

QUICK REFERENCE GUIDE

**FOR ANY EMERGENCY:
CALL or TEXT 911**

WHAT TO DO...

EVACUATION PROCEDURES--FIRE

- Activate a pull station
- When fire alarm is activated, evacuation is mandatory
- Warn others as you evacuate
- Once outside, call for help—dial 911
- Evacuate in accordance with the Building Emergency Plan or via the nearest exit
- Evacuate immediately—if possible take your belongings
- Evacuate to an area away from the building that does not impede responders
- Assist persons with disabilities, if possible
- DO NOT USE ELEVATORS
- Do not re-enter the building until authorized by Public Safety officials

SHELTER IN PLACE—TORNADO WARNING

- If the All Hazards Sirens are activated or you are notified of a warning, immediately seek shelter inside the nearest facility
- Proceed to the lowest level. If a basement is not available, seek an interior hallway or small interior room on lowest level, away from windows and doors
- “All clear” will be announced over the local TV and radio stations or by the expiration of the initial National Weather Service warning

SHELTER IN PLACE—HAZARDOUS MATERIALS (HAZMAT) RELEASE

- If advised to shelter for a HAZMAT incident, immediately seek shelter in nearest facility
- Close all windows, exterior doors, and any openings to the outside
- If possible, move to an interior room above ground floor with fewest windows and vents
- Do not leave the building until authorized by Public Safety officials

NON EMERGENCY PHONE #s:

Purdue Police Department: 494-8221
Purdue Fire Department: 494-6919
Physical Facilities Services: 494-9999
Radiological & Environmental Management: 494-6371

SHELTER IN PLACE—ACTIVE THREAT

- Decide whether to Run, or Hide, or Fight
- If you decide to hide (shelter in place), seek a safe area in nearest facility. Lock or block the room door.
- Do not leave your area until authorized by Public Safety officials

The Emergency Procedures Guide & your specific Building Emergency Plan provides more detailed information.

**How *you* will be notified...Purdue ALERT
(Our emergency warning notification system)**

- All-Hazards Emergency Warning sirens: (***Shelter In Place***)
- Fire alarms: (***Evacuate*** the building)
- Text messaging: Sign up via the Campus Status Page to receive an emergency notification text message.
- Twitter: Follow @PurdueEmergency to receive information on emergencies.
- Desktop Popup Alerts: Alert will be sent to classroom & lab computers if logged in.
- Alert Beacons: Alert will be sent to beacons that are installed in large classrooms.
- Digital Signs: Alert will be sent to many signs throughout campus.
- Email: An e-mail will be sent to all people with a **purdue.edu** address.
- Web: Purdue Campus Status page, www.purdue.edu/ea, is the focal point of the most complete information in all campus-related emergencies.
- Boiler TV: The Boiler Television Emergency Alerting System may also broadcast emergency information.
- Local Media: The University works with the news media, radio, TV, newspapers, and Internet, to help spread the word.