POSITION ANNOUNCEMENT

Associate Vice Provost and Director of Digital Education

The Office of the Provost at Purdue University invites nominations and applications for the Associate Vice Provost and Director of Digital Education. This position reports directly to the Vice Provost for Teaching and Learning and will provide long-term vision and oversight of the University's digital education (online courses and programs), as well as leadership for undergraduate programs serving the entire campus. We seek a visionary leader to assist the Vice Provost to plan, direct and evaluate undergraduate academic programs; collaborate with other divisions of Student Academic Affairs and the University community to analyze and develop recommendations in response to evolving issues and achieve strategic initiatives; and advise and work collaboratively with faculty, department heads and deans to plan, develop and coordinate courses and programs employing various online learning.

Reporting to the Vice Provost for Teaching and Learning, this position is expected to be an active participant in the Provost’s senior leadership team. The Associate Vice Provost and Director of Digital Education will have administrative oversight for the Entrepreneurship Center, Exploratory Studies, Learning Communities, Undergraduate Academic Advising, Summer Session and Digital Education. He/she will work closely with the Provost and Vice Provost on matters concerning academic policy development and resource allocation to support program initiatives.

Qualifications:

The successful candidate must have academic administrative experience at the department or college level. He/she must have excellent communication and interpersonal skills, experience dealing with the Purdue West Lafayette academic community, and a demonstrated ability to work with faculty from varied disciplines and backgrounds. Acceptance of diverse cultures and individuals is required. Experience teaching and developing online courses and program development is strongly preferred.

Application and Nominations:

This position is envisioned to be a 100 percent staff appointment. However, to allow the Associate Vice Provost and Director of Digital Education to remain an active faculty member, consideration will be given to less than 100 percent FTE requests. The appointment will be for three years and is renewable upon mutual written agreement following customary performance.

Nominations and applications are welcome. Review of applications will begin on May 11, 2015. To apply, send a letter of interest, a complete curriculum vitae and names of three references to:

Pamela Nesbitt
Human Resources Director for Academic Units
Freehafer Hall,
Purdue University
pnesbitt@purdue.edu

Please direct inquiries about the position to Frank Dooley, Vice Provost for Teaching and Learning, 494-0615 or dooleyf@purdue.edu.

Purdue University is an EEO/AA employer fully committed to achieving a diverse workforce. All individuals, including minorities, women, individuals with disabilities, and protected veterans are encouraged to apply.