

CHECKLIST FOR HUMAN SUBJECTS APPLICATION SUBMISSIONS

EXEMPT REVIEW:

- _____ Research Exemption Request
- _____ Any additional information to be used in your research such as surveys, letters, interview questions, advertisements etc.
- _____ The original **only** of the above must be submitted.

EXPEDITED REVIEW:

- _____ Application Form
- _____ Application Narrative
- _____ Consent documents. Consent documents must conform to the Committee's boilerplate UNLESS used with minors under the age of 16, or you are making a special request to use another format. Consent forms should be written in language appropriate for the subject group.
- _____ Any additional information to be used in your research such as surveys, interview questions, letters, advertisements, IRB approvals from other institutions, etc. (PSYC 120 PIs are required to submit the description they plan to use when posting their research session openings to the *Experimentrix* program.)
- _____ The original **only** must be submitted.

FULL REVIEW:

- _____ Application Form
- _____ Application Narrative.
- _____ Consent documents. Consent documents must conform to the Committee's boilerplate UNLESS used with minors under the age of 16, or you are making a special request to use another format. Consent forms should be written in language appropriate for the subject group.
- _____ Any additional information to be used in your research such as surveys, interview questions, letters, advertisements, IRB approvals from other institutions, etc. (PSYC 120 PIs are required to submit the description they plan to use when posting their research session openings to the *Experimentrix* program.)
- _____ Nineteen (19) copies of all the above **PLUS** the original must be submitted.

REVISION OF PROTOCOL:

- _____ Revision of Protocol Form
- _____ Consent documents, if revised.
- _____ Any additional information that has been revised since your last approval such as surveys, interview questions, letters, advertisements, IRB approvals from other institutions, and debriefing forms, etc. (PSYC 120 PIs are required to submit the description they plan to use when posting their research session openings to the *Experimentrix* program.)
- _____ The original **only** of the above must be submitted **UNLESS** the protocol was approved via full Committee review. Then nineteen (19) copies must be submitted.