

**PURDUE UNIVERSITY**  
**ADMINISTRATIVE AND PROFESSIONAL STAFF ADVISORY COMMITTEE**  
**MINUTES OF MEETING HELD May 14, 2008**

**APPROVED**

**MEMBERS PRESENT**

Barb Austin	Maureen Huffer	Timothy Riley
Kristie Bishop	Dan Leaird	Steve Santy
Mike Budzik	Barbara Mansfield	Leonard Seidel
Sabina Calhoun	Kevin Maurer	David Tate
Juan Casas	Pamela Phegley	Michelle Walls
Cherry Delaney	Steven Putt	Joseph Zadik
Jeff Gunsher	Rebecca Richardson	

**MEMBERS ABSENT**

Sarah Merchant

**RESOURCE MEMBERS PRESENT**

James Almond, VP Business Services & Assistant Treasurer  
John Beelke, Director, Human Resource Services  
Carrie Hanson, Human Resource Services  
Lisa McCloud, Human Resource Services  
Valerie O'Brien, University Periodicals

**I. ANNOUNCEMENTS, ADOPTION OF THE AGENDA AND APPROVAL OF April 8, 2008 MINUTES**

Mike Budzik called the meeting to order and asked if there were any additions or corrections to the agenda. Mike added to the agenda that the orientation luncheon on June 11<sup>th</sup> will be at Earhart Dining Hall, Rooms A & B. The EVP & T minutes are on the website. The July meeting will not be on the West Lafayette campus. Mike added to New Business, University Committees and Chair/Vice Chair subcommittee. Hearing no other adjustments, the agenda was approved. Mike asked for any corrections to the minutes. Hearing none, the minutes were approved.

**II. UNIVERSITY OFFICER'S REPORT**

Jim Almond reported that the University is still waiting for budget instructions from the State of Indiana for the 2009-2011 Biennial Budget. There is some concern with a slowing economy and property tax reform will impact university funding opportunities during the next biennium.

Beginning with the Fall 2008 semester, the North Central and West Lafayette campuses will be switching to a Federal Direct Lending program for Stafford and Plus loans. The two campuses have been participating in the Federal Family Educational Loan Program (FFELP) but are making the switch due to market uncertainties and a number of banks leaving the program as lenders. The Calumet campus is already operating under the Federal Direct Lending program. The IPFW campus has elected to continue under the FFELP.

The Trustees will be asked to approve a conceptual 2009-2011 Biennial Budget request during the June Board of Trustees meeting. The formal budget request submitted to the State of Indiana will be finalized and approved during the September Board of Trustees meeting.

**III. HUMAN RESOURCE SERVICES OFFICERS' REPORT**

John Beelke reported that United Healthcare (UHC) has purchased Fiserv. There will be a name change to United Medical Resources (UMR) beginning July 1, 2008. New identification cards will be mailed out in July. In addition, the University will change networks for the Purdue 500 and Incentive PPO plans on 1 July. The United Healthcare has more providers and greater discounts and will replace the PHCS/Multiplan network. Communications to participants will go out shortly. A draft of the Parental Leave policy is being reviewed by the Provost and the President. Bids will go out this summer for life insurance. CSSAC and APSAC will be involved with this process. The Health Plan Advisory committee is still reviewing the medical tier.

#### **IV. SUBCOMITTEES**

Calumet – Juan Casas reported that Ralph Rogers, Jr., new Chief Academic Officer will begin his appointment July 1, 2008. Ground breaking for the second student housing structure has begun. Occupancy planned for the University Village II will be in time for the 2009 semester. Purdue Calumet will be able to accommodate 745 residential students. The APSAC recognition program is forthcoming and will be similar to the West Lafayette campus.

Fort Wayne – Sarah Merchant requested the regional visit in July needs to be postponed or rescheduled for next year.

North Central – Barb Austin reported that Banner student is expected to go live July 7<sup>th</sup> training is to come. There have been no issues with the campus being a “non-smoking” campus.

Professional Development – David Tate reported that no decisions have been made regarding the Hadley speaker. A letter requesting funding approval for the APSAC 20<sup>th</sup> Anniversary Self-improvement fair was sent to Mr. Almond.

Membership / Staff Relations – Joseph Zadik reported that the orientation in June is being prepared.

Executive subcommittee – Mike Budzik reported that that Tim Riley will be taking over the Faculty Compensation and Benefits.

#### **V. UNIVERSITY COMMITTEES**

Faculty Compensation & Benefits – Dan Leaird reported that the cash incentive is being looked at for Healthy Purdue. It may come in the form of a reduction in medical premiums.

Health Plan Advisory – Pam Phegley reported that the dental insurance is still being discussed.

Parking & Traffic – Cherry Delaney reported that there has been a request from CSSAC for City Bus routes to go counter clockwise, as well as clockwise around campus.

Spring Fling - Steve Putt reported that gifts are still being accepted for the Bingo games. Everyone is encouraged to ask departments for anything to donate for prizes. Two volunteers are still needed.

Staff Appeals Board – Kristie Bishop reported that two written appeals were discussed and upheld. There will be one more meeting before Lenny Seidel becomes the representative.

University Senate Report – Dan Leaird reported that 'grade forgiveness' no longer exists and has been replaced with a clarification of grade-reporting on transcripts. The University Senate did not have a policy regarding passed resolutions. Any policy will now be re-visited in five years. In the fall, the CSSAC representative will be attending the University Senate meetings in a non-voting role will begin reporting to the APSAC committee each month.

#### **VI. UNFINISHED BUSINESS**

Staff Memorial report – Kristie Bishop reported that this committee exists of Rebecca Richardson, Steve Santy, Matthew Marks, and Cynthia Dalton. Recommendations are yet to be made and there are no proposals yet.

Working Parents ad hoc – Dave Tate reported that there has been a very positive conference call. A call out is planned for June 4<sup>th</sup> in Stewart Center 202 at 12:00 p.m.

#### **VII. NEW BUSINESS**

Fond farewells from outgoing members: Barb Austin, Kristie Bishop, Juan Casas, Jeff Gunsher, Maureen Huffer, Dan Leaird, Sarah Merchant, Steven Putt, Rebecca Richardson, and Mike Budzik.

Purdue Strategic Plan - Mike Budzik reported that it is being finalized.

TIAA-CREF and PERF- Mike Budzik reported that representatives are serving on a committee to review additional options in the short term and other investment companies for the long term.

APSAC Updates – Mike Budzik reported that Lenny Seidel has been putting together updates. Everyone needs to make sure and forward this on to your constituents.

Joint APSAC-CSSAC meeting – Lenny Seidel reported that these two committees need to work together and form a more united front on many issues. A meeting will be scheduled next month for the sub-committees chairs to meet together. There will be one joint meeting with CSSAC and may take place on a Tuesday.

Roberts Rules of Order book purchase – Mike Budzik reported that there are two books that may be useful. One book would stay with the facilitator, Carrie Hanson. The other book would stay with the Chair of APSAC. Sabina Calhoun made a motion to purchase these books and Dan Leaird seconded.

**VIII. NEXT MEETING**

The next meeting of APSAC will be Wednesday, June 11, 2008 at Earhart Dining Hall, Room A

Respectfully submitted,  
Lisa McCloud