



# Quick Reference Card Project Financial Report: Monthly Transaction Listing

**Purpose:** A listing of all transactions for the current month with detail including vendor name and product description by grant or sponsored program

01/29/2008

Date report was run

Monthly Transaction Listing

Grant View

Grant View: This is a consolidated view.

Grant Title and Number  
Sponsored Award Nbr: xx-xx-MM-0000  
Sponsor: Energy, U.S. Department Of  
P.I. Last Name, First Name  
Fiscal Year: 2008  
Fiscal Period: 001 (July)  
Resp Cost Center: 4xxx001000

Expense Category	Trans Date	Dollar Amount	Vendor	Product Description	Material Nbr	Order	Ref Doc Nbr	CI	DT	Doc Type Text	VF	Fund
Post Doc/Intrn/radnt	07/31/2007	2,583.33		Last Name, First Name	800xxxxxxx		000002417	506070	ZY	Payroll Posting	Z2	41050000
Sumr Sess S&W Exp	07/31/2007	8,646.49		Last Name, First Name	800xxxxxxx		000002375	505060	ZY	Payroll Posting	Z2	41050000
<b>Subtotal -Salaries and Wages</b>		<b>11,229.82</b>										
Liab & Fidelity Ins	07/31/2007	5.68		Last Name, First Name	800xxxxxxx		000002417	512010	ZY	Payroll Posting	Z2	41050000
Health Insurance	07/31/2007	366.50		Last Name, First Name	800xxxxxxx		000002417	512045	ZY	Payroll Posting	Z2	41050000
Group Life	07/31/2007	2.69		Last Name, First Name	800xxxxxxx		000002417	512060	ZY	Payroll Posting	Z2	41050000
Long Term Disability	07/31/2007	8.27		Last Name, First Name	800xxxxxxx		000002417	512065	ZY	Payroll Posting	Z2	41050000
Workers Comp	07/31/2007	5.43		Last Name, First Name	800xxxxxxx		000002417	512115	ZY	Payroll Posting	Z2	41050000
Staff Fee Remits	07/31/2007	3.36		Last Name, First Name	800xxxxxxx		000002417	512710	ZY	Payroll Posting	Z2	41050000
Grad Staff Remits	07/31/2007	507.00		Last Name, First Name	800xxxxxxx		000002417	512730	ZY	Payroll Posting	Z2	41050000
Liab & Fidelity Ins	07/31/2007	19.02		Last Name, First Name	800xxxxxxx		000002375	512010	ZY	Payroll Posting	Z2	41050000
Taaa/Cref	07/31/2007	1,296.97		Last Name, First Name	800xxxxxxx		000002375	512075	ZY	Payroll Posting	Z2	41050000
Social Security	07/31/2007	536.99		Last Name, First Name	800xxxxxxx		000002375	512100	ZY	Payroll Posting	Z2	41050000
Medicare	07/31/2007	125.59		Last Name, First Name	800xxxxxxx		000002375	512105	ZY	Payroll Posting	Z2	41050000
Workers Comp	07/31/2007	18.16		Last Name, First Name	800xxxxxxx		000002375	512115	ZY	Payroll Posting	Z2	41050000
Staff Fee Remits	07/31/2007	11.24		Last Name, First Name	800xxxxxxx		000002375	512710	ZY	Payroll Posting	Z2	41050000
<b>Subtotal -Fringe Benefits</b>		<b>2,906.90</b>										
Reg Fee-Domestic	07/16/2007	720.00	Last Name, First Name		800xxxxxxx		1900045499	533600	KR	Vendor invoice	99	41050000
Out-of-State Travel	07/16/2007	1,324.59	Last Name, First Name		800xxxxxxx		1900045499	535120	KR	Vendor invoice	99	41050000
Domestic Airfare	07/16/2007	263.80	Last Name, First Name		800xxxxxxx		1900045499	535170	KR	Vendor invoice	99	41050000
<b>Subtotal -Supplies and Expenses</b>		<b>2,308.39</b>										
Indirect Cost Spa	00/00/0000	8,287.80			800xxxxxxx		0000000000	541005	GF	Facilities & Admin	99	41050000
<b>Subtotal -Indirect Costs</b>		<b>8,287.80</b>										
<b>Total Expenses:</b>		<b>24,732.91</b>										

Ten Digit Sponsored Program Number



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Program	Co-PI	Program	Co-PI	Program	Co-PI
800xxxxxxx	Last Name, First Name	800xxxxxxx	Last Name, First Name	800xxxxxxx	Last Name, First Name

This report was produced using the following selection criteria:

Fiscal Year: 2008  
Fiscal Period: 001  
Grants: 21xxxx  
Awards:  
Sponsored Programs:

PI Name:  
CO-PI Name:

System Info: QM1 100 ZFIR\_RP\_PSSR\_MONTHLY\_TRANS

Sponsored Program Number and Name of Co-PI

Grant Number Listed Here



# Quick Reference Card

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Expense Category	Trans Date	Dollar Amount	Vendor	Project Description	Material Nbr	Order	Ref Doc Nbr	CI	DT	Doc Type Text	VT	Fund
<div style="display: flex; justify-content: space-between;"> <span>01/30/2008</span> <span>Monthly Transaction Listing</span> </div>												
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p style="text-align: center; margin: 0;"><b>Sponsored Program View</b></p> <p>Grant Title and Number</p> <p>Sponsored Award Nbr: xx-xx-MM-0000</p> <p>Sponsor: Energy, U.S. Department Of</p> <p>P.I. Last Name, First Name</p> <p>Co-PI: Last Name, First Name</p> <p>Program: 800xxxxxxx</p> <p>Fiscal Year: 2008</p> <p>Fiscal Period: 001 (July)</p> <p>Resp Cost Center: 4xxx001000</p> </div>												
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**Sponsored Program View:** In this view you will only see information about that specific sponsored program.

