TO:    Debasish Dutta, Executive Vice President for Academic Affairs and Provost
FROM:  Mark, J. T. Smith, Dean
DATE:   February 19, 2016
SUBJECT: Proposal for a Graduate Certificate in Family Nurse Practitioner from the School of Nursing, Purdue University Fort Wayne

The enclosed proposal for a Graduate Certificate in Family Nurse Practitioner, was submitted to the Graduate School on January 21, 2016. The suggested CIP Code is 51.3805, Family Practice Nurse/Nursing.

The proposed Family Nurse Practitioner graduate certificate is designed to certify master’s prepared nurses in a variety of specialties to take the National Certification Exam in order to become Family Nurse Practitioners. There is a great demand for this certification. The certificate program directly aligns with department strategic plans to meet regional health and educational needs.

I am pleased to add my endorsement to the proposal and hope that you can endorse it and transmit it to the president for approval by the Indiana Commission for Higher Education by routine staff action.

Please let me know if you have any questions about this recommendation for a Graduate Certificate in Family Nurse Practitioner.

Enclosure

Copies: James Mohler, Candiss Vibbert, Diane Beaudoin, Carol Sternberger, Lee-Ellen Kirkhorn

MJTS/tlp
PROPOSAL

GRADUATE CERTIFICATE

IN

FAMILY NURSE PRACTITIONER

SUBMITTED BY THE

DEPARTMENT OF NURSING
COLLEGE OF HEALTH AND HUMAN SERVICES

PURDUE UNIVERSITY
FORT WAYNE CAMPUS
Family Nurse Practitioner Certificate

Department of Nursing
College of Health and Human Services
Fort Wayne Campus

REQUIRED APPROVALS:

[Signature]
Lee-Ellen Kirkhorn
Chair, Department of Nursing

[Signature]
Ann Obergfell
Dean, College of Health and Human Services

[Signature]
Carol Sternberger
Director of Graduate Programs

[Signature]
Carl Drummond
Vice Chancellor for Academic Affairs

[Signature]
Vicky L. Carwile
Chancellor

[Signature]
M. J. T. Smith
Dean, Graduate School

Debasish (Deba) Dutta
Provost and Executive Vice President for Academic Affairs and Diversity
I. Overview

The proposed APRN Post-Masters Family Nurse Practitioner Certificate is designed to certify master's prepared nurses in a variety of specialties to take the National Certification Exam to be Family Nurse Practitioners.

There is a great need for Family Nurse Practitioners in Northeast Indiana based upon compelling data regarding health disparities and poor health outcomes for children and families. Nurse practitioners are well qualified to address the health care needs of families. Current data from a recent needs assessment (with greater than 50% response rate) of IPFW graduates and employers indicates strong interest in the Family Health Nursing concentration.

a) Number of students expected to participate in the program is 10.
b) Relation to relevant existing certificate programs, if any, N/A
c) The certificate is not available to currently enrolled degree seeking students and not available to non-degree seeking students.
d) The certificate will not be available to non-degree seeking students. Students must take for credit to take exam.
e) Indicate what percentage of the students who are expected to participate in the certificate program will be concurrently working toward a graduate degree at Purdue University. N/A

3. How does the program fit into the department's/school's strategic and/or academic plan?
The certificate program directly aligns with department strategic plan to meet regional health and educational needs.

4. Briefly describe the nature of the certificate and any contractual or cooperative agreements with this certificate program. If you have partnered or contracted with a non-accredited entity, either institution or corporation, to offer courses (content or platform), identify the information or services provided by the entity and the percentage or portion of the educational program the entity is providing. N/A

5. Attach a completed Purdue University Gainful Employment (GE) Certificate Worksheet (Appendix N). To be completed by the department head to determine Title IV Federal Student Aid eligibility for certificate programs. Questions regarding the completion of the worksheet should be directed to the Executive Director, Department of Financial Aid. (See attached)

6. At completion, students are eligible to sit for national board certification as Family Nurse Practitioners, which will qualify them for additional employment opportunities and income. The certification exams that students are eligible to take include American Nurses Credentialing Center and the American Academy of Nurse Practitioners.

II. Admission Requirements

1. If admission requirements exceed those required by the Graduate School, describe them:

a) Degree prerequisites include national certification as an adult nurse practitioner, adult-gerontology nurse practitioner, or women's health nurse practitioner. Master's degree from an accredited institution.
b) Minimum undergraduate GPA of 3.0/4.0 with the possibility of conditional admission for
applicants who do not meet this requirement.

c) Minimum TOEFL score of 550 or higher on the paper-based test, or 77 or higher on the Internet based test (IBT) for applicants whose native language is not English. Applicants who take the TOEFL IBT must achieve the following minimum test scores, in addition to the overall required score of at least 77: reading, 19; listening, 14; speaking, 18, and writing, 18. Applicants taking the IELTS must score at least 6.5 on the Academic Module. Applicants taking the PTE must score at least 58.

