Information Classification for University Residences Conferences

Information Owner: University Residences Director of Conferences

Data Steward: Kevin Maurer

Date: June 2015

Information related to HFS Conferences:

Primarily the Division of Instructional Services would coordinate the data related to conferences. The following is a list of additional data that Housing and Food Services captures related to conferees that may not be listed under the Conference Division. This information is kept in Seattle Technologies Conference Programmer software.

<table>
<thead>
<tr>
<th>Information Name</th>
<th>Description</th>
<th>Classifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Inventory</td>
<td>Same information stored in RMS. Examples are types, rates, and descriptions.</td>
<td>X</td>
</tr>
<tr>
<td>Directory Information</td>
<td>Directory information of conferees staying in facility.</td>
<td>X</td>
</tr>
</tbody>
</table>

Public | Sensitive | Restricted
---|---|---
X | | |
X | | |