### Additional Pay Request Form

**CURRENT PAY AREA**

<table>
<thead>
<tr>
<th>Dist or Named</th>
<th>AY</th>
<th>X</th>
<th>xxx - org unit name</th>
<th>XXXXXXXXX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name</td>
<td></td>
<td></td>
<td>First Name</td>
<td></td>
</tr>
<tr>
<td>MI</td>
<td></td>
<td></td>
<td>Org Unit # and Name</td>
<td></td>
</tr>
<tr>
<td>Personnel #</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Payment # 1**

Start Date: **08 - 16 - 11**  
End Date: **05 - 13 - 12**

Period Rate/Amount/Hours: **350.00**  
Total Amount Paid: **3,500.00**

Payment Type: Distinguished, Named Univ, Named Prof Sal. Sup (1302)

Source of Funding: Cost Center: **1234567890**  
Fund: **12345678**  
Order: **1234567890**

**Payment # 2**

Start Date:  
End Date:  

Period Rate/Amount/Hours:  
Total Amount Paid:  

Payment Type:  

Source of Funding: Cost Center:  
Fund:  
Order:  

**Payment # 3**

Start Date:  
End Date:  

Period Rate/Amount/Hours:  
Total Amount Paid:  

Payment Type:  

Source of Funding: Cost Center:  
Fund:  
Order:  

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**Total Amount Paid:** **3,500.00**

**AY - Total amount divided by 10**

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**COMMENTS:**

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**Business Office Contact (name & phone #):**

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**Approval Signatures:**

- Dept Head:  
  Date:  
- Dean/Director:  
  Date:  
- Business Office:  
  Date:  
- PR Appt Coordinator:  
  Date:  

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**APPROVED**

President's Office  
Purdue University

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**Please send completed form to the Payroll Appointment Service Center (PASC) / FREH.**

[http://www2.itap.purdue.edu/BS/Business_Forms/](http://www2.itap.purdue.edu/BS/Business_Forms/)