2. Proposal must specify whether or not students who are currently admitted to a degree program are eligible to earn a certificate. Proposal must state whether such students may: N/A
   a) complete the certificate if it is in their major; or
   b) complete the certificate if it is not in their major.

   If the certificate program involves more than one major, items a) and b) above must be specified for students admitted to a degree program in each major, i.e., is a degree-seeking student in major A, eligible to complete a certificate in major A? Is this student eligible to complete a certificate in major B? N/A

III. Completion Requirements

1. The certificate shall require a minimum of 9 credit hours, taken for a letter grade. (No maximum number of hours is specified; and no restriction is placed on how courses that exceed the 9 hour minimum shall be graded.)

2. No more than 12 credit hours earned in non-degree status, including credit hours earned toward completion of a single certificate or more than one certificate, may be applied toward a graduate degree.

3. Courses that have been certified as undergraduate excess may be used to satisfy requirements for a certificate. N/A

   a) Course numbers, titles, and brief descriptions.

   NUR 61100 Primary Care of the Young Family – 3 Cr
   Prepares family nurse practitioner students to assume responsibility for the coordination and delivery of culturally appropriate health services to childbearing and childrearing families. Students apply theory and research to the management of pregnancy, well-child care, stable chronic conditions and acute episodic illnesses commonly encountered in primary care settings. The course emphasizes a sound conceptual basis for practice and an appreciation for evidence-based care. Students continue to integrate health promotion and health maintenance into the primary care of young families.

   NUR 61500 Primary Care of the Young Family Preceptorship – 3 Cr
   Assists students to develop and broaden clinical judgment and skills. Content includes the study of primary care of the young family with acute and chronic conditions and the impact of those conditions on family members. Focus is on assessment, differential diagnosis, clinical decision making, and management as well as patient and family education within the context of primary care. The Family
Nurse Practitioner role is analyzed in the context of caring for the young family with acute and chronic conditions. Professional issues, collaboration and scope of practice, and advocacy are emphasized.

NUR 51601 Clinical Applications in Pharmacology Family Nurse Practitioner – 1 Cr*
Applies information from Pharmacotherapeutics in Primary Care to the care of infants, children, adolescents, and adults through the use of case studies. Emphasis is on incorporating information from pharmacology, physiology, and physical assessment.

NUR 63100 FNP Preceptorship Clinical Synthesis – 2 Cr
Assists students to integrate clinical knowledge and skills from prior course work, while providing care to patients across the lifespan. The Family Nurse Practitioner role is analyzed in the context of caring for patients of all ages with acute and chronic conditions. Focus is on assessment, differential diagnosis, clinical decision making, and management as well as patient and family education within the context of primary care.

b) Identify any courses that were developed specifically for this certificate. N/A

4. GPA requirements: 3.0 or higher
   a) Minimum overall GPA for courses that are to be used to fulfill certificate requirements. Only courses taken for a letter grade may be included in this computation. 3.0 or higher
   b) Minimum grade for any course to be applied toward the certificate. 3.0 or “B”

5. Maximum number of credits that may be transferred from another institution: 12 credit hours

6. Maximum number of credits from undergraduate-level courses that may be used toward the certificate. N/A

7. Maximum time allowed for completion of the certificate: 5 years

8. Whether or not courses may be applied for credit toward more than one certificate. The Graduate School considers a certificate to signify competence in a particular area of study, and recognizes that such areas may overlap. On the other hand, there may be some courses for which it would not be appropriate to allow credit toward more than one certificate. Such restrictions, if any, should be stated. N/A

9. Number of credit hours taken prior to admission to the certificate program that may be counted toward completion of the certificate: 12 credit hours

IV. Student Learning and Assessment Outcomes

1. Lead in the vision, development, implementation, and evaluation of care delivery approaches that ensure ethical stewardship, accountability, quality, and patient safety.

2. Apply advanced clinical judgment and accountability in the evaluation of evidence-based care for individuals, families, and populations.

3. Integrate, evaluate, and apply new knowledge and technology within the nursing domain and area of specialization.
4. Serve as a leader in the development, implementation, and evaluation of healthcare policy to advance the nursing profession and to advocate for social justice, equity, and ethical policies in all aspects of healthcare.

5. Provide leadership in collaborative efforts among health professionals and with clients and community partners.

6. Demonstrate mastery of professional competencies leading to certification within a practice specialty.

v. Administration

1. Based on Graduate School policies described in this document (IV. Administration) describe how the responsible graduate program(s) will administer the certificate. Pay particular attention to IV. Administration numbers 3, 6, 7, and 8.

