

## **Guidelines**

### **Repair and Rehabilitation Matching Funds Program**

The following outline describes the basic guidelines for the West Lafayette campus-wide R&R Matching Funds Program.

#### **Guidelines:**

- Proposed projects must be for R&R-eligible academic or administrative facilities
- The scope of the proposed projects must include at least one R&R component – see form
- Highest priority will be given to projects that are research-focused and that have the greatest proportion of deferred repairs
- Applications require the review and approval of the Department Head, Dean or authorized administrator prior to submission
- Project proposals are due to the R&R Manager no later than February 29, 2008
  - All requests received after February 29, 2008 will be rejected.
  - See attached: "[Repair and Rehabilitation Matching Funds Request](#)" form
- Contact Keith Moore for assistance
  - E-mail [kem@purdue.edu](mailto:kem@purdue.edu)
  - Phone 49501
- Send completed forms to Keith Moore, R&R Manager, Freehafer Hall
- The R&R Matching Fund Committee will review each proposal, making recommendations to the administration for final approval of projects by March 31, 2008
  - Committee:
    - Keith Moore, R&R Manager
    - Keith Murray, Director of SMAS
    - Lucy Keaser, R&R Laboratory Component Champion