

# THE SENTINE L

**Administrative and Professional Staff Advisory Committee** 

### September 2014

# CHAIR'S CORNER



THOMAS

ast year around this time, I was able to solve a problem with my insurance, pick up retirement literature and get some health tips for my dog in mere minutes.

Those are just a few of the opportunities available at the annual Resource Fair, which takes place from 11 a.m. to 1 p.m. Thursday in the Purdue Memorial Union, South Ballroom.

Organized by APSAC and CSSAC, the fair highlights a variety of campus programs, courses and services available to Purdue employees.

Staff from several departments and vendors will be at the fair to promote their services, and employees will have the chance to ask questions and sign up for programs and activities (a full list of participants is available to the right).

As a new offering this year, staff from the Center for Healthy Living will be offering limited free flu shots on a first-come, first-served basis.

I would like to invite the Purdue community to attend this event. Please also feel free to stop by the APSAC and CSSAC booth to find out more about the committees' initiatives this year.

### Some of the things APSAC is working on include:

Creating a new strategic plan, as the previous plan concludes this year

• Engaging and networking more effectively with various campus stakeholders to further enhance APSAC's presence and communication platforms, including its website, monthly newsletter and brown bag lunches

- Facilitating new opportunities for the Purdue administration to connect with A/P staff
- Developing and documenting sustainable processes to ensure progress made does not dissolve with member turnover
- Empowering APSAC members and, by extension, their colleagues to take a more active role in leading positive change across the University

As part of the last goal, APSAC is once again accepting applications for its individual professional development grants. These generally fund professional education; attendance at lectures, conferences and seminars; or provide tuition assistance for academic classes.

Applications for fall grants will be accepted until 11:59 p.m. Wednesday, Oct. 1. More information may be found on Page 3 of the newsletter.

Information about ongoing initiatives will be published in upcoming editions of the newsletter. As always, APSAC welcomes comments, questions and concerns from all of our Purdue colleagues.

Thank you for your continued support, and Boiler Up!

#### **RESOURCE FAIR PARTICIPANTS**

- \* Anthem Blue Cross Blue Shield
- \* APSAC
- \* Black Cultural Center
- \* Center for Healthy Living
- \* Chase (partnership with Purdue)
- \* CityBus
- \* Civic Engagement and Leadership Development Office
- \* College of Technology
- \* CSSAC
- \* Delta Dental
- \* Diversity Resource Office
- \* Division of Financial Aid
- \* Division of Recreational Sports
- \* Emergency Preparedness
- \* Emergency Preparedness -- Purdue University Police Department
- \* Emergency Preparedness -- Purdue University Fire Department
- \* Emergency Preparedness -- REM
- \* Evans, Piggott and Finney Eye Care
- \* Fidelity
- \* Human Resources -- Leadership and Organizational Development
- \* IT Security and Policy
- \* Liberty Mutual Auto & Home Insurance Benefit
- \* Materials Management and Distribution Center (MMDC)
- \* Purdue Athletics
- \* Purdue Alumni Association
- \* Purdue Benefits
- \* Purdue Convocations
- \* Purdue Extended Campus
- \* Purdue Federal Credit Union
- \* Purdue University Pharmacy
- \* Purdue University Retirees Association (PURA)
- \* Purdue University Veterinary Teaching Hospital
- \* Purdue Writing Lab/Online Writing Lab (OWL)
- \* Span Plan Adult Student Services
- \* Surplus and Storage
- \* Telecommunications
- \* Trustmark Voluntary Benefit Solutions
- \* Unum (critical illness insurance)
- \* VPI Pet Insurance
- \* VSP Vision Care

# **APSAC MEMBERS VISIT IPFW**

Each year, APSAC takes a trip to one of Purdue's regional campuses, and this year members traveled to Indiana University-Purdue University Fort Wayne in July. Below are some pictures from the trip, as well as some fast facts about the IPFW campus.



## WHY THE MASTODON?

It all started about 10,000 years ago ... That's when mastodons roamed the southern Great Lakes region of North America. These stocky versions of modern elephants reached heights of about ten feet at the shoulder, with tusks that curved upward that were six feet or more in length. Mastodons were browsers who fed mostly on leaves and twigs from small trees and shrubs. **READ MORE HERE.** 

#### BY THE NUMBERS

- Established in 1964 in Fort Wayne, Ind.
- Chancellor: Vicky L. Carwein
- Largest university in northeast Indiana
- Fifth largest university in the state
- Campus is 688 acres with 40 buildings and structures and 2,668,078 square feet of building space
- Offers more than 200 academic options
- Accredited by the North Central Association of Colleges and Schools, Higher Learning Commission
- Schools, divisions, and programs have acquired additional accreditation
- Academically composed of five colleges, one school, and two divisions with 33 total departments
- Hosts 14 Centers of Excellence that integrate teaching, research, and service to the community



# APSAC ACCEPTING APPLICATIONS FOR PROFESSIONAL DEVELOPMENT GRANTS

APSAC is now accepting applications for its individual professional development grants. Grants generally fund professional education; attendance at lectures, conferences and seminars; or tuition assistance for academic classes. The maximum award amount is \$750. Applications for fall grants will be considered for activities occurring from July 1, 2014, to June 30, 2015.

The application process will be completed online, and the deadline is 11:59 p.m. Wednesday, Oct. 1 for this grant period. The application is available at www.purdue.edu/apsac.

Questions may be directed to Salvador Vallejo at svallejo@purdue.edu or Carrie Hanson at 765-494-7397 or carrie@purdue.edu.

