Patty Jischke Early Care and Education Center Transition
Frequently Asked Questions for Families

Q: Why will the center’s operations team change?
A: After evaluating early childhood education providers, Purdue selected Children’s Creative Learning Center (CCLC) to care for your children based on the company’s deep history, high quality, and competitive wages and benefits for staff. We at CCLC are excited to be your new child care operator and grateful to have earned the opportunity to serve your families. With experience providing care at some of the nation’s top universities, a focus on high-quality teaching, curriculum and learning environments, and a commitment to families, we believe we’ll prove a terrific fit for Purdue. We look forward to learning more about the families and staff on the Purdue campus.

Q: Who is CCLC?
A: CCLC offers a comprehensive set of child care and early education options for parents and their families at or nearby their office. We provide nurturing care and educational support to children age 6 weeks to 5 yrs. CCLC is part of Knowledge Universe, the country’s largest provider of early childhood education and care. To learn more about us, please visit our website at www.cclc.com.

Q: When will this transition take place?
A: Bright Horizons, Purdue University and CCLC are working collectively to determine the best transition timeline to minimize disruption to staff, children and families. We will notify you of this date as soon as it has been determined. We will host Meet & Greet events for families and staff members and begin to build relationships with the newest members of our CCLC family throughout the fall until the transition date occurs. Following the transition, we will continue to engage with families, children, and staff as we grow together at your center.

Q: Will the center hours of operation change?
A: The center will maintain the same hours.

Q: What types of schedules will be offered?
A: We will offer the same schedules that are currently available to families.

Q: Will tuition rates change?
A: Tuition rates will remain the same through the summer of 2016. Each year, tuition rates are assessed prior to the fall school session. Increases in tuition will occur at this time and will be determined in partnership with the Purdue Benefits Team and CCLC.
Q: Will there be any disruption of care during the transition period?
A: It’s important to us that we minimize disruptions to your lives and the lives of your children during this transition. However, to relicense the center with CCLC as the operator, we may close for a period of time and will notify you as early as possible.

Q: Will there be alternate child care available in the event the center must close for re-licensing?
A: We’re pleased to provide families assistance securing child care during the closure period. As part of Knowledge Universe, CCLC can offer you access to KinderCare centers with available space for your children or connect you to in-home providers through our partnership with Care.com. More information will follow once the transition timeline is established.

Q: Will I have to re-enroll my child?
A: If your child is already enrolled we will hold space in his or her current classroom and schedule. There will be a re-enrollment process through CCLC and we will get you all information once the transition timeline is determined. Additionally, we’ll have technical support and instruction to aid the re-enrollment process.

Q: What will happen to teachers and staff?
A: Our teachers are an incredibly important part of our center community and we want to ensure they continue to educate your child. We’ll make every effort to retain as many of the current teachers and staff as possible to provide the most stability throughout the transition for children and families. We will meet one-on-one with teachers over the coming week to discuss their continued employment and answer any questions they may have.

Q: What educational philosophy will CCLC follow in the center? Will there be change?
A: Each day CCLC uses the educational power of play to grow your child socially, emotionally, physically, and intellectually—all while having fun. We welcome children of all abilities, with the commitment to provide quality care and education to each child.

Our passionate and engaging teachers grow, learn, and imagine with your child, whether building a spaceship to blast off to Mars or inviting a new friend to share a story during group time. Our Early Foundations™ curriculum—based on research and vetted by early childhood education experts worldwide—will be used as a framework and provided as a resource to your teachers. In our view, “curriculum” is everything that happens in the classroom, from interactions and meals to singing and playing. We never miss an opportunity to blend play with our early education curriculum. We provide a balance between choice and structured activities, between group and individual pursuits, and between teacher and child-directed experiences.

We’ll work with your teachers to determine their experience, skills and overall readiness. Staff from KU’s Department of Education will begin assessing staff within one month following the transition. We’re committed to supporting your teachers as they become
familiar with our curriculum and philosophy. We will staff your center with a Program Specialist who will orient teachers and provide professional development designed to help them be successful in the classroom.

Q: Will the ratios and group sizes in each classroom change?  
A: We will maintain ratios and group sizes in accordance with guidelines set by state licensing and the National Association for the Education of Young Children (NAEYC).

Q: Will the meal program change?  
A: Meal and snack programs will continue in the same manner.

Q: Will snacks continue to be offered at the center?  
A: Yes, snacks will continue to be provided daily to all students.

Q: Will the center remain NAEYC accredited?  
A: We will apply to have the NAEYC accreditation status transferred to CCLC; however, it is likely that we will need to reapply once the transition is complete. Rest assured that our team will make this a priority. Knowledge Universe currently has more accredited centers than any other child care provider and we are quite proud of that accomplishment.

