

# *HELLO!*

The webinar will begin at  
4:05pm

# ***BOILERCONNECT FEATURE SPOTLIGHT SERIES***

**April 2024**

**V3 Reports**

# Feature Spotlights

## Spring 2024

- January – Setting and Maintaining Availability
- February – Alerts and Cases (referral system)
- *April – V3 Reports*
- May – Advanced Searches

# Today

## V3 Reporting

- What, Why, & How
- V2 vs V3
- V3 Examples

# *What, Why, & How*

What: V3 Reports contain data and analytic insights related to student success programs.

Why: Reports will help you gather the data and information you need with simple filters.

How: **Reports icon** on the left sidebar

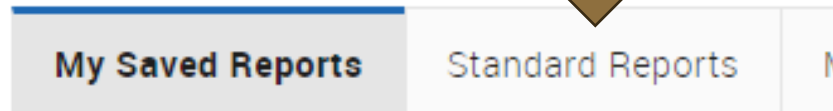
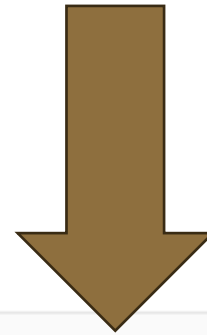
# V2 Reporting

Still accessible but will be sunset in the future. Therefore, please start using V3 Reporting.

Keywords (First Name, Last Name, E-mail, Student ID)?	Type Students
<input type="text"/>	
<b>Student Information</b> First Name, Last Name, Student ID, Category, Tag, Gender, Race or Ethnicity, Student List	
<b>Enrollment History</b> Enrollment Terms	
<b>Area of Study</b> College/School, Degree, Concentration, Major	
<b>Term Data</b> Classification, Term GPA	
<b>Performance Data</b> GPA, Hours, Credits	

# V3 Reports

Start in the **Standard Reports** tab to see an overview of the types of Reports you can pull. From there, start building your custom Reports using the data filters.



## Saved Reports

Access your Saved Reports below. To add a new Save

# V3 Reporting

Search in Results

REPORT TYPE	CATEGORY
<a href="#">Appointment Summaries Report</a>	Appointment/Visits Reports
<a href="#">Appointments Report</a>	Appointment/Visits Reports
<a href="#">Check-Ins Report</a>	Appointment/Visits Reports
<a href="#">Alerts Report</a>	Intervention Reports
<a href="#">Cases Report</a>	Intervention Reports
<a href="#">Progress Reports Report</a>	Intervention Reports



# V3 Reports

Here are some reports you may use:

- **Appointment Reports-** shows any appointment created by a user
- **Student Reports** - shows general information for students
- **Alerts Reports**
- **Cases Reports**

# Examples

## Let's practice together!

- I want to find all the meetings from the last month that are missing summary reports.
- I want to find all students in (major) with a 3.0 GPA or higher.

# V3 Reports

## Tips for getting started:

- Start in you V2 Saved Reports and re-build and save those Reports using V3 Reports.
- Don't forget- Users can share the filters they select for a report by choosing the Share These Filters button
- Column Manager is where you can edit the columns you see for your results

# *THANK YOU*

Join us May 2<sup>nd</sup> – Advanced Searches for our next feature spotlight!