

APPLICATION FOR FACULTY POSITION on INDIANA COMMISSION for HIGHER EDUCATION

HISTORY

Created in 1971 by an act of the General Assembly and signed into law by then Governor Edgar Whitcomb, the Commission is in its fifth decade of service to the State of Indiana.

PURPOSES

The general purposes assigned by law to the Commission are:

- (1) to plan and to coordinate Indiana's state-supported system of post-high school education, taking into account the plans and interests of independent colleges and universities;
- (2) to define the educational missions of public colleges and universities;
- (3) to review both operating budget and capital budget appropriation requests from public institutions;
- (4) to approve or disapprove for public institutions the establishment of any new branches, campuses, extension centers, colleges or schools;
- (5) to approve or disapprove for public institutions the offering of any additional associate, baccalaureate or graduate degree, or certificate program of two semesters or more in duration;
- (6) to review all programs of public institutions and make recommendations to the governing board of the institution, the Governor, and the General Assembly concerning the funding and the disposition of these programs; and,
- (7) to review the budget request of the State Student Assistance Commission.

POSITION DEFINITION

The faculty member must be a person who holds a **full-time** faculty appointment at a **public** institution of higher education who is engaged in teaching, research, or other activities and responsibilities traditionally expected of faculty. The faculty member must **reside** within the State of Indiana. The faculty member will be responsible to convene with and serve as a full voting member of this coordinating board, which meets approximately 20-25 days per year. Commission meetings are scheduled on the second Thursday of the month, and will occasionally involve an overnight stay on Wednesday evening at the meeting site. Hotel expenses are paid by the Commission for Higher Education. Mileage reimbursement to and from meeting sites is provided at \$.44 per mile, along with a \$50 per meeting day stipend. The faculty appointment begins on July 1, 2013 and terminates June 30, 2015. Any applicant chosen by the Governor to serve on the Commission for Higher Education must notify the Commission immediately of any changes in their employment status that would prevent them from completing the two-year term.

Candidates are to submit applications by midnight **Friday, March 29, 2013**.

Applications and Agreement to Serve may be submitted via regular mail, express mail, or email to: rprice@che.in.gov . Application, Agreement to Serve, and general information about the Commission is accessible at www.che.in.gov .

**APPLICATION/NOMINATION FORM
for FACULTY POSITION on the
INDIANA COMMISSION for HIGHER EDUCATION**

NAME _____

CURRENT POSITION _____

UNIVERSITY ADDRESS _____

_____ PHONE _____

HOME ADDRESS _____

_____ PHONE _____

CELL PHONE: _____

EMAIL ADDRESS _____

EDUCATION _____

In five pages or less, please provide the 2013 Faculty Nominating Committee the following information, including activities that demonstrate expertise or interest in educational policy issues:

1. Statement of Interest
2. Statement of Qualifications on Teaching Experience, Professional Activities, and Service Activities
3. Statement of Arrangements for Accommodation of Workload

AGREEMENT TO SERVE

You have expressed interest in becoming the next faculty member of the Commission for Higher Education. The 2013 Faculty Nominating Committee of the Commission for Higher Education will be happy to accept your application. It is important that you understand the conditions of the appointment, should you be selected by the Governor to serve.

Work with the Commission will involve 20 to 25 working days per year of the faculty appointment. Commission meetings are scheduled on the second Thursday of the month, and will occasionally involve an overnight stay on Wednesday evening at the meeting site. Hotel expenses are paid by the Commission for Higher Education. Mileage reimbursement to and from meeting sites is provided at \$.44 per mile, along with a \$50 per meeting day stipend. The faculty appointment begins on July 1, 2013 and terminates June 30, 2015. Any applicant chosen by the Governor to serve on the Commission for Higher Education must notify the Commission immediately of any changes in their employment status that would prevent them from completing the two-year term.

Besides the faculty representative, the Commission consists of one student representative, one representative from each of the nine congressional districts in the State of Indiana, and three at-large members. The Commission elects its own officers and sets its own agenda. Notification of meetings with the agenda is distributed one week prior to the meetings.

If you are willing to serve in this capacity, sign this agreement form and return it (via regular mail, or scanned and emailed) with the application to:

Ms. Rosemary Price
Administrative Assistant & Event Manager
Indiana Commission for Higher Education
101 West Ohio Street, Suite 550
Indianapolis, IN 46204-1984

Tele: (317) 464-4400 ext. 130
Fax: 317-464-4410

rprice@che.in.gov

Name _____
(Please print)

Signature _____

Date _____