Understanding Freeze Data and Freeze Events

**Freeze Event** – Field in all Freeze tables where the value is used to identify the set of data frozen across tables at one time. This field combined with the Academic_Period (for student data), Course_Reference_Number and Academic_Period (for Schedule Offering data) or Aid_Year (for fin aid data) is used as a part of the join condition between tables to uniquely return a common set of data frozen at the same time.

<table>
<thead>
<tr>
<th>FREEZE_EVENT</th>
<th>Applicable Data</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CENSUS</td>
<td>Student – may include regional data loaded to WL Banner at time of freeze. Schedule Offering and Instructor – official count of sections and final instructor information. Additionally captures Admissions data.</td>
<td>Captured at the beginning of term - usually 2 weeks after classes begin for Fall and Spring. It is used for WL campus official reporting for Enrollment, Admissions, and Instructional Offerings. (Summer term is captured two weeks following the end of all Summer Mods.)</td>
</tr>
<tr>
<td>PRELIMINARY</td>
<td>Instructor – may include regional data loaded to WL Banner at time of freeze</td>
<td>Captured at the beginning of the term, but not used for official reporting because it is incomplete at that time. Instructors are listed on CENSUS reports, however the status will show PRELIMINARY. Official instructor freeze is during mid term.</td>
</tr>
<tr>
<td>TERM_END</td>
<td>Student/Student_Course for grades/Academic_Outcome for degrees - will include both Regional and WL data. Additionally captures Admissions data.</td>
<td>Captured after the end of term - usually a month into the next session to be sure all degrees are officially posted. Used for official degree and academic performance reports.</td>
</tr>
<tr>
<td>BEGIN_SUM_MOD1</td>
<td>Student/Schedule_Offering/Admissions</td>
<td>Captured at the beginning of Summer module 1 and used for WL campus NON-official reporting for Summer Mod1</td>
</tr>
<tr>
<td>BEGIN_SUM_MOD2</td>
<td>Student/Schedule_Offering/Admissions</td>
<td>Captured at the beginning of Summer module 2 and used for WL campus NON-</td>
</tr>
<tr>
<td>Event Code</td>
<td>Department</td>
<td>Description</td>
</tr>
<tr>
<td>----------------------------</td>
<td>-------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>BEGIN_SUM_MOD3</td>
<td>Student/Schedule_Offering/Admissions</td>
<td>Captured at the beginning of Summer module 3 and used for WL campus NON-official reporting for Summer Mod3</td>
</tr>
<tr>
<td>BEFORE_CANCEL</td>
<td>Receivables</td>
<td>Captured right before the beginning of term cancellation</td>
</tr>
<tr>
<td>BEFORE_MOD1_CANCEL</td>
<td>Receivables</td>
<td>Before Bursar cancel for Summer Mod 1</td>
</tr>
<tr>
<td>BEFORE_MOD2CANCEL</td>
<td>Receivables</td>
<td>Before Bursar cancel for Summer Mod 2</td>
</tr>
<tr>
<td>FAMONTHLY</td>
<td>Financial Aid</td>
<td>Captured as of the end of each month and the additional field of Analysis_Date must be used to determine the desired data set</td>
</tr>
<tr>
<td>BEFORE_ADM_CANCEL</td>
<td>Admissions</td>
<td>Before cancel of admission application for non-payment of admission deposit. Occurs the day of admissions cancel typically.</td>
</tr>
</tbody>
</table>

*other events could be added in the future*
For official WL Enrollment Reporting – use Freeze_Event = CENSUS and select Academic_Period

For official WL Instructional Activity reporting - use Freeze_Event = CENSUS and select Academic_Period

For official Campus wide Instructional Activity reporting – Regional Campuses are doing their own “official” reporting

For WL official Admissions reporting – Freeze_Event = CENSUS and select Academic_Period for the point in time you want to view and the Admissions Entry term for the desired cohort

For Receivables reporting – use Freeze_Event = BEFORE_CANCEL and select Academic_Period

For WL Financial Aid reporting – use Freeze_Event = FAMONTHLY and select Aid_Year and select Analysis_Date

**Freeze Models**

<table>
<thead>
<tr>
<th>Model/Package Name</th>
<th>Contains</th>
<th>Used For</th>
</tr>
</thead>
</table>
| FRZ Student PWL           | FRZ_ACADEMIC_OUTCOME  
FRZ_ACADEMIC_STUDY  
FRZ_ADMISSIONS_APPLICATION  
FRZ_CAMPUS_ACADEMIC_STUDY  
FRZ_ENROLLMENT_PU  
FRZ_GPA_BY_LEVEL  
FRZ_GPA_BY_TERM  
FRZ_HOLD  
FRZ_OUTCOME_HONOR  
FRZ_PERSON_STUDENT  
FRZ_PREVIOUS_EDUCAATION  
FRZ_SECONDARY_SCHOOL_SUBJECT  
FRZ_SPORT  
FRZ_STUDENT_ATTRIBUTE  
FRZ_STUDENT_COURSE  
FRZ_TEST_SLOT  
FRZ_RACE_SLOT  
PROGRAM_CIP-current data not frozen | Official counts and demographics of Student populations and supporting data about those students including their admissions information |
| FRZ Instructional Activity PWL | FRZ_ACADEMIC_STUDY  
FRZ_CAMPUS_ACADEMIC_STUDY  
FRZ_INSTRUCTIONAL_ASSIGNMENT  
FRZ_MEETING_TIME  
FRZ_PERSON_FACULTY  
FRZ_PERSON_STUDENT  
FRZ_SCHEDULE_OFFERING  
FRZ_STUDENT_COURSE  
COURSE_ATTRIBUTE-current data not frozen | Official Class count Department Instructional Load reporting |
| FRZ Financial Aid | COURSE_CATALOG-current data not frozen  
ENROLLMENT_PROJECTIONS – current data not frozen | Frozen monthly to support snapshots of financial aid data. |
|-------------------|---------------------------------------------------------------|---------------------------------------------------------------|
| FRZ Receivables   | FRZ_FINAID_BUDGET_COMP_SLOT  
FRZ_GOVERNMENT_FA_APPLICATION  
FRZ_GOVERNMENT_FA_FUND  
FRZ_GOVERNMENT_FINANCIAL_AID  
FRZ_STUDENT_PAYROLL  
FRZ_TRACKING_REQUIREMENT_SLOT  
STUDENT_COURSE_REG_AUDIT – Current data not frozen | Frozen at the beginning of each term before and after the cancellation of fees for non payment. |
| FRZ Admissions    | FRZ_AWARD_DISBURSEMENT  
FRZ_GOVERNMENT_FINANCIAL_AID  
FRZ_PERSON_STUDENT  
FRZ_RECEIVABLES  
RECEIVABLE_ACCOUNTING-current data not frozen | Supports the demographics of each admissions class and the supplemental information about them. |

**CAUTIONS:**

1. Because WL Banner contains regional data in some tables, always consider Campus as a part of your filter to assure you are including the desired population.
2. Tables that are “current data not frozen” will not have the FRZ prefix in the name and are just that. They reflect the current state of the data in the ODS as of the last refresh regardless of the date of the frozen data in those tables with the FRZ prefix.
3. When reporting on Schedule Offering or Section data, always use Academic_Period and Course_Reference_Number for a unique offering.
4. New tables or fields to existing tables can be added at anytime. Therefore data may not be present for fields or tables not frozen for early freeze events.
5. When accessing FRZ_ACADEMIC_OUTCOME and FRZ_OUTCOME_HONOR, be sure to filter on ACADEMIC_PERIOD_GRADUATION instead of ACADEMIC_PERIOD.