on the cost object charged, the charge is either made to a pool or the individual department
- Payroll will calculate the wage type for the accrual based off of earnings and enterprise structure of employee
- The distribution will be based on infotype 0027
  - If charge is still required to go to pool this will need to be programmed



# Funds 116 and 700 Exception

- Business rule number 7
- Funds 116 (Income Producing CEA Credit Courses) and 700 (Gift Fund) are not allowed to have fee remissions charged against
- Will need to have ABAP built to handle

# Indirect Cost Positions

- Business rule number 9
- Checks to see if the position can be charged directly against
- Will need to have ABAP built to handle

# 40A/70A Overtime

- Business rule number 10
- 40A/70A overtime needs to be checked against a Fund List
  - If the fund on the list is used then the charge cannot be allowed
- Overtime will be calculated and paid at the same time in SAP
- Overtime will be distributed based on infotype 0027

# Employer Tax and Benefits

- Business rule numbers 11 – 17, 25 – 29, 33 – 58, 79 – 83
- Rules calculate both the amount of the employer contributions and determine how to distribute
  - Ex. Employer Social Security, Employer Medical, Employer TIAA CREF
- Tax wage types will be calculated with SAP delivered functionality
- Benefits wage types will be calculated by Benefits module
- Distribution will be based on infotype 0027
  - Special ABAP will be required to post benefits differently than infotype 0027

# PAIS Default Logic

- Business rule number 19
- If account is locked, invalid, inactive, etc the department is used to determine the default cost center
- Posting is run in simulation first so you would know ahead of time if something is wrong with the account
- If still required, will need to be ABAP

# Work Study

- Business rule numbers 20 – 20b
- Charges the monies to work study account
- Work study pay is processed as a separate wage type
- Employee who holds multiple positions (one including Work Study) will be set up as concurrently employed with multiple infotype 0027 records
- Cost center should be entered correctly on infotype 0027
  - Should not enter a cost center that is not valid for work study

# Adjusting Pay Period Logic

- Business rule number 21
- This rule determines which year an adjusting payroll can be charged to
- Regardless of when the posting is retroactively for, SAP Payroll will always post in the current month and current year

# One Pay Period at a Time

- Business rule number 23
- In legacy only one monthly and/or biweekly pay period is open to accept distribution
- Payroll in SAP is not limited to only post a biweekly or monthly payroll
- When any payroll has been validated, and is ready to be posted, the results will post if the month is open for posting



# Federal Overtime Distribution

- Business rule number 24
- If a federal fund is being used, the proportion of overtime to be distributed cannot exceed the proportion of regular time
- SAP will distribute based on the percentage of time worked on each position
  - Distribution will be the same for Regular and Overtime

# Rounding Rule

- Business rule number 31
- Rounding rules are required in the old system so that every penny is charged
- All costs (whether salary, or employer contributions) will be distributed to the penny

# Payroll/JV Correction Rule

- Business rule number 32
- This rule ensures that every correction starts with actual original charges
- When a correction (off cycle) payroll is processed, the posting to Accounting step will reverse the GL accounts, and post the correct amounts as needed
- Off cycles can be posted in any month that is still open
  - If off cycle is for the previous month, and Accounting has not closed the books yet, Payroll can post in the previous month

# Distribute Employee Deduction Rules

- Business rule numbers 59 – 75
- Rules to ensure deductions are distributed correctly
  - Example: Garnishment Payable, Parking Payable
- Deductions will be assigned wage type numbers
- Wage types will be mapped to appropriate GL account number
- Since GL accounts are not expense accounts, no distribution among cost objects is required

# Distribute Earnings/Net Pay to GL

- Business rule numbers 84, 86, and 87
- Rules to ensure all earnings and net pay are distributed correctly
- All earnings and net pay will be assigned wage type numbers
- Wage types will be mapped to the appropriate GL account numbers
- Earnings wage types will be mapped to expense GL accounts and will be based off of infotype 0027
- Net Pay will be mapped to a payable account

# Distribute Across Appointments

- Business rule numbers 85, and 88 – 106
- Required to properly distribute costs across appointments
- Wage types will be distributed based on percentage method outlined earlier
- Certain benefits will not be allowed to charge against some cost centers, or accounts
  - ABAP will be required for these scenarios

**Questions?**

# Posting to Accounts Payable in SAP



# Posting to Accounts Payable

- Overview
- Posting to Accounts Payable Configuration
- Posting to Accounts Payable Processing
- Reporting
- What will be automatically remitted?

# Overview

- Each pay period Payroll can automatically post vendor remittance amounts to Accounts Payable
- Included are due date, payment method, and amount
- These remittances will post against the same payable GL account (object) the payroll result posted against

# Posting to Accounts Payable Configuration

- Identify what wage types should be remitted
- Identify Accounts Payable vendor
- Identify due date of payment
  - Payday, 15<sup>th</sup> of the following month, 3 days after payday, etc
- Identify payment method
  - Check, EFT, wire

# Posting to Accounts Payable Processing

- Much the same as a posting to Accounting
- Send over all remittances to Accounts Payable every pay period regardless when due
  - Accounts Payable will only generate payments for those remittances that are due
- Drilldown functionality does NOT exist on the posting to Accounts Payable
  - Can receive employee detail information from other reports

# Reporting

- Reconciliation of Remittance Posting Items
  - Produces a list of all third-party remittance items that have been evaluated, posted or paid
  - Can receive employee detail of payments being made to vendors
  - Report used to reconcile Accounts Payable checks to payroll results

# Reconciliation of Remittance Posting Items – SAP

## HR payee items

CoCd	Vendor	EvalR...	Amount	Crcy	Payday	Due	TranDate	Pay. date	Run on	Remittance...	Status text
3000	200016	1	92.32		02/05/1996	03/14/1996	09/12/2005			02	Being posted
		2	92.32		02/12/1996	03/14/1996	09/12/2005			02	Being posted
		3	92.32		02/19/1996	03/14/1996	09/12/2005			02	Being posted
		4	92.32		02/26/1996	03/14/1996	09/12/2005			02	Being posted
		5	80.99		01/12/1996	02/14/1996	09/12/2005			02	Being posted
		301	92.89	USD	06/15/2004	07/14/2004	09/12/2005			02	Being posted
			<b>450.27</b>								

# What Will Be Automatically Remitted?

- Any deduction that is remitted on a dollar for dollar basis to what was withheld (or generated) on employee's paycheck will be automatically sent to Accounts Payable
- If what is remitted is dependant on what provider bills University for, this will remain a manual process

# What Will Be Automatically Remitted?

- Taxes
- Garnishments
- Savings Plans
- Flexible Spending Accounts
- PRF Loans
- United Way



# What Will Not Be Automatically Remitted?

- Health Plans – University pays based on bill
- Insurance Plans – University pays based on bill
- Bonds – Will be a part of ACH
- Credit Union – Will be a part of ACH

**Questions?**