Purdue University

Vice Provost for Undergraduate Academic Affairs
(Internal Search)

Purdue University invites applications and nominations for the position of Vice Provost for Undergraduate Academic Affairs. This person provides leadership for undergraduate education, admissions, enrollment management, academic planning, program evaluation, general academic policy development and implementation, and advises the Provost on matters of personnel and budget. This person will also work closely with the Vice Provost for Faculty Affairs and the Vice President for Student Affairs.

The Vice Provost for Undergraduate Academic Affairs reports directly to the Provost. Responsibilities include fostering program initiatives and providing guidance related to: academic program development; the Center for Instructional Excellence; the Oral English Proficiency Program; the University Honors Program; the Entrepreneurship and Innovation Certificate Program; the Student Access, Transition and Success Program; Learning Assessment; and the Undergraduate Studies Program. The Vice Provost also reviews all academic budgets and serves as a liaison between colleges for curricular changes impacting multiple colleges.

The successful candidate for Vice Provost for Undergraduate Academic Affairs must: a) have a doctoral degree with academic credentials for appointment to the rank of Professor; b) have a strong record of scholarly activities with successful teaching experience; c) demonstrate leadership skills and vision, d) have successful administrative experience; e) possess the highest level of integrity; and f) display exceptional interpersonal and public communication skills.

The search advisory committee will begin reviewing applications by May 21. It is expected that the search will culminate in a recommendation to Provost Sands by June 15, 2010. Applications should include a letter addressing the applicant’s interest, relevant experience and qualifications, three references, and current curriculum vitae. Applications will be treated as confidential.

Applications, nominations and questions should be directed to Dr. Nancy Bulger, Office of the Provost, 100 Hovde Hall, 610 Purdue Mall, West Lafayette, IN 47907; bulger@purdue.edu; (765) 494-7929.

Purdue University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce.