Charles V. and Audrey Palm Riker Fund for HDFS
Recommendation Form

Applicant:

Applicant Name: ____________________________________________

Study Abroad Program: ________________________________________

Waiver

The Family Educational Rights and Privacy Act of 1974 opens many student records for the student’s inspection. The law also permits the student to sign a waiver relinquishing his/her rights to inspect letters of recommendation. The applicant’s signature below constitutes a waiver; no signature means that the student will have the right to read this reference.

Applicant’s Signature ___________________________ Date ____________

Recommender:

Thank you for taking the time to complete this recommendation. Your evaluation will remain confidential as indicated above by the applicant. Please return this form and your letter of recommendation to Doran French in Hanley Hall, Room 256 by February 12, 2016.

How long have you known the applicant? ____________________________

What has been your relationship to the applicant?

___Professor/Instructor    ___Academic Advisor    ___Other: (please specify)

Please attach a typed letter of recommendation commenting specifically on the applicant in terms of the following:

- Academic ability and suitability
- Self-discipline and motivation
- Flexibility and ability to adapt
- Financial needs if known

Type or Print Name Title or Position

Academic Department and Phone number

Signature ___________________________ Date ____________

Thank you for your recommendation. Please complete this form by February 12, 2016. You may drop off the form in person, return the form by campus mail or regular post, or give the completed form to the student in a sealed envelope to be returned to:

Doran French, Department Head, HDFS
Hanley Hall, Room 256, Purdue University
West Lafayette, IN 47907  (765) 494-9511