1. **Assignments**

- Space assignments will be made according to the principle of global optimization, with the goal of maximizing the impact and effectiveness of the Bindley Bioscience Center (BBC) and Discovery Park as a whole.

- Laboratory space in the BBC will be assigned according to the operation, function, or process to be conducted therein, and not to specific individuals or research groups. The initial assignments of laboratory space will be based upon core research facilities, which will contain multiple equipment items and will support research in core areas. Each major piece of equipment will have a person-in-charge (PIC). Equipment will be grouped into laboratories or facilities according to similar processes, functions or expertise, in order to maximize the effectiveness of space in the BBC and the other Centers in Discovery Park. Other cases for laboratory space assignments will be aimed at programmatic sponsored research projects that benefit from co-localization of researchers and/or core staff and scientific leadership.

- Offices in the BBC will be utilized by Full Members and Affiliates that include faculty, staff, students, and visiting collaborators. Faculty officeholders must be Full Members of the BBC. Priority will be given to faculty and students according to their involvement in research activities conducted in the BBC or the intensity of their use of BBC equipment in the Core Research Facilities. Offices will be provided for the scientific and technical staff of the Core Research Facilities housed in Discovery Park and the staff of the Administrative Core for the BBC. Offices for visitors who are Affiliates (visiting scientists, special postdoctoral fellows, and other outside collaborators) will be assigned according to their involvement in research activities conducted in the BBC or the intensity of their use of the core research facilities in Discovery Park. All other space assignments will be considered on a case-by-case basis.

2. **Periodic Review**

- The Directors of the BBC and an Internal Advisory Committee will review space assignments and PIC assignments annually. This review will allow the BBC to adapt to changing needs and opportunities, and ensure that the resources of the Center are being used in the most productive manner.

- The annual review will evaluate, among other things: (i) the relevance of the research to the mission of the BBC and Discovery Park, (ii) the scientific and scholarly impact of the work, (iii) the collaborative, interdisciplinary, and multidisciplinary nature of the research, (iv) the effectiveness of the research in educating students, (v) the ability of the work to attract external funding, and (vi) the impact of the work on the state and regional economy, and on society as a whole.

- If an annual review determines that a particular assignment no longer represents the best use of the resources of the BBC, the affected members will be given an opportunity to defend their assignment. The Directors may, in some cases, authorize a second evaluation to be conducted at the next annual review, at which time progress during the intervening year will be considered.

3. **Reassignment, Reallocation, and Termination**
• If the review process concludes that a space assignment should be reduced or terminated, every effort will be made to minimize disruption to the affected members. To this end, the affected members may request an extension of time in which to arrange a new location for their research. Such requests will be considered in consultation with the Executive Director of Discovery Park and the Head or Dean of the affected member’s academic school or department.