

Confidential Communication Form

The purpose of this form is to let you, the applicant, specify the method that Purdue University's Search and Screen Committee should use in communicating with you. We wish to respect your need for confidentiality. **Please return this form directly to the department to which you have applied.**

Name

Position Applied For

Department

1. Department's return address is: _____

2. May we use our department's return address? Yes No
(If you mark NO, we will leave the return address blank.)

3. Do you want the envelope marked confidential? Yes No

4. How do you wish your correspondence to be addressed? _____

5. May we contact you via e-mail? Yes No

6. May we call you at your office? Yes No

With whom should we leave a message should you be unavailable?

Name

Your office telephone number

7. May we call you at your home? Yes No

Your home telephone number

Please feel free to give us any special instructions:

