TIPS: FACULTY ADVANCEMENT, SUCCESS, AND TENURE (FAST)

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Processes

• General
  – Committee deliberation are confidential
  – Individuals have to be present for the discussion of your document – no abstentions

• Levels of review
  – Department
  – College
  – University
  – Board of Trustees

• Tenure
  – Assistant to Associate Professor (tenure associated with promotion)
  – Associate to Tenured Associate (for faculty who come in as Associate)
General Information

• Departments will do the most thorough review of your scholarship
  – Build a story
  – Celebrate your accomplishments
  – Explain your impact – don’t leave reviewers to guess

• Reviewers at higher levels will read the letters from external reviewers very carefully
Tips - Promotion Document

• You create and write the document
  – Look at prior promotion documents
  – Look at the unit guidelines
  – Make sure to have others review it and help you improve it before the committee reviews it
  – Listen to suggestions from experienced faculty
  – You have the right to include what you want

• External letters
  – Get to know individuals in your field at meetings …
  – External reviewer need to be “arms length” but should be knowledgeable about your field
Processes – Promotion Document

• Defining your scholarship

President’s Office Form 36
NOMINATION FOR PROMOTION

<table>
<thead>
<tr>
<th>7</th>
<th>BASIS OF NOMINATION - EMPHASIS OF SCHOLARSHIP (one or more areas must be checked)</th>
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<tbody>
<tr>
<td></td>
<td>Discovery</td>
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<td></td>
<td>Learning</td>
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<td>Engagement</td>
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8 PRIMARY COMMITTEE VOTES

Yes

9 Comments by Head of Department (or School)

Yes ☐ No ☐

– National and international recognition
Some suggestions

• Your promotion document
  – Start it now – think about your scholarship
  – Think about external reviewers (letter writers)

• Make sure colleagues know what you are doing

• Get involved professionally
  – Chair sessions at professional meeting
  – Organize workshops
Resources/Policies to Help with Climate and Success

• [https://www.purdue.edu/provost/faculty/resources/newFacultyResources.html](https://www.purdue.edu/provost/faculty/resources/newFacultyResources.html)
• Ask about any mentoring practices and policies
• Look for new faculty programs within College and University
• Tenure clock extension policy
• Purdue Teaching Academy
• Child care (including infant care) is available
• NSF-ADVANCE FAST
• National Center for Faculty Development and Diversity – [http://www.facultydiversity.org/](http://www.facultydiversity.org/)