



# INSTRUCTIONAL DATA PROCESSING

STEW G-61 | 494-5112 | idp@purdue.edu

## REQUEST FOR TEST SCORING ANALYSIS

Instructor Name in Brightspace \_\_\_\_\_ School \_\_\_\_\_

Course \_\_\_\_\_ Section (s) \_\_\_\_\_ Exam/Survey Title \_\_\_\_\_

Person's name to receive reports \_\_\_\_\_ Career Account Username \_\_\_\_\_

Person's email for processing questions \_\_\_\_\_@purdue.edu

\_\_\_\_\_ 1. How many sections are there? Names of sections (if cross-listed, please list as they appear in Brightspace):  
\_\_\_\_\_

\_\_\_\_\_ 2. How many scoring keys are there? (If more than one key, Test form ID must be filled in for all  
Students or sheets bundled separately)  
Names of keys: \_\_\_\_\_

\_\_\_\_\_ 3. What is the last item number to be scored?

Yes No 4. Are there items omitted on the key (s)? \_\_\_\_\_

Yes No 5. Are any items "either/or" scored (i.e., is there more than one correct answer marked on the key (s) for any items?)  
Specify: \_\_\_\_\_

Yes No 6. Should items be weighted (i.e., count for other than 1 point each?) **Total Points** w/wo decimal: \_\_\_\_\_  
Specify: \_\_\_\_\_

Yes No 7. Is there partial scoring? If yes, please attach a detailed list.

Yes No 8. Is there a penalty for wrong answers? Specify: \_\_\_\_\_

Yes No 9. Should these scores be uploaded to Brightspace?

Yes No 10. Will IDP receive student exams from the PTS? **Last Exam Date Possible:** \_\_\_\_\_

### FOR IDP INTERNAL USE ONLY

CHECK IN: Date \_\_\_\_\_ Time \_\_\_\_\_ Log # \_\_\_\_\_ Initials \_\_\_\_\_

SCANNER: Date \_\_\_\_\_ DD # \_\_\_\_\_ Initials \_\_\_\_\_

Filelocker \_\_\_\_\_ BS \_\_\_\_\_ Finish initials: \_\_\_\_\_ Combined N= \_\_\_\_\_