

## **Car Show Policy and Procedures**

The following guidelines should be followed when planning a car show.

- If the car show will take place on Memorial Mall you will also need to reserve part of Memorial Drive in case of rain. Contact the Purdue Police Department about this reservation.
- A rope barrier should surround the area where the cars will be parked. Phone Don Campbell (REM, 494-3134) for guidelines in doing this.
- Owners of the cars need to provide proof of their insurance and should not be allowed to participate in the show if this isn't provided.
- Owners should be with the cars at all times.
- Security should be provided when owners are not with their cars (example: overnight).

Note: Risk Management does not need to see the certificates of insurance.

Questions: Mark Kebert or Dann Van Hoosier, Risk Management, 494-1690

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