

BOARD OF TRUSTEES APPROVAL PROCESS

SUMMARY OF APPROVAL PROCESS FOR CONSTRUCTION, REPAIR, PURCHASE, LEASE-PURCHASE, LEASE OR SALE OF LAND, BUILDINGS OR FACILITIES

TYPE OF PROJECT	DOLLAR AMOUNT	SOURCE OF FUNDS	VP PHYSICAL FACILITIES	EVP/ TREASURER	PHYSICAL FACILITIES COMMITTEE	BOARD OF TRUSTEES
Authorization for Construction ¹	Under \$50,000	Any	Approve	N/A	N/A	N/A
	\$50,000 - \$2.0 million	Any	Recommend	Approve	N/A	N/A
	> \$2.0 million - \$5.0 million	Any	Review	Recommend	Approve	N/A
	> \$5.0 million	Any	Review	Recommend	Recommend	Approve
	Demolition of Significant Structure	Any	Review	Recommend	Recommend	Approve
Article VII, Section I. b.						
Awards of Contracts for Construction ²	Under \$50,000	Any	Approve	N/A	N/A	N/A
	\$50,000 - \$2.0 million	Any	Recommend	Approve	N/A	N/A
	> \$2.0 million - \$5.0 million	Any	Review	Recommend	Approve	N/A
	> \$5.0 million	Any	Review	Recommend	Recommend	Approve
	In Excess of \$250,000	Any			Reported to PFC (next meeting)	
Article VII, Section I. b. Article VII, Section I. b.						
Purchase of Real Estate	Up to \$500,000	Any	N/A	Approve	N/A	N/A
	\$500,001 - \$1.0 million	Any	N/A	Recommend	Approve	N/A
	\$1.0 million +	Any	N/A	Recommend	Recommend	Approve
Article VII, Section I. a. iii. & iv.						
Lease	Up to \$150,000	Any	N/A	Approve	N/A	N/A
	\$150,001 - \$399,999	Any	N/A	Recommend	Approve	N/A
	\$400,000 +	Any	N/A	Recommend	Recommend	Approve
Article VII, Section I. a. i. & ii.						
Change Orders	Up to \$149,999	Any	Approve	N/A	N/A	N/A
	\$150,000 - \$250,000	Any	Recommend	Approve	Reported to PFC (next meeting)	N/A
	\$250,001 - \$1.0 million	Any	Recommend	Recommend	Approve	N/A
	> \$1.0 million	Any	Recommend	Recommend	Recommend	Approve
Article VII, Section I. c.						
Other Contracts	Up to \$999,999	Any	N/A	Approve	N/A	N/A
	\$1 million to \$2.0 million	Any	N/A	Approve	Reported to PFC (next meeting)	N/A
	> \$2.0 million	Any	N/A	Recommend	Recommend	Approve
Article VII, Section I. e.						
Licenses, Grants, Easements and Rights-of-Way Article VII, Section I. a. 5.	Any	Any	N/A	Approve	N/A	N/A
Create, Award or Revoke Trusts Article VII, Section I. d.	Any	Any	N/A	Recommend	Recommend	Approve

¹ - Includes the construction of new buildings, additions to existing buildings, or improvements, major alterations, repairs or rehabilitation of existing buildings or other capital plant assets.

² - Includes the construction of new buildings, additions to existing buildings, or improvements, major alterations, repairs, rehabilitation or demolition of existing buildings or other capital plant assets.