



Recycle Your Computer Monitors

Recycling Procedures

The University will refurbish and try to resell any discarded computer equipment from campus. If you have a computer or electronic piece of equipment to recycle:

1. Complete and submit a Form 9 (Property Accounting Form) if your equipment has a "Property of Purdue University" sticker on it. Wait for the approved form to be returned to you. The "No." on your form will be used to identify your discarded equipment.
2. Identify the equipment that is nonfunctional; this will expedite the recycling process.
3. Return equipment to University Warehouses for processing (3 ways available):
 - For large cleanouts from labs or departments, complete a Form 18A requesting assistance from General Labor to pick up the equipment.
 - For 10 pieces of equipment or less (for a one-time pick up only), call University Warehouses to retrieve the equipment.
 - Deliver the equipment yourself to University Warehouses (INOK facility on North 9th Street in Lafayette).

All faculty and staff may contribute to the recycling efforts of the University, thereby contributing to the world's long-term goal of sustainability.

For questions, concerns, or equipment pick up, please contact University Warehouses at 742-4414 or contact Brian McDonald, EPS-REM, at 49-63712.