

PURDUE UNIVERSITY
ADMINISTRATIVE AND PROFESSIONAL STAFF ADVISORY COMMITTEE
MINUTES OF MEETING HELD September 9, 2009

APPROVED

MEMBERS PRESENT

Dan Annarino	Michelle Gilhooly	Pamela Phegley
Jackie Buttram	Lynn Holland	Tim Riley
Michelle Davis	Nick Howell	Steve Santy
Cherry Delaney	Amy Keene	Leonard Seidel
Alexandria Densmore	Olivia Maddox	Robin Shanks
Cristina Farmus	Barbara Mansfield	Mark Sobers
Marsha Freeland	Kevin Maurer	Mark Straw
Leigh Fuller	Mollie Pennock	Ed Wiercioch

MEMBERS ABSENT

Susan Byers
Bonnie Fox
Dachea Hill-Bryan
Sally Luzader
Linda Rose
David Tate

RESOURCE MEMBERS PRESENT

Jim Almond, Senior Vice President Business Services & Assistant Treasurer
John Beelke, Director Human Resources Services
Carrie Hanson, Human Resource Services
Lisa McCloud, Human Resource Services
Valerie O'Brien, University Periodicals

ANNOUNCEMENTS & APPROVAL OF MINUTES OF THE August 12, 2009 MEETING

Cherry Delaney called the meeting to order and asked if there were any additions or corrections to the agenda. Hearing no comments, the agenda was approved. Cherry asked for any corrections to the minutes. Hearing none, the minutes were approved.

UNIVERSITY OFFICER REPORT

Mr. Almond reported that Purdue and the State Budget Committee recently reached a resolution regarding Purdue's tuition increases. An additional \$250 will be rebated in fiscal year 2010-11 to resident undergraduate students (freshmen and sophomores) in addition to the \$500 rebate announced for 2009-10. Federal stimulus dollars will cover the cost of the rebate in both years.

HUMAN RESOURCE SERVICES OFFICER REPORT

The University hired an outside consulting firm (Hewitt Associates) a few months ago to conduct a benchmarking study of the total benefit and WorkLife programs at Purdue. The results of the study are complete and ready to be shared. Hewitt Associates will share the results in a joint meeting of CSSAC, APSAC, and FCBC in early October. The Board of Trustees meet again on October 2nd with the anticipation the health plans for 2010 will be approved. The open enrollment will be from October 26th through November 13th and all employees will have to enroll in benefits for 2010. The state of Indiana has selected a new Pharmacy Benefit Provider (Medco) and will replace Anthem beginning January 1, 2010. More information regarding the health plans will be communicated soon.

There has been a pandemic planning committee at the University in existence for several years. Since the most recent news of the H1N1 outbreaks, this committee has been meeting every couple of weeks to discuss Purdue's position and status. It is expected that Purdue will be one of the distribution points for the first batch of H1N1 vaccines sometime in October. As usual, the regular seasonal flu shots will be available. More information and sign up requests is yet to come.

Direct deposits will be mandatory beginning the end of October. Those individuals unable to get direct deposit will be issued a pay card. Only those who do not have direct deposit will be contacted on how this impacts them.

SUBMITTED REPORTS

Calumet – Michelle Gilhooly reported that the campus is smoke-free as of August 31st. Enrollment for fall classes exceeds 10,000 students in 2009.

North Central – Leigh Fuller reported that Steve Turner, Interim Vice Chancellor met with APSAC and CSSAC to review the budget. There were two Professional Development grant recipients and one dependent grant scholarship recipient. Purdue North Central lost a friend and Administrator, Jodi James earlier this month in an auto accident.

SUBCOMMITTEES

Communications – Nick Howell reported that updates to the website have been done, but encourages all members to go to the website and proof. Any additions/corrections should be e-mailed to Nick.

Compensation & Benefits – Tim Riley reported that Dan Schuster, the retirement plan review task force representative discussed the process of the retirement plan/policy. More research will be done on bereavement and adoption policies with our peer institutions. There was a meeting with printing services regarding the paper reduction project. The timeline has been updated.

Professional Development – Pam Phegley reported that the fall speaker, in conjunction with extension, will be on November 19th from 1:45 p.m. to 3:00 p.m. in Loeb Theater.

Membership/Staff Relations – Kevin Maurer reported that the timeline has been completed.

AD-HOC COMMITTEES

CIC-APSAC – Cherry Delaney reported that the CIC Conference will be in Chicago, IL on October 18 & 19th. Some topics of interest with other universities would be the adoption policy and a mentoring program. Send any other interested topics.

NEW BUSINESS

Joint meeting with CSSAC – Cherry reminded everyone that the meeting on October 13th (Tuesday) will be in conjunction with CSSAC in LWSN 1142.

NEXT MEETING

The next meeting of APSAC will be Tuesday, October 13, 2009 with CSSAC in LWSN 1142.

Respectfully submitted,
Lisa McCloud, APSAC Secretary