2. Proposals must be approved by the following:
   a) Chair of IPFW Department of Nursing, Graduate Program Director, and academic Dean of the College of Health and Human Services.
   b) Purdue University Graduate Council-The appropriate area committee will review requests for certificate programs and make a recommendation to the Council. When an area committee is not accessible, the dean of the Graduate School may appoint an ad hoc committee to review the proposal.
   c) The dean of the Purdue Graduate School reviews and forwards recommendation to the provost.
   d) The provost reviews and forwards proposal to the Indiana Commission for Higher Education (ICHE).
   e) ICHE may approve through routine staff action.
   f) ICHE notifies the Office of the Provost.
   g) The Office of the Provost notifies the dean of the Graduate School and the Higher Learning Commission (HLC).
   h) The dean of the Graduate School will contact the department with the decision and inform the Office of the Registrar when a new certificate program has been approved.
   i) The dean of the Graduate School reports the approval to the Graduate Council.
Appendix O
(To Accompany Appendix E for Graduate Certifications Proposal)

Gainful Employment (GE) Certificate

TO BE COMPLETED BY DEPARTMENT HEAD

Application for Review for Title IV Federal Student Aid Eligibility

NAME OF PROGRAM: APRN Post-Masters Certificate - Family Nurse Practitioner

DEPARTMENT: Nursing
SCHOOL/COLLEGE: IPFW, CHHS

A program eligible to participate in Title IV federal student aid would be considered a Gainful Employment Program if it is a standalone certificate program and prepares students for "gainful employment in a recognized occupation." A review and documentation of these criteria is essential prior to program implementation. Failure to meet these criteria may jeopardize Purdue University's eligibility to award federal student financial aid or take part in other programs under the Higher Education Act. Final approval for eligibility is determined by the U.S. Department of Education.

<table>
<thead>
<tr>
<th>QUESTION</th>
<th>ELIGIBILITY CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Is this a standalone certificate program?</td>
<td>1. _Yes _X No</td>
</tr>
<tr>
<td>2. Is the student required to be enrolled in a degree-seeking program while pursuing this certificate?</td>
<td>2. _Yes _X No</td>
</tr>
<tr>
<td>3. Would this certificate alone prepare a student for gainful employment in a recognized occupation?</td>
<td>3. _Yes _X No</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>If YES, list the Standard Occupation Code (SOC):</td>
<td></td>
</tr>
<tr>
<td>(The Department of Labor's Standard Occupational Code (SOC) must be provided to show the occupation that the program prepares students to enter and can be found on the Department of Labor's O*NET website - <a href="http://www.onetonline.org">http://www.onetonline.org</a>)</td>
<td></td>
</tr>
<tr>
<td>4. Is the program a one-year minimum training program that leads to a degree (or other recognized educational credential) and prepares students for gainful employment in a recognized occupation?</td>
<td>4. _Yes _X No</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>If YES, describe how this program prepares the student for gainful employment:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><em><strong>If you answered NO to all of the above – STOP HERE. Certificate is not eligible for Gainful Employment</strong></em></td>
<td></td>
</tr>
<tr>
<td>AREA OF REVIEW</td>
<td>ELIGIBILITY CRITERIA</td>
</tr>
<tr>
<td>------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| Academic Year Definition Requirements | Number of weeks of instructional time per academic year for this program: __________. In an academic year, a full-time student must complete at least ___ semester hours.  
  (NOTE: Federal regulations define academic year as a period of a minimum of 30 weeks of instructional time. In an academic year, a week of instructional time is any week in which at least one day of regularly scheduled instruction or examination occurs, or at least one day of study for exams occurs if it occurs after the last scheduled day of classes for the semester. Instructional time does not include periods of orientation, counseling, vacation, or any other activity not related to class preparation or examinations. Internships, cooperative education, and independent study are forms of instruction that may be included in the definition of academic year. For an undergraduate educational program, an academic year is a period a full-time student must complete at least 24 semester hours.)  

The length of the program is __________ academic years. (Federal regulations require that the program length is at least two academic years and provides an associate, bachelors, graduate, or professional degree or a one-year training program that leads to a degree or certificate (or other recognized educational credential) and prepares students for gainful employment in a recognized occupation.)  

Department Head (please attach a Program of Study documenting the following):  
- Each course within the program is acceptable for full credit toward Purdue University's associate, bachelor, graduate, or professional degree.  
  - OR -  
- This program is a minimum of 8 credit hours and no more than 12 credit hours maximum and prepares students for gainful employment in the same or related recognized occupation as an educational program that has previously been designated as an eligible program at Purdue University, West Lafayette.  

Document(s) Required | Attach a copy of the program of study, the program certificate approval by the Faculty Senate and Provost's Office, and the approval from the Indiana Commission for Higher Education (ICHE) and/or Higher Learning Commission (HLC), if applicable. (Approvals on file in the Office of the Provost)  

---  

Signature: Department Head  
Date: 10/7/2015  
When Completed Return to: Executive Director  
Division of Financial Aid, Purdue University  
475 Stadium Mall Drive, Schumaker Hall 305  
West Lafayette, IN 47907-2050  

Office Use: This program is  

☐ Eligible – Based on submitted documentation, the Division of Financial Aid has determined that this certificate IS ELIGIBLE for Title IV federal student aid.  

☒ Ineligible – Based on submitted documentation, the Division of Financial Aid has determined that this certificate IS INELIGIBLE for Title IV federal student aid.  

Signature: Executive Director of Financial Aid  
Date: 2/10/16