

# Administrative & Professional Staff

## A D V I S O R Y   C O M M I T T E E

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### APSAC Updates – September 2007

- **Professional Development Grant Application Deadline is Oct. 1<sup>st</sup>:** The Professional Development Subcommittee of APSAC is pleased to announce its Fall 2007 Individual Professional Development Grant. Grants up to \$500 are available and can be used for professional activities including lectures, conferences, seminars, and tuition assistance. The application will be available online beginning September 1, 2007, and **the deadline to apply is October 1, 2007**. The grant is only available to A/P Staff with a status of at least .50 FTE and who are affiliated with Purdue-West Lafayette Campus/Extension Office. More information about the grant is available at: <http://www.purdue.edu/hr/apsac/grantgeneral.htm>
- **Author John G. Miller to Speak on October 17**  
"Eliminate Blame, Complaining, and Procrastination" is the title of well-known author John G. Miller's talk on Wednesday, October 17, at 10:15 a.m. in Loeb Playhouse, Stewart Center. This lecture is presented by the Administrative Professional Staff Advisory Council (APSAC), Purdue Extension Services and Human Resource Services. Miller is the best selling author of *QBQ! The Question Behind the Question* and *Flipping the Switch...Unleash the Power of Personal Accountability*. His humorous and captivating style makes it easy to take away a practical message applicable for everyday use. This annual fall professional development lecture is open to all Purdue employees free of charge. For further information, visit APSAC's website at [www.purdue.edu/apsac](http://www.purdue.edu/apsac).
- Three APSAC members met with John Beelke, Director of Human Resource Services, and Tom Ganz, Assistant Director of Employee Relations and HR Policy, to discuss Executive Memorandum B-55. B-55 was written in 1979 and needs to be rewritten. We discussed the concepts of the new policy and expressed our concerns about the need for grievance procedures for both current employees and new hires. Our concerns were heard and we are looking forward to working with HRS towards a policy that serves the needs of the University and the A/P staff members.
- With the implementation of the OnePurdue system 7/1/2007, employee information and payment data is available on a new Employee Self Service site, accessed at: <https://erp-portal-prd.itap.purdue.edu/irj/portal>
- As part of the implementation, all year-to-date pay information for 2007 was converted into the OnePurdue system. Now that the OnePurdue HR/Payroll implementation is complete, the legacy Employee Self Service application located at: <https://www.purdue.edu/user/login> will be disabled on October 5, 2007. If you have any questions, please contact [hrs@purdue.edu](mailto:hrs@purdue.edu).
- The total medical budget for 2008 is around 112 million dollars, with claims costs about 106 million. Healthy Purdue is expected to cost a little over 5 million and incentives make up 2.3 million of that. Healthy Purdue is not part of the 112 million dollar medical budget and is financed out of the medical insurance reserve with the expectation that Purdue will save claims cost in the future. The deadline for completing items for this year's \$250 incentive is November 9.
- Purdue will be implementing a new employment system using Taleo as our vendor. This system will allow for more communications with applicants and hiring supervisors enable individuals to receive messages when positions they are interested in are put on posting, and will facilitate the University's compliance with employment regulations.

If you have any questions, comments or concerns please do not hesitate to contact your APSAC [representative](#).