Q: How will CCLC keep families informed of changes?  
A: We will keep families informed through several means:
• CCLC team members onsite at Purdue (specific dates to be shared in newsletters and on a future transition website)
• Newsletters (via email)
• A dedicated transition website for your center families is http://www.cclc.com/our-centers/west-lafayette/in/081051 additionally you can visit www.cclc.com to learn more about the organization.
• Email: PurdueKids@cclc.com
• Purdue University Family Friendly website – www.purdue.edu/familyfriendly

Q: How can I help my child with the transition?  
A: It’s our goal to keep your child’s day-to-day experience at the center as consistent as possible. We realize that change can be stressful and difficult for children. While we’ll do everything we can to ensure a seamless transition at the center, we recommend that families do their best to keep their daily routine at home consistent as well. We have developed curriculum enhancements to help support children with the transition. We can all help children through this transition by answering their questions openly and honestly and maintaining a calm attitude. Together, we will help your child find comfort in familiar people and build their excitement for new programs and faces joining our community.
Q: **Who should I contact regarding questions about the provider transition?**

A: We plan to keep you well informed throughout the process. However, questions may arise that are specific to you or your child. Please reach out to us. We are eager to connect and answer your questions. The best way to reach us is by email at purduekids@cclc.com. To speak to a member of our transition team please call 765-430-1333.

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**Eligibility and Tuition**

**Q: Who is eligible to enroll in the center?**

A: The center operates on a priority tier structure with highest priority given to children of full-time, benefit-eligible faculty and staff. Graduate students, undergraduate students, and Purdue affiliates are also encouraged to apply. At this time, the center is not available to the general public.

**Q: What is the registration fee?**

A: We do not charge a registration fee. Our fees include a $100 enrollment fee for the first child and $25 for each additional child, due on or before a child’s first day. Additionally, an annual supply and activity fee of $100 for the first child and $25 for each additional child will be charged and collected in August.

**Q: What are the tuition rates?**

A: Great care has been taken by Purdue University to offer quality education and child care programs and services at rates comparable to the local market. The rate structure is based on family income and verified by the previous year’s tax return. To see a breakdown of the rates, view the rate chart for Children’s Choice at the Patty Jischke Early Care and Education Center.

**Q: Is there a discount for a family with more than one child at the center?**

A: Yes, a 5% discount is offered to reduce the tuition of the oldest child.

**Q: How do I pay?**

A: We accept checks, money orders, and electronic funds. We also accept credit cards in the form of MasterCard, Visa and Discover. We do not accept cash payments at the center, nor can we deduct tuition directly from payroll.

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**Waiting list**

**Q: What is the waiting list policy?**

A: The waiting list is based on priority. Families are encouraged to register on the waiting list as soon as possible, prior to the birth of their child if infant care is desired.

1. Sibling Priority - In an effort to keep families together, the sibling of a child who is currently enrolled in the center will get the first available spot in the appropriate classroom.
2. Faculty/Staff – Full Time/Benefits Eligible
3. Student
Once registered, you will be kept on the waiting list until one of the following happens:

1. You ask to be removed
2. The registered child is no longer eligible
3. You have refused an invitation to be enrolled at the Center three times

**About the Patty Jischke Early Care & Education Center**

**Q:** How do I arrange to take a tour?
**A:** All tours are by appointment only. Please call 765-743-6503.

**Q:** What are the hours of operation?
**A:** The center is open Monday-Friday from 7 a.m. to 6 p.m.

**Q:** When is the center closed?
**A:** The center is closed during university holidays. For a schedule: www.purdue.edu/hr/Benefits/holidays.html. The center will also be closed for two professional development days to be announced at a later date.

**Q:** What ages does the center serve?
**A:** The center offers early care and education for children ages 6 weeks to 5 years. We have space for 86 full-time children.

**Q:** What is the child/educator ratio?
**A:** Each classroom is staffed with a teacher and an assistant teacher at minimum. Ratios vary based on the child age group.

**Q:** Do the educators have background checks?
**A:** Yes, all educators submit to pre-hire background checks as well as checks every six months. Random drug testing is also conducted.

**Q:** Do you provide snacks or meals at the center?
**A:** Yes, breakfast, lunch and an afternoon snack are provided.

**Q:** Do you provide diapers, wipes, and formula?
**A:** No.

**Q:** What are the arrangements for nursing mothers?
**A:** We support breast feeding. Mothers who prefer privacy and quiet while nursing can use our dedicated nursing room. Storage for the expressed breast milk can be immediately stored in their child’s classroom, if desired.

**Q:** Can I visit my child on breaks or at mealtimes?
**A:** We welcome and encourage families and guardians to visit any time.
Q: Will the children go outside?
A: Weather permitting, all children will go outside daily. The center follows Indiana Licensed Child Care Center weather policies to determine when it is appropriate to be outdoors. Three playgrounds with age-specific equipment, green space, and shade are available.

Q: What security measures does the center have?
A: The front doors of the center will be locked at all times. Visitors, families, and guardians must use a keypad to open the door. A security camera system with monitors at the front desk will allow center staff to keep an eye on all entrances and exits to the building. The front lobby is continuously staffed. Families and guardians will sign their child in and out of the center using a unique PIN code. Front desk staff can match the child’s picture with the picture of any person authorized to pick up the child.