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**Do I need to complete the Graduate School Exit Questionnaire?**

If you are a Master’s or Ph.D. candidate at the West Lafayette campus, you must complete the Exit Questionnaire before depositing your thesis.

The GSEQ is not currently required for regional campus candidates.

---

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4. Click on Exit Questionnaire link

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1. Go to: [sed.norc.org](http://sed.norc.org)
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One of my committee members is out of town and can’t sign my GS Form 9. What should I do?

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We’ll need the professor who cannot sign to send an email to the person who will sign for them. In the email to the professor who cannot sign should say something to the effect of:

I grant <name of major professor or department head> permission to sign as my proxy on the GS Form 9 for <name of student>.

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For the degree of Doctor of Philosophy

Is approved by the final examining committee:

1. Stella Spacey
2. MR. COSSWELL
3. Armorz Blue
4. Henry Brite

Format Approved by:

Stella Spacey
Chair, Final Examining Committee

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GS FORM 30

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Is approved by the final examining committee:

Stella Spacely
M.R. Cogswell
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Author: Judith Angela Jetson
CUI: 00123-45678
Degree: Doctor of Philosophy
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Major Professor: Stella Spacely

Thesis/Dissertation Title
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We have created a single electronic form to replace all current paper forms (GS Forms 9 & 32, and special forms GS Forms 15 & 36).

We have announced a soft roll-out for all departments until Spring 2017. Paper forms will still be accepted, however, we strongly encourage using the electronic forms (Thesis Acceptance Form) through the Graduate School Plan of Study link in your myPurdue account.

You can find instructional materials in the Guidance section of the Thesis & Dissertation Office’s website.

If you are using electronic forms, you will not have to schedule an in-person deposit appointment. You should schedule your deposit appointment as a long-distance appointment.

See packet for FAQs and student instructions to initiate the Thesis Acceptance Form.
WHAT TO BRING

1. Completed GS Form 9: Thesis Acceptance Form
2. Completed GS Form 32: Thesis/Dissertation Agreement, Publication Delay, and Research Integrity & Copyright Disclaimer Form
3. A flash drive containing your entire thesis file including any supplementary materials in MS Word or LaTeX form in case of last minute corrections.

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- Meticulously check your formatting.

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- For most appointments, you must submit your ETD at least 24 hours in advance of your appointment time. We strongly recommend that you submit 2-3 days before your appointment. See below for special cases.
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- The TWO weeks leading up to the 698/699 Registrant deadline
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Adobe offers free 30-day trials of Acrobat Pro for Windows and Mac OS:


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- **Do not encrypt your file.**
- **Do not embed your file text.**

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1. In the top Ribbon, click File
2. Select Save As
3. Name your file
4. Save as type: PDF

**If you use Adobe Acrobat Pro, visit:**

tv.adobe.com/product/acrobat/

for tutorials on editing text and images in a PDF file and manipulating, inserting, and extracting pages in Acrobat.
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- To allow for maximum flexibility, the template does not automatically correct or prevent formatting errors.
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- We do not support its use in Pages.
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- Calibri
- Times New Roman

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*The guide boxes provide reminders, but must be deleted before submission.

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LaTeX is a typesetting program, with features designed for the production of technical and scientific documents. It is especially good at typesetting mathematics.
Free versions of LaTeX are available for Purdue staff and students using Windows, Mac, Linux, Unix, and a number of other operating systems.
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- FAQs
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GS Form 30 – Required

PRELIMINARY PAGES
For pagination use Roman numerals
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Dedication Page – Optional
Acknowledgements – Optional
Preface – Optional
Table of Contents – Required
List of Tables – Optional
List of Figures – Optional
Abstract – Required
Publications – Optional

BODY OF DOCUMENT
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Introduction – optional
Chapter 1, Chapter 2, etc. – Required
Conclusion – Optional

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Appendix/Appendices – Optional
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Vita – Required for Ph.D./Optional for Master’s
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When in doubt, keep text together and turn on your “Widow Control” function in Word or LaTeX. Avoid headings with no text underneath at the bottoms of pages.

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The word “page” never accompanies the number.
ACNOWLEDGMENTS

Your support means so much to me. Thank you.

I'd like to thank my family and friends for their support and encouragement throughout the research and writing process. I am grateful to them

I would like to thank my advisor, Professor Smith, for his guidance and

Contents

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Center heading.

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Include Page mini-headers

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OPTIO N A L

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2 & 3.2 Region 2 \\
3 & 3.3 Region 3 \\
\hline
\end{tabular}
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Page 10 of 10 – these pages of the TOC cannot have column headings over the page and page number headings over the figure. Include Figure mini-

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LIST OF SYMBOLS,

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Titles/departments of major professor(s) not required.

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Table 3.2: Region 2, Vermont Planner's map with polygon edges with composed layers.

Figure 3.2 Region 2, Vermont Planner's map with polygon edges with composed layers.
For facing pages: captions of figures/tables they describe go in the same direction as pages.

For very large tables/figures or use oversize of facing page you can use multiple pages.

Guide: in the MS Word template page creation can be found.

Instructions for landscape page number in the same place as a portrait number should be in the portrait page, the page landscape page up like a

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Supervision, chapter.

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common errors.

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Appendix Table 2: Sub-Sections Part II

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Appendix Table 3: Sub-Sections Part III

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- Headline in all caps
- 1" top margin
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EDUCATION

PhD, Purdue University, May 2015
Doctor of Philosophy

Master of Science, July 2014
Master in Data Science
Purdue University

Bachelor's Degree, May 2012

PROFESSIONAL CERTIFICATIONS

Teaching Experience
- Purdue Library
  Instructor of Record, May 2014

Research Experience
- Purdue Library
  Instructor of Record, May 2012

Professional Experience
- Purdue University
  Instructor, May 2014 - Present

Volunteer Experience
- Purdue University
  Instructor, May 2012 - 2014

Professional Interests
- Data Science
- Machine Learning
- Artificial Intelligence

Languages
- English
- Spanish

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