



KELLY
SERVICES

Purdue University and Kelly Services

**“higher quality staffing for
higher education”**

**Kelly Services is pleased to have been awarded
a contract with Purdue University. Please
read on for Kelly Services contact and
program information.**

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Working with Kelly Services Contact Information



Our Local Kelly Services branch is located at:
3530 State Rd 26 E, Lafayette, IN

Phone number: 765-448-6676

Fax number: 765-447-0325

Lafayette, IN Contact Listing

Paula Bodart, District Manager

Frances Castillo, Senior Staffing Supervisor

Diane McClure, Senior Staffing Supervisor

Corporate Support Contact Listing:

Jenn Milnes, Regional Manager

812-234-9741

Linden Wolfe, National Sales Manager, Higher Education

615-210-5469

Mike Berich, Vice President & Division Manager

248-244-4208

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Working with Kelly Services Order Placement/Billing



To place an order for temporary staffing, please call:

**Diane McClure or Frances Castillo at 765-448-6676
Or email to ks2560@kellyservices.com**

For assistance with billing and invoicing, please call:

**Paula Bodart, District Manager or
Diane McClure at 765-448-6676**

We will require billing office address and information for orders.

If you have service issues, please call:

**Paula Bodart, District Manager, 765-448-6676 or
Jenn Milnes, Regional Manager, 812-234-9741**

Benefits of Working with Kelly Services



Cost Management for temporary staffing fees

- Kelly Services offers Purdue University eReporting to allow for tracking of spend on temporary labor.
- Consistent and consolidated invoicing and reporting quality assurance.
- Volume discounts extended to Purdue University.

Usage of Kelly Services' testing and screening programs

- Assurance that all temporary employees have met the testing and hiring criteria of Kelly Services, prior to placement at Purdue University.
- Kelly offers Purdue University access and volume discounts to their, nationwide selected screening vendors.
- Fully networked operating system

Experienced Local and Corporate teams to service Purdue University

- District Manager, Paula Bodart, has been with Kelly Services over 20 years.
- Local service team both 5+ year veterans of the staffing industry.
- Only staffing company to have a focused Higher Education staffing model.
- Fully integrated total quality management system

Service Lines & Mark-ups



Commercial Staffing- 37% Mark-up Conversion Fees apply	Kelly Office Services®	Kelly Light Industrial	Kelly Higher Education
	Kelly Electronic Assembly	Kelly Marketing Services	
	KellyConnect®	Kelly Educational Staffing®	
Professional Technical Staffing- 50% Mark-up Conversion Fees apply	Kelly Financial Resources®	Kelly IT Resources®	Kelly Scientific Resources®
	Kelly Law Registry®	Kelly Engineering Resources®	Kelly Healthcare Resources®
	Kelly FedSecure™	Kelly Automotive Services Group™	Kelly Home Care Services™
Staffing Solutions- TBD Conversion fees apply	Temporary Help	Partnered Staffing®	Kelly Management Services®
	KellySelect®	Vendor Management Solutions™	Kelly HR Consulting™
	KellyDirect™	Kelly HRfirst®	Kelly Payroll Services

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How We Deliver the Best Employees



Screening

- Initial qualifications
- Complete Kelly standard forms
- Behavioral assessments
- Background/Drug screen requirements
- Hire/No Hire

Interviews

- Review resume and compare to available work
- Determine interest and ability to perform work
- Hire/No Hire

Evaluations

- Administer evaluations
- Determine types of assignments suitable for applicant
- Determine interest
- Hire/No Hire

Hire Decision

- Employment forms
- Orientation to employment for Kelly
- References

Orientation

- Purdue - specific information
- Safety training
- Performance expectations
- Pay rate, schedules, policies

Employee Management

- Arrival/Quality calls
- Weekly timekeeping
- Employee satisfaction
- Employee benefit
- Performance reviews
- Employee recognition programs

Billing/Timekeeping

- Timecard approval
- Pay check issued
- Optically imaged timecard
- Electronic solutions

Reporting

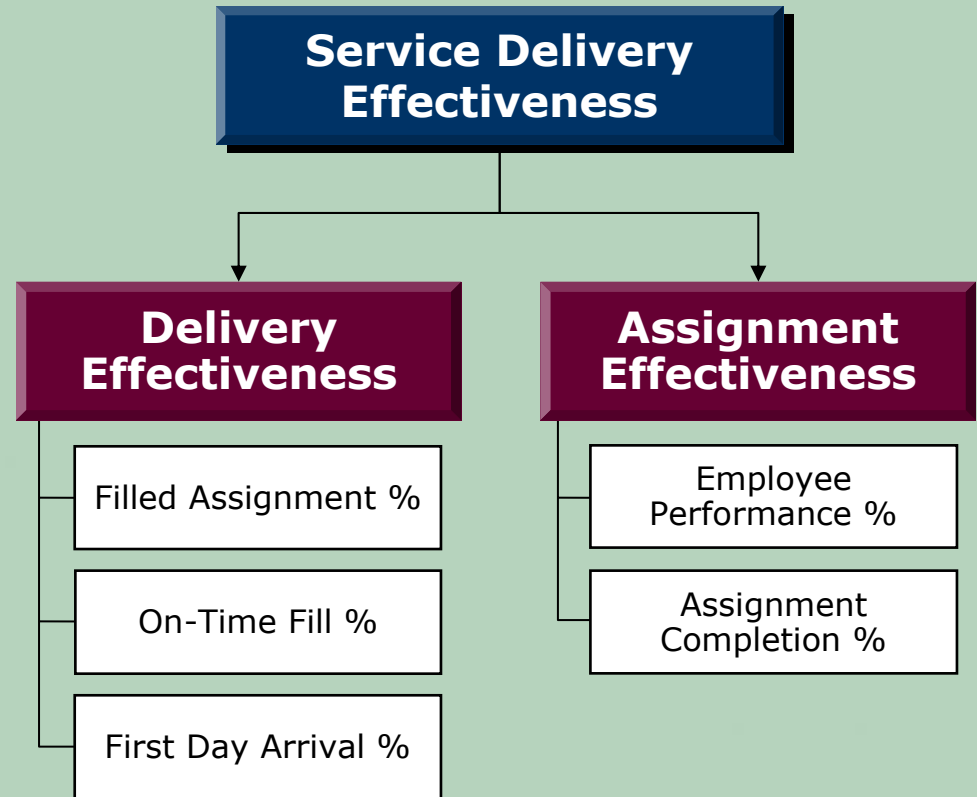
- Web-based portal with standard and custom reports

Quality-Based Performance Measures



Kelly will ensure quality service is provided to Purdue University by:

- Conducting QC calls and quality surveys at the end of assignments.
- KCSI surveys on a semi-annual basis.
- Reporting this information at account business reviews to Purdue's HR team.
- Continuous quality improvement.
- Quality measures posted on-site/branch offices.



Expected Results of Kelly's Staffing Program



- **Talent Acquisition** – an intentional and strategic plan that will better position Purdue for the future.
- **Program Management** – A increased ability to manage, control and streamline staffing function.
- **Risk Reduction** – standardized processes, screening, and compliance will reduce Purdue's exposure
- **Quality Management** – the measures necessary to benchmark and produce continuous improvement
- **Process Automation** – integrated solution that creates efficiencies and improves service delivery
- **Diversity Management** – staffing solution assists in meeting overall diversity goals and initiatives.