

PURDUE UNIVERSITY
ADMINISTRATIVE AND PROFESSIONAL STAFF ADVISORY COMMITTEE
MINUTES OF MEETING HELD June 10, 2009

APPROVED

MEMBERS PRESENT

Dan Annarino	Michelle Gilhooly	Mollie Pennock
Jackie Butram	Dachea Hill-Bryan	Pam Phegley
Susan Byers	Lynn Holland	Linda Rose
Michelle Davis	Nick Howell	Leonard Seidel
Cherry Delaney	Amy Keene	Robin Shanks
Alexandria Densmore	Sally Luzader	Mark Sobers
Bonnie Fox	Olivia Maddox	Mark Straw
Marsha Freeland	Barbara Mansfield	Ed Wiercioch
Leigh Fuller	Kevin Maurer	

MEMBERS ABSENT

Cristina Farmus
Tim Riley
Steve Santy
David Tate

RESOURCE MEMBERS PRESENT

John Beelke, Director Human Resources Services
Carrie Hanson, Human Resource Services
Lisa McCloud, Human Resource Services
Valerie O'Brien, University Periodicals

ANNOUNCEMENTS & APPROVAL OF MINUTES OF THE May 13, 2009 MEETING

Cherry Delaney called the meeting to order and asked if there were any additions or corrections to the agenda. Cherry wanted to discuss SharePoint under new business. Hearing no other comments, the agenda was approved. Cherry asked for any corrections to the minutes. A couple of typographical errors were noted. After these corrections are made, the minutes were approved.

HUMAN RESOURCE OFFICER REPORT

Mr. John Beelke reported that Mr. Almond will be returning as the VP for Business Services and Assistant Treasurer July 1st and will be joining these monthly meetings again. Alphonso V. Diaz will be the new Executive Vice President for Business and Finance, Treasurer, beginning July 1, 2009. A search for the VP of Human Resources will begin as soon as he takes office. The advisory groups will be involved in this search. The Board of Trustees have approved using Cigna as the new health plan administrator beginning January 1, 2010. Cigna offers some cutting edge health management programs and Human Resources are confident that this will be a positive change for everyone. More details and information concerning the change will be forthcoming, but Cigna's web site can be found at <http://www.cigna.com/>. The State of Indiana will be going out for bids regarding the pharmacy plan. Anthem, our current provider was sold to Express Scripts. The dependent audit by Mercer is almost complete. Confirmation statements will be mailed out soon. With over 7,000 individuals affected by this, 92% completed all the paperwork required. It is expected that the university will save nearly \$500, 00 per year.

SUBMITTED REPORTS

Calumet – Michelle Gilhooly reported that APSAC jointly with CSSAC held a recognition luncheon on June 4th. A staff picnic coordinated with CSSAC will be held this summer.

Fort Wayne – Susan Byers reported that APSAC along with CSSAC held their first joint Staff Recognition luncheon. Eighty employees were recognized for their years of service. The luncheon went well and it was suggested to continue the program jointly with CSSAC. APSAC elections were held and Daysha Jackson will be the president for the 2009-2010 year. Mandi Wikovsky was re-elected as an at-large representative and Jennifer Roherty will be joining the committee as an at-large representative. The U-Matter employee satisfaction surveys have been completed

and employee feedback group meetings are underway. Construction on the new student services complex has begun and will continue for the next 30 months. The roundabout drive at Walb is currently closed off. The summer fest is scheduled for July 15.

North Central – Leigh Fuller reported that plans are in progress for the West Lafayette APSAC committee visit July 8th.

SUBCOMMITTEES

Communications – Nick Howell reported that the new logo is in place.

Professional Development – Pam Phegley reported that all revisions to the application are almost completed.

Membership/Staff Relations – Kevin Maurer reported that work is continuing on the next welcome favor for new A/P staff. It is proposed that it should be something useful and something that can be sent through campus mail. A luggage identifier was chosen. All Mentors need to make sure you are in contact with your Mentee.

UNIVERSITY COMMITTEES

University Senate – Kevin Maurer reported that a joint letter with CSSAC was sent to the University Senate members thanking them for the dual representation from the advisory committees.

AD-HOC COMMITTEES

CIC-APSC – Bonnie Fox reported that Ohio State is going forward with plans this fall.

Training & Career Development Steering Committee – Cherry Delaney reported that subcommittees were created. Timelines are being developed.

NEW BUSINESS

Regional campus visit – Cherry Delaney asked for drivers to North Central campus visit on July 8th. Lenny Seidel, Nick Howell and Robin Shanks volunteered to drive the vans. Everyone should plan on being at transportation no later than 7:30 a.m. on Wednesday, July 8th.

SharePoint – Cherry Delaney informed everyone that it is expected that all members will go to SharePoint for reports and other pertinent information. If you do experience problems accessing SharePoint, please let her know. For the new members a demonstration is necessary and hopefully available at the next meeting.

NEXT MEETING

The next meeting of APSAC will be Wednesday, July 08, 2009 at Purdue North Central.

Respectfully submitted,
Lisa McCloud, APSAC Secretary