Items #1, 2 and 3: Adoption of the February Agenda, Approval of January Minutes, and Announcements,
Sam Guffey called the meeting to order at 1:32 p.m. Motion to adopt agenda and approve minutes made by Nina Robinson and Pam Graf. Motion carried.
  o APSAC member list is being maintained
  o Written reports for all committees are due to Carrie Hanson by noon Thursday prior to the next full meeting.

Item #4: Guest
  o Introduction of two guests
    Amanda Weaver from the College of Veterinary Medicine, guest of Brittany Vale
    Joe Kinzig from Libraries, guest of RaeLynn Boes

Item #5: University Officers’ Reports
Denny Darrow
Healthy Boiler Committee is in the final stage - evaluation
  o 10 vendors were part of the bid submission. Currently negotiation in process with a potential vendor.
Requires vendors to understand campus environment, deliver care in different ways to employees, improve access to the clinic, and expand wellness options.
2018 Benefits plans being evaluated this year.
  o The last time tiers were adjusted was in 2011.

Gina DelSanto
FLSA
  o Let her know if you have any questions and that she can address. Contact by email (gdelsant@purdue.edu) or call (49-43010) with questions.

Executive Order on Immigration - How has this order and the uncertainty impacted admissions and applications to Purdue?
  o Currently this order effects 19 total undergraduate applications that are in process from 7 countries impacted by the executive orders. Of the eight completed applications five had a positive decision made the other three we don’t know yet. Eleven of the applications are incomplete so we don’t know the intent of those applicants. Breakdown by Country: 7 from Syria, 6 from Iran, 2 from Iraq, 2 from Yemen, 1 from Libya, 1 from Sudan and none from South Sudan. We don’t know how many graduate students applicants are from these countries, this is handled by the department. We have approximately 12 faculty from the impacted countries.

Julie Griffith will present information to the BOT on Purdue branding and the Purdue website.
  o There has been a stray from Purdue branding guidelines and we want to protect the brand.
  o One suggestion is to put a branding tool kit on the website.
  o Thoughts or concerns from APSAC on branding are welcomed.
  o Updates coming to such things as how to find webmail and car rental easily. Will be fixing a few other things on the Purdue website to make them more user friendly and visible.

President Daniels met with the students camped out on the HOVD ‘bridge’ they are now down from 13 to 5 demands.
  o Areas with no agreement
    o Will not make chief diversity officer a standalone position, Provost is doing a great job
    University will not lead an investigation on who put up the posters and there will be no disciplinary charges against the individuals (posters were posted in public areas following University guidelines for posting materials) because they followed the Purdue guidelines on speaking publicly.
    o Students want a class on diversity as part of the curriculum - students must speak with the University Senate about this because President Daniels has no authority over the faculty
  o Areas of agreement
    o Students support rejecting the immigration order and President Daniels does too
    o Other University Presidents are signing common letter against executive order. President Daniels has signed this as well. Gina will send the information to Carrie and she can post this so everyone can view it

Item #6: Items of Interest by Area
Heather Brotherton, ITaP, HR Policy question; can you hire someone with a close relationship with an existing staff member? VP Darrow replies, the University has a nepotism policy. Some divisions have stricter rules because of security reasons etc. Will clarify this in Purdue Connect and will answer Heather separately regarding her particular case.

Item #7: APSAC Subcommittee Reports
Comp & Benefits Subcommittee – Mary Ann Prah
  o Upcoming conference
**Item #7: APSAC Subcommittee Reports (cont.)**

Membership & Communications Subcommittee - Brittany Vale
- Current membership drive deadline March 3, 2017. Information is on the APSAC website and will be in Purdue today and in the February Sentinel. Interviews in Mid-March. Need volunteers to help with interview process. Interview time frame 3rd or 4th weekend in March. Will send out more details / dates of interviews, to help volunteers decide if they can assist.

Professional Development Subcommittee – Mike Hill (Tiffany Weatherford out sick)
- Accepting spring professional development grants.
- March 8, 3:30 p.m. Hadley lecture speaker will be Kathy Nimmer of Tippecanoe School Corporation

Executive Subcommittee - Sam Guffey
- Next meeting will be a joint meeting.
- APSAC annual report being drafted in the coming months.
- Working on making an all APSAC timeline for throughout the year

Business Process Reengineering Subcommittee - Nina Robinson
- There will be an item in Purdue Today regarding this

Equity and Diversity Subcommittee - Loran Parker
- Report submitted

**Item #8: Regional Campus Reports and University Committee Reports**

Fort Wayne – Steve George
- Development groups working through new systems. Having tuition discussions for Ft. Wayne

Purdue Northwest–
- No one in attendance to report

**Item #9: Old Business**

None

**Item #10: New Business**

Advisory Committee on Equity-Sam Guffey
- Asked for five names for volunteers. Doesn’t have to be all APSAC members
- Sam needs names by Tuesday, February 14, 2017. Asks that each APSAC member reach out to their area and ask for people willing to service on this committee. Please send names to Sam.
- Committee responsibilities: serve on panel to help resolve formal complaints. Sam will send detailed information on committee responsibilities.

Adoption of Operating Procedure Updates
- Two editorial comments have been addressed
- Nina Robinson moved to adopt. Seconded by _______________________.

**Discussion**

1. Professional Development Committee asked can we make a regional person a Vice Chair.
   A: No restrictions or prohibition listed in the policy.
2. New operating procedures make the policy, procedures clearer.
3. With the 2017 APSAC members leaving, will there be any reallocation of members to smaller committees made?
   A: Yes, that is part of the process.
The Chair called the question. Motion passed; the new Operating Procedures have been adopted.

**Item #11 – Adjournment**
At 2:38 p.m. Nicole Noel moved to adjourn the meeting. Seconded by Nina Robinson. The motion carried; meeting adjourned.