How do I pay on a specific charge in TouchNet?

AUTHORIZED USERS WILL LOG INTO THIS WEBSITE: https://secure.touchnet.com/C21261_tsa/web/login.jsp

- Using your Purdue career account user name and password, login to myPurdue at https://mypurdue.purdue.edu.

- Click on the Bills & Payments tab.
• Click on the **View My Balance** tab.

![Image of myPurdue dashboard with the View My Balance tab highlighted]

• The TouchNet payment portal will open.

• Click on the “Make a Payment” Button

![Image of TouchNet payment portal with the Make Payment button highlighted]
- Select “Pay by line item:” and check the box of the charge you’d like to pay, then click “Continue”.
- Select your payment method and “Continue”.
- Select your payment method and then click on Select.
- Type in account information or select an already saved payment method.
- Follow all prompts to set up account payment and submit.

**Log Out of TouchNet**

- When you are finished conducting business in TouchNet, click on the Log Out link in the upper right hand corner of the screen.