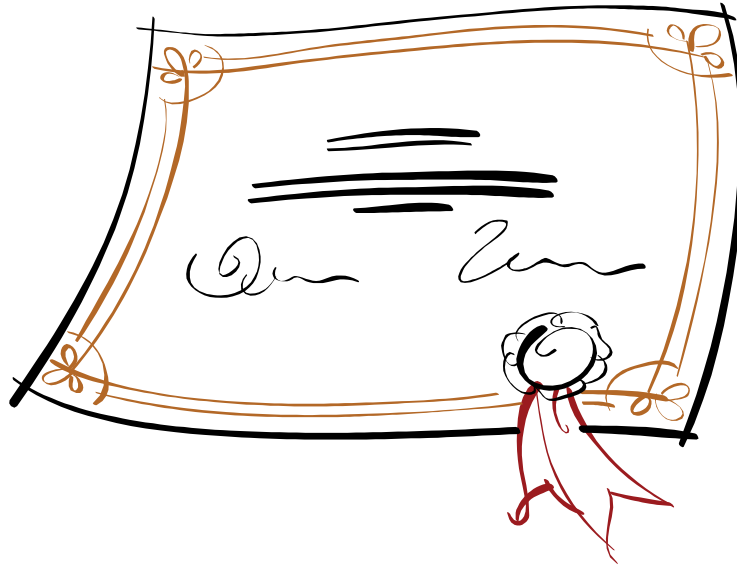


# THE ELEANOR O. KAPLAN AWARD FOR EXCEPTIONAL CUSTOMER SERVICE



## 2012 NOMINATION FORM

Nominee Name and Title: \_\_\_\_\_  
Department: \_\_\_\_\_

The criteria used to select the recipients are:

- Nominee must have at least three years of service within Business Services and currently hold a position in the Business Manager area on the West Lafayette Campus.
- Nominee must have exhibited exceptional customer service in one or more of the following ways:
  - made significant contributions to improving customer service in either their department, school or organization
  - demonstrated the ability to incorporate outstanding improvements in either their department, school or organization through individual leadership
  - and/or exhibited creative or innovative methods in providing customer service
  - specific examples are vital to a strong nomination

The nomination may be submitted on this form, in a letter, memo or e-mail. Feel free to attach additional pages as necessary.  
**Please cite specific examples of exceptional customer service.**

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Nominator's Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Department: \_\_\_\_\_ Phone: \_\_\_\_\_

**Send Nomination Form and/or letter of recommendation to:  
Joanna Vanaman/DBM/FREH (E-mail: [joanna@purdue.edu](mailto:joanna@purdue.edu))  
by Friday, February 3, 2012**