



CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE  
PURDUE EMPLOYEES ACTIVITY PROGRAM

RESERVATION FORM:

Chicago Shopping Trip

Saturday, December 6, 2008

Leave at 8am from FREH - Return est. at 8:30pm

Name \_\_\_\_\_

Your full campus address Dept\_\_\_\_\_ Bldg&Rm#\_\_\_\_\_

Mailing address if off campus\_\_\_\_\_

Number of guests \_\_\_\_\_

Campus (or home) phone \_\_\_\_\_

E-mail \_\_\_\_\_

Number of persons \_\_\_\_\_ X \$20/per person Total enclosed \_\_\_\_\_

**RESERVATION DEADLINE: Wednesday, November 19, 2008**

All seats will be reserved in order of payments received!

**NO REFUNDS DUE TO WEATHER!**

Please make checks payable to CSSAC and return with this registration form to:

Jaylene Nichols	Space Management and Academic Scheduling	ENAD	494-3901	nichols1@purdue.edu
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A confirmation receipt will be sent to your campus address. The bus will leave at 8:00 A.M. Lafayette time from the back parking lot of Freehafer Hall. Leaving Chicago at 5pm Chicago time/6pm Lafayette time. We estimate we will be back at 8:30pm.

**RESERVATION AND CANCELLATION POLICY**

No reservation will be accepted or processed unless accompanied by payment in full. Cancelled reservations will result in forfeiture of entire amount if the space cannot be resold. PEAP reserves the right to cancel any trip that does not fill to capacity. Refunds will be issued if PEAP cancels a trip. Should you miss the scheduled departure time, we will leave without you and no refunds will be granted.