

## Understanding Freeze Data and Freeze Events

**Freeze Event** – Field in all Freeze tables where the value is used to identify the set of data frozen across tables at one time. This field combined with the Academic\_Period (for student data), Course\_Reference\_Number and Academic\_Period (for Schedule Offering data) or Aid\_Year (for fin aid data) is used as a part of the join condition between tables to uniquely return a common set of data frozen at the same time.

<b>FREEZE_EVENT</b>	<b>Applicable Data</b>	<b>Description</b>
CENSUS	Student – may include regional data loaded to WL Banner at time of freeze. Schedule Offering and Instructor – official count of sections and final instructor information. Additionally captures Admissions data.	Captured at the beginning of term - usually 2 weeks after classes begin for Fall and Spring. It is used for WL campus official reporting for Enrollment, Admissions, and Instructional Offerings. (Summer term is captured two weeks following the end of all Summer Mods.)
PRELIMINARY	Instructor – may include regional data loaded to WL Banner at time of freeze	Captured at the beginning of the term, but not used for official reporting because it is incomplete at that time Instructors are listed on CENSUS reports, however the status will show PRELIMINARY. Official instructor freeze is during mid term.
TERM_END	Student/Student_Course for grades/Academic_Outcome for degrees - will include both Regional and WL data. Additionally captures Admissions data.	Captured after the end of term -usually a month into the next session to be sure all degrees are officially posted. Used for official degree and academic performance reports.
BEGIN_SUM_MOD1	Student/Schedule_Offering/ Admissions	Captured at the beginning of Summer module 1 and used for WL campus NON-official reporting for Summer Mod1
BEGIN_SUM_MOD2	Student/Schedule_Offering/ Admissions	Captured at the beginning of Summer module 2 and used for WL campus NON-

		official reporting for Summer Mod2
BEGIN_SUM_MOD3	Student/Schedule_Offering/ Admissions	Captured at the beginning of Summer module 3 and used for WL campus NON-official reporting for Summer Mod3
BEFORE_CANCEL	Receivables	Captured right before the beginning of term cancellation
BEFORE_MOD1_CANCEL	Receivables	Before Bursar cancel for Summer Mod 1
BEFORE_MOD2_CANCEL	Receivables	Before Bursar cancel for Summer Mod 2
FAMONTHLY	Financial Aid	Captured as of the end of each month and the additional field of Analysis_Date must be used to determine the desired data set
BEFORE_ADM_CANCEL	Admissions	Before cancel of admission application for non-payment of admission deposit. Occurs the day of admissions cancel typically.
<i>*other events could be added in the future</i>		

**For official WL Enrollment Reporting** – use Freeze\_Event = CENSUS and select Academic\_Period

**For official WL Instructional Activity reporting** - use Freeze\_Event = CENSUS and select Academic\_Period

**For official Campus wide Instructional Activity reporting** – Regional Campuses are doing their own “official” reporting

**For WL official Admissions reporting** – Freeze\_Event = CENSUS and select Academic\_Period for the point in time you want to view and the Admissions Entry term for the desired cohort

**For Receivables reporting** – use Freeze\_Event = BEFORE\_CANCEL and select Academic\_Period

**For WL Financial Aid reporting** – use Freeze\_Event = FAMONTHLY and select Aid\_Year and select Analysis\_Date

### Freeze Models

Model/Package Name	Contains	Used For
FRZ Student PWL	FRZ_ACADEMIC_OUTCOME FRZ_ACADEMIC_STUDY FRZ_ADMISSIONS_APPLICATION FRZ_CAMPUS_ACADEMIC_STUDY FRZ_ENROLLMENT_PU FRZ_GPA_BY_LEVEL FRZ_GPA_BY_TERM FRZ_HOLD FRZ_OUTCOME_HONOR FRZ_PERSON_STUDENT FRZ_PREVIOUS_EDUCATION FRZ_SECONDARY_SCHOOL_SUBJECT FRZ_SPORT FRZ_STUDENT_ATTRIBUTE FRZ_STUDENT_COURSE FRZ_TEST_SLOT FRZ_RACE_SLOT PROGRAM_CIP-current data not frozen	Official counts and demographics of Student populations and supporting data about those students including their admissions information
FRZ Instructional Activity PWL	FRZ_ACADEMIC_STUDY FRZ_CAMPUS_ACADEMIC_STUDY FRZ_INSTRUCTIONAL_ASSIGNMENT FRZ_MEETING_TIME FRZ_PERSON_FACULTY FRZ_PERSON_STUDENT FRZ_SCHEDULE_OFFERING FRZ_STUDENT_COURSE COURSE_ATTRIBUTE-current data not frozen	Official Class count Department Instructional Load reporting

	COURSE_CATALOG-current data not frozen ENROLLMENT_PROJECTIONS – current data not frozen	
FRZ Financial Aid	FRZ_FINAID_BUDGET_COMP_SLOT FRZ_GOVERNMENT_FA_APPLICATION FRZ_GOVERNMENT_FA_FUND FRZ_GOVERNMENT_FINANCIAL_AID FRZ_STUDENT_PAYROLL FRZ_TRACKING_REQUIREMENT_SLOT STUDENT_COURSE_REG_AUDIT – Current data not frozen	Frozen monthly to support snapshots of financial aid data.
FRZ Receivables	FRZ_AWARD_DISBURSEMENT FRZ_GOVERNMENT_FINANCIAL_AID FRZ_PERSON_STUDENT FRZ_RECEIVABLES RECEIVABLE_ACCOUNTING-current data not frozen	Frozen at the beginning of each term before and after the cancellation of fees for non payment.
FRZ Admissions	FRZ_ADMISSIONS_DECISION_SLOT FRZ_ADMISSIONS_APPLICATION FRZ_ADMISSIONS_ATTRIBUTE FRZ_PERSON_ADM_APPLICANT FRZ_PREVIOUS_EDUCATION FRZ_SECONDARY_SCHOOL_SUBJECT FRZ_TEST_SLOT FRZ_RACE_SLOT	Supports the demographics of each admissions class and the supplemental information about them.

CAUTIONS:

1. Because WL Banner contains regional data in some tables, always consider Campus as a part of your filter to assure you are including the desired population
2. Tables that are “current data not frozen” will not have the FRZ prefix in the name and are just that. They reflect the current state of the data in the ODS as of the last refresh regardless of the date of the frozen data in those tables with the FRZ prefix.
3. When reporting on Schedule Offering or Section data, always use Academic\_Period and Course\_Reference\_Number for a unique offering.
4. New tables or fields to existing tables can be added at anytime. Therefore data may not be present for fields or tables not frozen for early freeze events.
5. When accessing FRZ\_ACADEMIC\_OUTCOME and FRZ\_OUTCOME\_HONOR, be sure to filter on ACADEMIC\_PERIOD\_GRADUATION instead of ACADEMIC\_PERIOD.