School of HTM Override Policies: Frequently Asked Questions

- **May I receive a PREREQUISITE OVERRIDE for an HTM course that still has space remaining?**
  Students need to pick up a Form 23 in HTM Student Services (Marriott Hall, Room 128) and take the form to the HTM instructor for his/her approval and signature. Prerequisites are in place so that the students will have a common foundation of knowledge for the course and to enhance the probability of success. HTM instructors have been asked to carefully consider the request.

  Advisor signature is not required for prerequisite overrides. If the HTM instructor signs the Form 23 that approves the prerequisite override, the student would take the form, for the prerequisite override to be entered into MyPurdue, to the Registrar in HOVDE – room 45:

- **Does the School of HTM grant individual CLOSED SECTION OVERRIDES for HTM courses/sections?**
  - No. The student can ask the HTM Schedule Deputy, Rhonda Hostetter, to see if consideration is being made to increase the limit of the course/section.

- **When does HTM raise the LIMIT of an HTM course/section?**
  HTM strives to balance course sections within a given area (example - all HTM 14100 sections). The overall course limits are reviewed regularly and are adjusted appropriately. The adjustments are directed by the HTM School Head.

- **May I be granted an increase in my maximum credit limit?**
  Requests for raising maximum credit limits will be evaluated on an individual basis. The following rules will apply to all HTM students:
  - **18 credit hours:** This is the default limit that is approved for all students at Purdue.
  - **19-20 credit hours:** May be approved, especially if the student is taking a 4 credit course and/or enrolled in HTM 30200 (Hospitality & Tourism Industry Internship).
  - **21 credit hours:** Several factors will be considered in order for a student to be granted approval for enrolling in 21 credit hours. An overall GPA of $\geq 3.0$ is a minimum requirement for consideration.
  - **> 21 credit hours:** Not approved.