

**PURDUE UNIVERSITY**  
**ADMINISTRATIVE AND PROFESSIONAL STAFF ADVISORY COMMITTEE**  
**MINUTES OF MEETING HELD July 09, 2008**

**APPROVED**

**MEMBERS PRESENT**

Mike Budzik  
Sabina Calhoun  
Marsha Freeland  
Bonnie Fox  
Leigh Fuller  
Kathy Heath  
Dan Leaird

Sally Luzader  
Kevin Maurer  
Mollie Pennock  
Pamela Phegley  
Timothy Riley  
Linda Rose  
Leonard Seidel

Mark Sobers  
Janice Whisler  
Ed Wiercioch  
Christina Wilson  
Joseph Zadik

**MEMBERS ABSENT**

Kristie Bishop  
Susan Byers  
Terri Chance  
Cherry Delaney  
Michelle Gilhooly  
Nick Howell  
Barbara Mansfield  
Steve Santy  
David Tate  
Michelle Walls

**RESOURCE MEMBERS PRESENT**

John Beelke, Director, Human Resource Services  
Carrie Hanson, Human Resource Services  
Lisa McCloud, Human Resource Services  
Valerie O'Brien, University Periodicals

**I. ANNOUNCEMENTS, ADOPTION OF THE AGENDA AND APPROVAL OF June 11, 2008 MINUTES**

Lenny Seidel called the meeting to order and asked if there were any additions or corrections to the agenda. Lenny introduced the newest member, Michelle Davis. Hearing no other adjustments, the agenda was approved. Lenny asked for any corrections to the minutes, hearing none the minutes were approved.

**II. HUMAN RESOURCE SERVICES OFFICERS' REPORT**

John Beelke reported on behalf of Mr. Almond that the Board of Trustees met June 19<sup>th</sup> and 20, 2008. The strategic plan was presented by Dr. Cordova and was approved. Several governance reports were presented at this meeting. The Board of Trustees approved the broad concepts and initial projections for submitting the biennial operating budget request to the state for 2009-11. Also approved at this meeting was the planning for renovation and expansion of the Recreational Sports Center.

John also reported that at the June Board of Trustee meeting, the parental leave benefits were discussed. Several questions came up; therefore more information is being provided. Parental leave will be discussed in more depth and may be presented to the Board in September. . Staff Benefits is hiring a consultant to compare Purdue's benefits with peer institutions. Term life insurance renewal is forthcoming, several bids have been collected. APSAC and CSSAC will be involved in considering any options and/or changes to life insurance benefits. Another set of bids for consultant services is out so that medical plan changes for 2010 can begin being considered this fall. This will involve reviewing medical networks and new plan options. Suggestions concerning flex time and transportation costs due to high fuel expenses are being discussed.

### **III. REGIONAL REPORTS**

North Central – Leigh Fuller reported that there is a new Vice Chancellor for Academic Affairs, Karen Schmid. The employee picnic is July 25, 2008. Grant information has been sent out.

### **IV. SUBCOMMITTEE REPORTS**

Professional Development – Pam Phegley reported that the actual grant application is being reviewed. There will be a new format in the fall. The Hadley speaker, Ken Johnson has been confirmed for October 14<sup>th</sup> from 10:30 - 11:30 in the Loeb Playhouse. Johnson, who has been the Indianapolis Colts chaplain for 12 seasons, is the director of Helping Hand Group, Inc., an Indianapolis-based ministry that helps meet the needs of inner-city children. The theme for APSAC's 20<sup>th</sup> Anniversary is "Be Your Own Best Champion." Volunteers will be needed for greeting visitors.

Executive subcommittee – Lenny Seidel reported that the policies and procedures manual requires reviewing and updates. The last revision was done in 2005. The sub-committees will meet today to review the Policies and Procedures relating to their committee. A report will be submitted with suggested revisions and a motion to amend the Policies and Procedures will need to be done prior to the September and October meetings. At that time all revisions will be voted on. All chairs should have a minimum of three goals for the year and must be submitted at the August Executive Committee meeting. The Membership/Staff Relations committee needs to select a vice chair today. All vice chairs will begin attending the Executive Committee meetings each APSAC Wednesday from 10:00 a.m. to 11:30 a.m. in PMU 103.

### **V. UNIVERSITY COMMITTEES**

Spring Fling – Lenny reported that at the wrap up meeting it was discussed to relocate the Retirees tent for next year's event. The Bingo was at full capacity and next year APSAC will be responsible for handing out the souvenir plastic cups. Overall it would seem the event was a huge success.

### **VI. ONEPURDUE ADVISORY COMMITTEE**

The new student system will be "live" with the office of the Registrar this week (July 7<sup>th</sup> -11<sup>th</sup>). On July 21<sup>st</sup> the system will be available to all faculty, staff and students.

### **VII. UNFINISHED BUSINESS**

Be Your Own Best Champion – Cherry Delaney reported that she is working on a flyer for the Hadley speaker. She is still contacting possible vendors for the fair.

### **VIII. NEW BUSINESS**

Mike Budzik made a motion for the Compensation and Benefits committee to review the medical tier issue. A letter needs to be written to Dr. Olsen and the Health Plan Advisory committee following up with the recommendation to change the current health care premium tier system. Sabina Calhoun seconded, after a vote the motion carried.

Mike Budzik also made a motion to write a letter prior to the next Board of Trustees meeting regarding the parental leave effective date. Sally Luzader seconded, after a vote the motion carried.

### **IX. NEXT MEETING**

The next meeting of APSAC will be Wednesday, August 13, 2008, STEW 204.

Respectfully submitted,  
Lisa McCloud