



Quick Reference Card

Standard Monthly User Report (SMUR) Monthly Budget Changes without Cost Sharing

PURPOSE: A listing of budget transactions including original, changes, and carry forward items.

This report contains information about the following [Fund](#), [Fund Center](#), [Funded Program](#), [Fiscal Year](#), and [Fiscal Year Period](#).

02/05/2008

SMUR MONTHLY BUDGET CHANGES

Monthly Budget Changes
 Fund: 21010000 General Operating
 Fund Center: xxxxxxx000 Name of Fund Center
 Fiscal Year: 2008

This lets you know that information below is NOT related to grants

Not Grant Relevant

Budget Type: This field indicates whether the transaction is recurring (REC), non recurring (NREC) or grant related

Process: This field indicates the type of process for the transaction

Salaries and Wages

Fund Program	Grant	Year	Doc Date	Created Date	CI	Expense Category	Doc Nbr	Dollar amount	BT	PROC	DT	Orig Proc	Description	
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	07/01/2007	07/25/2007	506000	Salary And Wages	1000020679	2,790,647.65	NREC	CORV	CFWD	COVR		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	07/01/2007	07/25/2007	506040	Limited Term Lectur	1000020679	142,198.38	NREC	CORV	CFWD	COVR		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	07/01/2007	07/25/2007	506080	Grad Staff	1000020679	2,598,975.07	NREC	CORV	CFWD	COVR		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	07/01/2007	07/25/2007	506090	Fellowships	1000020679	45,700.00	NREC	CORV	CFWD	COVR		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	07/01/2007	07/25/2007	506120	Service - Regular	1000020679	54,624.32	NREC	CORV	CFWD	COVR		
CFWD Subtotal =								39,549.88	Carry Over Residual Budget					
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	02/04/2008	02/04/2008	506080	Grad Staff	1000027008	12,575.00	NREC	RECV	CHGS	BWB		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	02/04/2008	02/04/2008	506080	Grad Staff	1000027007	40,700.00	NREC	RECV	CHGS	BWB		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	10/31/2007	10/31/2007	506080	Grad Staff	1000024353	57,120.00	NREC	RECV	CHGS	BWB	PROV - FALL 07 TA EXPENSES	
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	09/17/2007	09/17/2007	506080	Grad Staff	1000023202	2,764,983.00	NREC	RECV	CHGS	BWB		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	09/17/2007	09/17/2007	506090	Fellowships	1000023202	26,768.00	NREC	RECV	CHGS	BWB		
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	10/18/2007	10/18/2007	506080	Grad Staff	1000023989	25,330.00	NREC	SEND	CHGS	BWB		
CHGS Subtotal =								2,877,816.00	Carry Forward					
Subtotal Salaries and Wages =								2,917,365.88	Carry Over Receiver					

Subtotal S&W = CFWD + CHGS

Budget Changes

Non-Recurring

Supplies and Expenses

Fund Program	Grant	Year	Doc Date	Created Date	CI	Expense Category	Doc Nbr	Dollar amount	BT	PROC	DT	Orig Proc	Description
NOT-RELEVANT	NOT-RELEVANT GRANT	2008	07/01/2007	07/25/2007	558010	Grants/Fellowships	1000020679	10,808.94	NREC	CORV	CFWD	COVR	
CFWD Subtotal =								10,808.94	Original Process: This field indicates the type of process that created the entry.				
Subtotal Supplies and Expenses =								10,808.94	Budget Document Type: An alphabetical code describing the type of document for the transaction.				

Commitment Item: Numerical system for categorizing financial activities. Also known as G/L Account.

Subtotal S&E = CFWD + CHGS + ORIG Budget

Variables used by Business Offices to run this report

Funds Selected
 I EQ 21010000
 FundCenters Selected
 I EQ xxxxxxx000
 Fiscal Year 2008
 02/05/2008 11:31:28





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Glossary	
Budget Document Type (DT):	This field indicates the type of document for the transaction. Values include Changes (CHGS), Changes with JV (CHJV), Supplement (SUPL), Original (ORIG-system generated), or Carry Forward (CFWD-system generated). See http://www.purdue.edu/budgetfp/xls/FMBBRefCard.xls for more details.
Budget Type (BT):	This field indicates whether the transaction is recurring (REC), non recurring (NREC) or grant related (GM01).
Commitment Item (CI):	A numerical system for categorizing financial activities in SAP. Also known as G/L Account.
Fiscal Year Period:	Represents the period within a Fiscal Year (i.e. 003/2008 represents September, 2007 and 007/2008 represents January, 2008).
Fiscal Year:	Represents the University's Fiscal Year of July 1 - June 30 (i.e. 2008 represents Fiscal Year July 1, 2007 - June 30, 2008).
Fund Center:	Fund Centers represent the organizational areas of responsibility for budgetary monitoring and reporting. Fund Centers are similar to departments.
Fund:	A fund represents the lowest level source of funding required for budgeting and monitoring. Funds describe the source of money, i.e. 2101000=General Funds.
Funded Program:	The funded program is used for detailed budgeting and expenditure control of temporary, discrete groups of activities. Sponsored Programs, Real Internal Orders (RIO's) and Statistical Internal Orders (SIO's) are all types of funded programs.
Not Grant Relevant:	Represents information that is not related to grants. In the Account Balance List Report, the Not Grant Relevant section provides information on non-grants management accounts.
Original Process:	This field indicates the type of process that created the entry. This field is always system generated. Values may include COVR (Carry Over Residual Budget), CCF (Commitment Carry Forward), BPS (Plan Data Transfer from SAP BW) or BAPI-ED (BAPI Entry Document).
Process (PROC):	This field indicates the type of process for the transaction. Values include Enter (ENTR-original annual budget amount), Transfer (TRAN-transfer of funds), Supplement (SUPL-supplement--one-sided entry) or Carry Over Receiver (CORV-system generated). See http://www.purdue.edu/budgetfp/xls/FMBBRefCard.xls for more details.