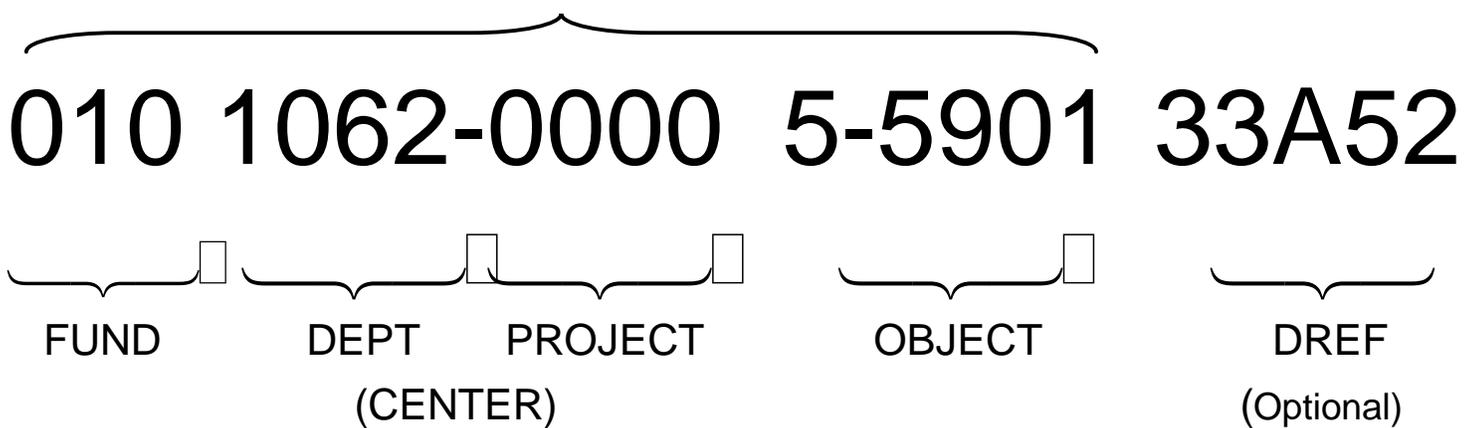


## ACCOUNT NUMBER



**FUND** - indicates source or use of funding. Specific rules govern each fund concerning revenues and allowable expenditures. General funds are 010 for West Lafayette, 060 for Calumet, 070 for Ft. Wayne and 090 for North Central. Some fund ranges are: 3XX-4XX are Ag funds, 5XX-6XX are Sponsored Program (SPS) funds.

**DEPT** - Department number. Number assigned to academic and non-academic units. Agronomy (1150), is an academic department; Accounting Services (1062), is a business office department. The left-most digit of a department number indicates the [campus](#) for that department: 1 = West Lafayette, 6 = Calumet, 7 = Ft. Wayne, 9 = North Central.

The four characters represent a department number IF AND ONLY IF the fund is 010 - 816 or 840, AND the department number is X030 -X899 (where X=location code).

The four characters, when used with Endowment Funds (875, 880 and 885) identify the [endowment type](#).

**PROJECT** - A subdivision of department, usually decided by the department or area that establishes the account.

**OBJECT** - A five digit code identifying type of transaction.

First digit is general category: 1 = assets, 2 = liabilities, 3 = fund balance, 4 = income, 5 = expense, 6 = budgeted income, 7 = budgeted expense, 8 = encumbrance, 9 = commitments.

Second and third digits indicate the [major object](#): 59 = Travel.

Fourth and fifth digits are the minor object. For the above example 01= In-State Travel.

### DREF NUMBERS

Department reference numbers are not part of the official account number, but are a "tag" a department can attach to an account number. DREFs should be used only with true departments [IF AND ONLY IF the fund is 010 - 816 or 840, AND the department number is X030 -X899 (where X=location code)].

The DREF system ([BADR](#)) allows departments to select and tailor reports, while [FIJV](#) allows departments to correct DREFS.