

## Interns for Indiana (IfI) Frequently Asked Questions by Companies

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### **What are the company qualifications for this program?**

This program targets start-up companies in the state of Indiana. Organizations must be for-profit. If you are unsure if your company qualifies for this program, please contact the Interns for Indiana Coordinator.

This is a competitive program. We award internships based on need of the company, opportunity for growth and future employment, and potential for quality experience for students. Meeting the minimum qualifications is just the first step in the selection process.

### **How many hours a week will this student work for my company?**

Students during the academic year program are expected to complete 200-300 hours with their company. This can be arranged in whatever manner works best for intern and company, but it is recommended that students work between 10-12 hours per week. During the summer program students complete 400 hours of full-time work, which usually takes the form of 40 hours per week. The Interns for Indiana Program does not track student hours and makes this the responsibility of the student intern and company. Hours do not need to be submitted to the program.

### **How long can I keep this student as an intern?**

If selected for the academic year program (Aug-May), the intern is expected to stay with their company for the duration of the program. If the company and student wish to continue their match for the summer, they can apply for a continuation. The maximum time a student and company match can be funded is one year.

### **How am I supposed to pay my intern?**

Each intern is awarded a stipend for participation in the program instead of an hourly wage. That stipend is given directly to the student by the University. We do not allow companies to offer additional money to potential interns. Participating companies are required to provide a gift to help cover a portion of student and program costs: \$500 per intern per semester, and \$2,000 of the \$4,500 stipend awarded students for the summer. Please visit the IfI website ([www.purdue.edu/dp/learningcenter](http://www.purdue.edu/dp/learningcenter)) for the official *Memorandum of Understanding* document that details the terms of this gift..

### **Do you place interns with the companies? How does the matching process work?**

This is a mutual selection process. The program does not simply assign interns to companies. There is an assigned interview period and an internship fair that take place at the start of each program term. Companies and students rank their choices and the program matches the interns and companies based on those rankings.

### **What happens if I don't find a suitable intern?**

We recommend keeping your options open and considering interns in a variety of areas to increase your odds of finding a match. The program does its best to work with each company to find a match for their needs, but if a company does not find an intern, they will not participate in the program for that term and will need to reapply in the future.

### **I have a student that I would like to hire through the program. Can I do this?**

All students interested in this program must fill out an application and go through a selection process to participate in IfI. This is a highly competitive program, so there is no guarantee that your preferred student will be accepted into the program, but if they are, they will be available to accept an internship offer from your company. If your company only wants to work with a specific student or has a specific project or need, this program may not be the best option.

### **My company works with contracts that require employees to be US citizens. Is this OK with the program, and can I make sure I only interview appropriate candidates?**

While this program is open to all Purdue students, we are able to provide companies with only those resumes that fit their citizenship requirements. You can indicate this need on your application.