

## Emergency Application - Patty Jischke “Kids are the Future” Endowment 2014/15

A limited number of scholarships will be made available on an annual basis for eligible Purdue children of faculty, staff and graduate students who are attending Children’s Choice at the Patty Jischke Early Care and Education Center, the Ben and Maxine Child Development Laboratory School and the Purdue Village Preschool who experience extenuating financial circumstances that will affect the ability to cover child care costs for **no more than 90 calendar days**. The value of scholarships will vary each year and may cover an amount from ten (10) to fifty (50) percent of your annual child care costs depending on financial need and funding availability.

To apply for the Endowment you must meet the following criteria:

1. Currently employed at Purdue University as faculty, administrative/professional, clerical/service, or enrolled at Purdue University as a graduate student.
2. Have child(ren) currently enrolled at Children’s Choice at the Patty Jischke Early Care and Education Center, the Ben and Maxine Child Development Laboratory School or the Purdue Village Preschool.
3. Have experienced extenuating financial circumstances that will affect the ability to cover child care costs.
4. Additionally, the applicant must be a single parent or have a spouse/same-sex domestic partner who is either:
  - a. A graduate student, enrolled full-time or part-time at an accredited institution; or
  - b. Employed at least half-time (minimum of 20 hours per week); or
  - c. Unable to work due to a medical condition as certified by a doctor.
5. **Graduate Student Only** - Complete or have completed a FAFSA form for 2014/15. If you do not meet eligibility requirements to apply for FAFSA you must submit signed copies of your last year’s federal income tax form 1040 (or comparable documentation) to demonstrate income.

### ***Graduate Students Only***

For consideration, a parent must complete a Free Application for Federal Student Aid (FAFSA) to determine financial need. It is required for all students seeking federal student grants, work-study programs and loans. The FAFSA may also qualify you for state-sponsored financial aid. If you have not already applied for the 2014/15 academic year please visit <http://www.fafsa.ed.gov/>.

To apply for FAFSA you must be a United States citizen or eligible noncitizen of the United States with a valid Social Security Number (SSN). Generally, you are an eligible noncitizen if you are (1) a permanent U.S. resident with a Permanent Resident Card (I-551); (2) a conditional permanent resident with a Conditional Green Card (I-551C); (3) the holder of an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations: “Refugee,” “Asylum Granted,” “Parolee” (I-94 confirms that you were paroled for a minimum of one year and status has not expired), T-Visa holder (T-1, T-2, T-3, etc.) or “Cuban-Haitian Entrant;” or (4) the holder of a valid certification or eligibility letter from the Department of Health and Human Services showing a designation of “Victim of human trafficking.”

If selected:

1. The scholarship amount will be transferred to the child care center your child(ren) is currently enrolled. If you move your child to another center, decrease enrollment or withdraw your child(ren) during the scholarship period then the scholarship is forfeited.
2. The scholarship is applied to your weekly or monthly fee based on Center's normal pay procedures and your payment to your enrolled center will be reduced.
3. There are no limits on the amount of times a person is selected for an award.
4. Students receiving federal, state or institutional financial aid must have all educational assistance accounted for in their financial aid package, including this scholarship. This may require other forms of financial aid to be adjusted, such as loans or work-study. If such a reduction is necessary the scholarship will reduce your overall loan debt or work-study eligibility, but keep your overall amount of financial aid the same.
5. The total amount awarded will be treated as taxable income, and for Purdue employees taxes will be withheld from income. Please refer to the Endowment Frequently Asked Questions for additional information on how taxes are affected (<http://www.purdue.edu/hr/Benefits/childcare/PJCEC/endowment.html>). Students who are non-employees must determine how to apply to individual tax returns.

**Completed application should be sent to Candace Shaffer, VPHR, Freehafer Hall, 401 S. Grant Street, West Lafayette, IN 47907.**



## RESOURCES

As part of our application process, we need to review personal information. Be assured we keep this information strictly confidential and securely stored.

Check off each of these items as you enclose them with your application:

- Letter stating the extenuating financial circumstances you have recently faced causing hardship to cover child care costs (i.e. House fire, medical issues, loss of spouse). Please include all children and the Purdue child care center they are currently enrolled.
  - Faculty / Staff – Completed signed copies of your last year’s federal income tax form 1040, employer’s W-2, or equivalent.
  - Graduate Student - Completed FAFSA application    or     I do not meet eligibility requirements to complete FAFSA (If you do not meet eligibility requirements to apply for FAFSA, you must submit signed copies of your last year’s federal income tax form 1040 (or comparable documentation to demonstrate income).
  - If you are a postdoctoral associate or fellow, include a copy of your appointment letter and documentation of any sources of funding.
  - If your financial documentation originates in a country other than the United States, please supply comparable documentation to demonstrate income.
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## READ AND SIGN

I have read the instructions for completing this form and, to the best of my knowledge, have answered the questions truthfully. I understand that I must provide adequate verification to support any of the claims made on this application. I also understand that it is my responsibility to notify the Purdue University WorkLife Programs Office of loss of employment or student status during the current academic year, and that the scholarship may be withdrawn should my financial eligibility significantly change.

By signing below, I certify that I have completed all applicable forms. I certify that incomplete or inaccurate information may adversely affect my child(ren)’s eligibility under this program up to and including repayment to Purdue University of any funds awarded and/or may result in disciplinary action up to and including termination.

Child care scholarships are treated as taxable income and for Purdue employees taxes will be withheld from income. Students who are non-employees will determine how to apply to individual tax returns.

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Signature of Parent/Guardian

Date

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