

**General  
Summary:**

This position develops, facilitates, and assesses workshops/seminars that in turn provide participants with diversity competencies, multicultural skills, and social equity insights. He/She works mainly with students, but will provide limited support for staff and faculty. The other primary responsibility is the supervision and management of Mile Walkers, a social justice theatrical troupe.

**Principal Duties and Responsibilities:**

Provide year-round diversity-education workshops for Student Affairs student organizations and student clusters (, i.e. student workers and student leaders), as well as for students in the First Year Experience and in the Sophomore Seminar.

Collaborate with Student Affairs offices, i.e. Multicultural Affairs, University Ministry, etc., to develop/deliver diversity education seminars for their student trainings/orientations.

Participate in and support Cultural Center programming and activities.

Supervise, manage, and assess all aspects of the Mile Walkers' productions, including recruitment, marketing, script-development, and personnel matters.

Assist the Associate Vice President in the comprehensive management of the Human Dignity Committee, including facilitating meetings in the AVP's absence and developing/presenting educational workshops for the committee.

Participate in Student Affairs committees and divisional initiatives.

Serve as a diversity, campus-climate expert for the Student Affairs division.

The Coordinator for Diversity manages his/her own budget that supports the position's work throughout the academic year, including Mile Walkers. The person in this position should have experience in the successful management of and accountability for a major budget.

**Requirements:**

This position requires a combination of at least a Master's Degree (in an appropriate field, i.e. multicultural education, sociology, higher education, etc.) and three years of "hands on" teaching classes or facilitating seminars that emphasize diversity skills, social justice leadership, etc. More specifically, this position requires visible experience in constructing, teaching, and assessing curricula that promote values such as diversity,

multiculturalism, equity, social justice, etc. In addition, the person in this position must value and promote an appreciation for the human dignity of all peoples, regardless of racial, ethnic, religious, sexual orientation, abilities, and/or socio-economic backgrounds.

The person in this position should have experience in the successful management of and accountability for a major budget.

This position requires at least three (3) years of demonstrated supervisory, management experience, preferably with young adults in an academic or student-learning environment.

This position requires an understanding of the concept of assessment in its broadest terms and experience in using technology to support assessment and to engage a broader range of students. Preference will be given to those candidates with experience in using "evolving" technology and virtual spaces, i.e. Face Book, My Space, etc. to support job duties.

**Contact:**

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