Regional Hub Reception Center Planning Guide

INITIATIVE
The City of Chicago Office of Emergency Management and Communications (OEMC), on behalf of the Chicago Urban Area (UA) and the IL-IN-WI Combined Statistical Area (CSA), is making available Homeland Security assistance, through the FY 2008 Regional Catastrophic Preparedness Grant Program (RCPGP) to Institutions of Higher Learning to directly assist the CSA region with the development of regional plans for a catastrophic incident. Purdue Homeland Security Institute (PHSI) will be working with the City of Chicago to create a Regional Hub Reception Center (RHRC) Planning Guide which will be used to provide assistance to jurisdictions within the IL-IN-WI CSA.

IMPACT
Regional Hub Reception Center Planning Guide was developed which set out the necessary steps for jurisdictions to take in support of the Regional Catastrophic Incident Coordination Plan and Regional Mass Care and Sheltering Annex. The plan presented procedures and processes needed to define roles and responsibilities of governmental, private sector and not-for-profit organizations responsible for providing mass care and sheltering services; it provided guidelines for identifying and assessing capabilities and capacities of potential Hub Reception Centers; and it defined RHRC operations and their relationship to adjacent spoke shelters. A Regional Hub Reception Center Operational Plan Template was also developed to ensure consistency and to assist in the development of individual site specific RHRC operational facility plans. Lastly, a Regional Hub Reception Center Training Program was developed and included programs for Planning Guide Training, RHRC Operations Training, and RHRC Just-In-Time Training.