

**THE EXECUTIVE VICE PRESIDENT AND TREASURER INTERNSHIP PROGRAM
INDIVIDUAL DEVELOPMENT PLAN**

Intern Name:	
Year/Major:	
Position:	
Supervisor:	

JOB SPECIFIC TRAINING

Applicable Tools, Technology, and Skills	Expected Proficiency Date	Actual Proficiency Date	Comments
1)			
2)			
3)			
4)			
5)			
6)			
7)			

PROFESSIONAL DEVELOPMENT

Coursework/Certifications	Targeted Skills for Development	Date Scheduled
1)		
2)		
3)		
4)		
5)		

MENTOR CONTACTS

Mentor Name:	
Dates of Contact:	

GOALS AND DELIVERABLES

Specific Goal/Objective	Measure of Success	Evaluation Date
1)		
2)		
3)		
4)		
5)		
6)		
7)		

EVALUATION REMINDERS

Program Evaluations:	Mid-Semester – June 26 th , 2009 End of Program – August 4 th , 2009 <i>Evaluation provided via Survey Monkey</i>
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SIGNATURES

Intern:		Date:	
Supervisor:		Date:	
Job Coach (if different than supervisor)		Date:	