**PPDA Nov. Board Meeting Agenda (11/14/2022, 5-6 pm)**

**Location:** BRWN 4106

**Attendee:** Tauqeer, Tu, Alex, Dezhi, Shamila, Chetan, Elvita, Subhadeep, Jesse

**Topics**

**1. Members introduction**

**2. Events introduction**

**3. Positions choosing**

Public relations officers (2): Shamila, Elvita

Treasurer (2): Chetan, Jesse

Secretary (1): Jesse, Subhadeep

**4. Events recently**

(1) Coffee hour (Friday, November 18, Dezhi etc.), December organized for PPDA

(2) Christmas event (brainstorm activities)

(3) Industry job experiences (Dec. Tauqeer, please propose panelist)

(4) Immigration talk (early next year, Tu)

(5) Academic experience talk (early next year)

**5. Events proposal**

(1) Survey of expectations (Dezhi)

(2) Social media groups (Wechat, others, who in charges)

(3) Information sharing through email, social media groups

(4) News/Announcements

(5) Others

**6. Constitution**

Please read through the constitution online and find any revision you think appropriate or necessary.

<https://www.purdue.edu/gradschool/ppda/about/constitution.html>