#### FREE FLU SHOTS ON CAMPUS IN OCTOBER

The Center for Healthy Living is hosting free flu shot events at various West Lafayette campus locations in October.

Flu shots will be provided at no charge to all benefits-eligible Purdue faculty and staff attending these events. Spouses and same-sex domestic partners (SSDPs) who are covered on a Purdue medical plan are also eligible to attend and get a flu shot at no charge.

Children should go to their pediatrician or community health care provider for a free flu shot. (See the information below.)

No appointment is needed at the on-campus events. Flu shots will be provided on a walk-in basis at the following times and places.

- \* Oct. 7 (Tu) -- 8 a.m.-4:30 p.m. Nelson Hall, Room 3203.
- \* Oct. 8 (W) -- 8 a.m.-4:30 p.m. Stewart Center, Room 214 AB.
- \* Oct. 16 (Th) -- 8 a.m.-4:30 p.m. Stewart Center, Room 214 AB.
- \* Oct. 17 (F) -- 8 a.m.-4:30 p.m. Birck Nanotechnology Center, Room 1001.

Everyone coming for a flu shot should bring their Purdue University ID (PUID) card or their Anthem medical plan ID card.

Two additional ways to get a flu shot at no charge

Employees, spouses/SSDPs and children who are covered on a Purdue medical plan have the option of getting a free flu shot through either of the following ways:

- \* Go to their health care provider: All Purdue medical plans cover seasonal flu shots for covered employees and family members.
- \* Go to a retail pharmacy: A list of covered locations is available at www.purdue.edu/hr/CHL/fluShots. html. Those getting a flu shot through a retail location will need to show their Anthem ID card.

Also, at the Sept. 25 Resource Fair, staff from the Center for Healthy Living will be offering limited free flu shots on a first-come, first-served basis.

Employees who have questions about flu shot coverage may contact Human Resources at 765-494-2222 or hr@purdue.edu.

#### DID YOU KNOW?

### BUTCHER BLOCK OFFERS MEAT FOR FOOTBALL TAILGATES

Boilermaker fans who enjoy grilling burgers and brats at tailgates can now pre-order their meat from the Boilermaker Butcher Block and pick it up on game day.

Through this new program, anyone can order meat until 5 p.m. the Wednesday before a Purdue University home football game. Pork burgers, beef burgers, Boilermaker Special bratwursts and Tailgater's Choice bratwursts are available.

Boilermaker Special bratwursts are made from a custom recipe and feature fresh onions and robust flavor. Tailgater's Choice bratwursts offer a milder option.

Orders may be placed via phone at 765-494-8285 or online at ag.purdue.edu/tailgate. Orders also can be made in person at the Butcher Block in Smith Hall, Room 170. Hours of operation are 2-5:30 p.m. Wednesday and Friday.

Customers may pick up their pre-ordered meat on game day at Ross-Ade Stadium's Gate G or in the parking lot of the Purdue West Shopping Plaza. Pickup hours begin four hours before kickoff and end one hour before kickoff.

Proceeds from the program will directly benefit meat science students, 4-H youth, and the educational and outreach programs provided through the Purdue Meat Lab and Butcher Block.

Open since 1973, the Boilermaker Butcher Block provides educational and research opportunities for students and high-quality meats at a convenient location for customers at the university and in the surrounding area.

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# MEET APSACREP JOY MAY

Area of representation: Sr. Vice President for Business Services, Internal Audit, Executive Vice President and Treasurer, Vice President for Human Resources

**Current Job Title:**Operations Supervisor

Years at Purdue: 10 in September

**Primary job responsibilities:** Oversee customer service area in the Bursar's Office, assist students and parents with questions/issues with their tuition and fees, setting up tuition and fees, placing holds on student accounts

**Describe yourself in three words:** Boisterous, interested, creative

What's the most recent book you've read? Hunger Games series – YA!

What's the best piece of professional advice you've received, and who gave it to you? Do not touch your retirement fund, no matter the circumstance - from a very successful CFO I worked for.

What's your favorite thing about working at Purdue? The students when they

are here, and then when they leave, and then when they come back

What would people be surprised to learn about you? I am a 2nd Degree Black Belt in Tae Kwon Do

what do you think is the greatest invention in your lifetime, and why? The remote control - because getting up to change the channel just seems like a waste of time

If you could go on a road trip with anyone, living or dead, who would you go with, and where would you go? Can we fly? I would go back to Amsterdam, doesn't matter who with.

### Name one goal you would like to accomplish in the next year:

To create a cross training series that will help employees in my area better understand how to answer a wider range of questions concerning other offices.

### **CSSAC PRESENTS ANNUAL EXCELLENCE AWARD**

Aggie Ward is the winner of the 2014 CSSAC Excellence Award. The award, which recognizes clerical and service staff members who perform at outstanding levels, was announced and presented during a Clerical and Service Staff Advisory Committee luncheon Sept. 9 at Purdue Memorial Union. The luncheon honors outgoing and new CSSAC members.

Ward is a secretary in the Department of Curriculum and Instruction. She received a plaque and \$1,500. There were no nominees in the service category for the award this year. The annual award was created by CS-SAC and is sponsored by the Office of the Treasurer and Chief Financial Officer and the Office of the Provost. A CSSAC committee selects the winners.



(From left) Cheryl Files, outgoing CSSAC chair; Aggie Ward, 2014 CSSAC Excellence Award winner; and Peggy MacNorton, new CS-SAC vice chair. (Purdue University photo/Matt Thomas)

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